



**Second Overall Summary Sheet**  
**Hermit Park Open Space Fuels Treatement and Forest Stewardship Grant (WUI)**  
**Grant Award #530952**

**Second Reimbursement Submittal**

	Contract Work/Grant Share*	Hard/In-Kind Match**
Personnel/Labor	\$24,334.16	\$24,028.42
Equipment		23,743.11
Operating		
<b>Total</b>	<b>\$24,334.16</b>	<b>\$24,028.42</b>
<b>Reimbursement Request***</b>	<b>\$24,334.16</b>	23,743.11
		+ 2,430
		<u>26,173.11</u>

\*See attached invoices from contract work by Larimer County Emergency Services

\*\*See attached spreadsheet showing both Hard Match and In-Kind Match

\*\*\*Amount Requested for Second Reimbursement

Hard Dollars = 24,790.47  
 In-Kind = 26,173.11  
 \$ 50,963.58

**Hermit Park Open Space Fuels Treatement and Forest Stewardship Grant (WUI)  
Grant Award #530952**

**Hard dollar and in-kind match**

**In-Kind Labor Match**

Contributor	Hours	Unit Cost	Total	
Carry over from first reimbursement due to update of cost/hour for in-kind			<del>6,961.00</del>	6513.20
Larimer County Natural Resources Staff				
Meegan Flenniken	8	\$31.28	\$250.24	
Josh Wagoneer	26	\$19.19	\$498.94	
Larimer County Emergency Services Staff	8	\$44.99	\$359.92	
The Nature Conservancy Sawyer Crew	90	\$20.8425	\$1,875.60	1822.50
Larimer County Alternative Sentencing Units	408	\$20.8425	\$8,502.72	8,262.00
Sub Total			\$11,487.42	11,193.60
			456.31	
<b>Hard Dollar Match</b>				
Contributor	Quantity	Unit Cost	Total	
Larimer County Emergency Services Dollars			\$5,580.00	
Sub Total			\$5,580.00	
<b>TOTAL IN-KIND MATCH</b>			<del>\$24,028.42</del>	23,743.11

**From:** "Tony Simons" <tsimons@larimer.org>  
**To:** FlenniM@co.larimer.co.us; boringjs@co.larimer.co.us  
**Date:** 9/25/2009 10:19 AM  
**Subject:** Hermit Park September Invoice

**CC:** smithje@co.larimer.co.us; nailbr@co.larimer.co.us; johnstka@co.larimer.c...  
Jeffery/Meegan, please IDT \$12,165.83 for Fire mitigation work for Hermit Park September 2009. The account is 101.051100.GL000599.41551.991.

This will complete the work on the FRFTP 2007 Grant. Today 9/25/09 is our last day a Hermit Park. August and September totals were \$23,992.97. An estimated 50 additional acres were treated. I will get you a map very soon.

Thanks  
Tony



# LARIMER COUNTY SHERIFF'S OFFICE

Alternative Sentencing Unit  
2405 Midpoint Drive, Fort Collins, CO 80525

TO:  
LCSO Fire Mitigation  
ATTN: Tony Simons  
Emergency Services  
1303 N Shields  
Fort Collins, Co 80524

FOR:  
Workender / Midweek Crews 4th quarter 2009

CREW DATES	# OF CREWS	# OF INMATES	AMOUNT
October 4, 2009	1	11	
October 7, 2009	1	7	
October 14, 2009	1	9	
October 18, 2009	1	11	
October 21, 2009	1	7	
November 4, 2009	1	7	
November 8, 2009	1	11	
November 10, 2009	1	10	
November 18, 2009	1	9	
November 22, 2009	1	10	
November 25, 2009	1	9	
December 20, 2009	1	13	
December 30, 2009	1	10	
TOTALS	13	124	\$310.00
124 inmates / 20 X \$50.00 = \$310.00			

4th Quarter 2009 ASN In-kind  
HMS 2007 will grant

**From:** "Tony Simons" <tsimons@larimer.org>  
**To:** Meegan Flenniken <mflenniken@larimer.org>  
**Date:** 9/16/2008 8:57 AM  
**Subject:** Hermit Park Update

Just an update, to date we has spent \$5785.85 out of the grant and Emergency Services has put in \$5580.00 in hard dollars.

Nice job yesterday, pat yourself on the back and go drink red wine.

Tony

Did not use in 1<sup>st</sup> kw  
reimbursement

Use it for final.

Also - \$ pd. to ASU





## DEPARTMENT OF NATURAL RESOURCES

• Visitor Services

• Open Lands

• Weed Management & Forestry

1800 South County Road 31

Loveland, CO 80537

(970) 679-4570/ (970) 679-4574 FAX

[www.larimer.org/naturalresources](http://www.larimer.org/naturalresources)

February 3, 2010

Diana Selby  
Colorado State Forest Service  
Bldg #1052 Foothills Campus  
Fort Collins, CO 80523-5075

Dear Diana,

Please find attached the final reimbursement report and the attached forms for reimbursement for the Larimer County Natural Resources Department Hermit Park Open Space Fuels Treatment and Forest Stewardship Project (WUI Grant Project #530952).


**Project Summary:**

During the months of September and October, 2008, 59.5 acres were treated within the project area at Hermit Park Open Space. During August and September, 2009 and additional 50 acres were treated in an agreed upon additional and expanded treatment area. Trees were mechanically removed by hand crews to reduce stand densities to an average basal area of 50 and patch cuts created openings in unnaturally dense stands of ponderosa that were infected with dwarf mistletoe. Trees were cut into firewood lengths and currently within the 50-acre area are being removed by volunteers as well as limbs being stacked for future burning.

Grant dollars were used to contract the Larimer County Emergency Services Mitigation Crew to conduct thinning efforts. In-kind match was comprised of a combination of Larimer County staff time to assist in project implementation, The Nature Conservancy sawyer crew assisting with thinning, and Larimer County Alternative Sentencing Unit time stacking logs and slash. Hard dollar match came directly from the Larimer County Emergency Services Department.

Please call if any questions or concerns. It is a pleasure to partner with the Colorado State Forest Service on implementation of forest management activities on our public lands.

Respectfully,

  
Meegan Flenniken  
Resource Specialist



**Summary - PO S036115****ENCUMBERED**

PO/Reference No. S036115  
 Supplier LARIMER COUNTY

General Information		Shipping Information		Billing/Payment	
PO/Reference No.	<b>S036115</b>	<b>Ship To</b>		<b>Bill To</b>	
Revision No.	0	Attention: Karen Carlin		Accounts Payable	
Priority	Normal	Building: 1050		Colorado State Univ	
Supplier Name	LARIMER COUNTY	Room Number: -		6003 Campus Delivery	
Address	PARKS AND OPEN LANDS	Department: 5060		Fort Collins, CO 80523-	
	DEPT	Colorado State University		6003	
	1800 S CNTY RD 31	200 West Lake Street		United States	
	ATTN MARK CAUGHLAN	0001 Campus Delivery			
	LOVELAND, CO US	Fort Collins, CO 805230001			
Phone		United States		BillTo AP	
Supplier Fax No.		ShipTo Address 0001-1		Address	
Purchase Order Date	5/18/2009	Code		Code	
Total	24,334.16 USD			<b>Billing Options</b>	
Requisition Number	11041759	<b>Delivery Options</b>		Accounting	
		Expedite <b>X</b>		Date	
		Ship Via Best Carrier-Best		Payment 0% 0, Net 30	
		Way		Terms	
		Delivery		F.O.B. Destination	
<b>Contact Information</b>					
Owner Name	Karen Carlin				
Owner Phone	+1 (970) 491-3006				
Owner Email	Karen.Carlin@ColoState.EDU				

Distribution Information		Supplier Information	
<b>Distribution Methods</b>		<b>Supplier Information</b>	
The system will distribute purchase orders using the method(s) indicated below:		Contract no value	
Email (HTML Attachment)	JOHN.SWARO@COLOSTATE.EDU	Account Code	
❶ Distribution options have been overridden for this PO		Pricing Code	
<b>Distribution Options</b>		Quote number	
Supplier		Note to Supplier no note	
Terms and		Attachments for supplier	
Conditions			
Order	<FONT SIZE=2>Purchase Order Terms and Conditions		
acceptance	http://www.purchasing.colostate.edu/pages/pdf/potermconditions.pdf		
instructions			

**COPY**

Accounting Codes	
Account	Sub Code
530985	5980
07 HAZ FUELS FC -USDA-USFS-FOREST RESEARCH	

Line Item Details					
Product Description	Catalog No	Size / Packaging	Unit Price	Quantity	Ext. Price
1 ✓ CHECK ORDER REQUESTS (AFE) ❶			24,334.16 USD	1	24,334.16 USD
AFE	3-Payments for	Taxable <b>X</b>	Requisition	11041759	
EXCEPTION	program obligations	Capital Expense <b>X</b>	Number		
LIST	which have been pre-		External Note	no note	



## ERP Transaction Detail for 2009 for Alloc Salary & Benefits (50701)

Period	Data Source	Amount	Vendor	Merchant	Card Holder	Date	Invoice	Description
MAR-09	Spreadsheet	\$0.03	Journal Import 6212432:			03/31/2009		INDIRECT ALLOCATIONS - SHARED REG SALARY, TEMP SALARY & BENEFITS
MAY-09	Spreadsheet	\$0.86	Journal Import 6554579:			05/08/2009		Word benefits coverage for VC receptionist 5-1-09
MAY-09	Spreadsheet	\$3.17	Journal Import 6554579:			05/08/2009		Barnes benefits coverage for VC receptionist 5-1-09
MAY-09	Spreadsheet	\$23.76	Journal Import 6753184:			05/26/2009		Goeman & Murray shared POL Wds ATM maint Feb-April '09
MAY-09	Spreadsheet	\$40.69	Journal Import 6753184:			05/26/2009		B Goeman shared POL Wds ATV maintenance Feb-April '09
JUN-09	Spreadsheet	\$3.78	Journal Import 6938062:			06/23/2009		S Barnes admin temp May 09 w/Word correction benefits
JUN-09	Spreadsheet	\$2.90	Journal Import 6938062:			06/23/2009		P Word & S Barnes admin temp Jan & Jun 09 allocation wages
JUN-09	Spreadsheet	(\$6.75)	Journal Import 6963672:			06/25/2009		INDIRECT ALLOCATIONS - SHARED REG SALARY, TEMP SALARY & BENEFITS
JUN-09	Spreadsheet	\$1.37	Journal Import 6976628:			06/30/2009		INDIRECT ALLOCATIONS - SHARED REG SALARY, TEMP SALARY & BENEFITS
JUL-09	Spreadsheet	\$6.75	Journal Import 7096382:			07/23/2009		correction on indirect allocation loop
JUL-09	Spreadsheet	\$3.70	Journal Import 7096382:			07/23/2009		barnes & word receptionist work
JUL-09	Spreadsheet	\$4.99	Journal Import 7145993:			07/31/2009		barnes receptionist work
AUG-09	Spreadsheet	(\$1.08)	Journal Import 7203286:			08/10/2009		accrual difference posting allocation
✱ AUG-09	Manual	\$11,827.14	IT # 017743 FIRE MITIGATION WORK AT HERMIT PARK AUG 09			08/31/2009		IT # 017743 FIRE MITIGATION WORK AT HERMIT PARK AUG 09
AUG-09	Spreadsheet	(\$121.00)	Journal Import 7291933:			08/31/2009		portion of non-field time allocated to red mtn develop project
SEP-09	Spreadsheet	\$4.61	Journal Import 7337198:			09/14/2009		INDIRECT ALLOCATIONS - SHARED REG SALARY, TEMP SALARY & BENEFITS
✱ SEP-09	Manual	\$12,165.83	IT # 017874 SEP 09 FIRE MITIGATION WORK AT HERMIT PARK			09/30/2009		IT # 017874 SEP 09 FIRE MITIGATION WORK AT HERMIT PARK
OCT-09	Spreadsheet	\$4.64	Journal Import 7375438:			10/01/2009		S Barnes receptionist work shared allocation 9-18-09
OCT-09	Spreadsheet	\$9.95	Journal Import 7375438:			10/01/2009		Z Wiebe department outing shuttle allocation 9-4-09
OCT-09	Spreadsheet	\$7.49	Journal Import 7375438:			10/01/2009		S Barnes receptionist work shared allocation 10-2-09
OCT-09	Spreadsheet	\$3.82	Journal Import 7422888:			10/26/2009		S Barnes receptionist work shared allocation 10-16-09
DEC-09	Spreadsheet	\$10.56	Journal Import 7613033:			12/14/2009		Barnes seasonal receptionist wages Nov 2009
DEC-09	Spreadsheet	(\$64.00)	Journal Import 7613033:			12/14/2009		allocation of non-field trail crew wages Aug-Nov 2009
DEC-09	Spreadsheet	\$4.73	Journal Import 7697991:			12/30/2009		S Barnes & P Word payroll 12/11 & 12/24/09
<b>Total</b>		<b>\$23,937.94</b>						

### Encumbrances

PO Number   Amount   Vendor   Date

**ERP Transaction Detail for 2009  
for Projects (57206)**

Period	Data Source	Amount	Vendor	Merchant	Card Holder	Date	Invoice	Description
* AUG-09	Manual	\$797.50				08/14/2009	IT # 017626	2ND QTR 2009 ASU WORK
<b>Total</b>		<b>\$797.50</b>						

**Encumbrances**

PO Number	Amount	Vendor	Date
<b>Total</b>	<b>\$0.00</b>		

[◀ Back to Selected Budget](#)

## Financial Assistance Program

### Cooperative Match Project

To be conducted by:

#### Larimer County Parks and Open Lands

**Project Number:**

530985

~~530952~~

Hermit Park Fuels Treatment  
And Forest Stewardship Project

**Estimated Project Cost:**

\$80,000.00

**Funding provided by CSFS:**

\$40,000.00

**Minimum Recipient Match:**

\$40,000.00

**Project to be completed by:**

September 30, 2010

Based on the strength of the application submitted by Larimer County Parks and Open Lands, the Colorado State Forest Service is providing funding in the amount up to but not exceeding \$40,000.00 to accomplish the project described in the attached scope of work.

As the cooperator, Larimer County Parks and Open Lands, will be reimbursed for actual (hard dollars spent) costs incurred in implementing the project up to the amount listed above once the following requirements are met:

- A. Complete work as described in "Attachment A" (scope of work).
- B. Provide documentation that project funds have been matched at a minimum ratio of 1:1.
- C. Complete and submit through the local CSFS District Office periodic Grant Report(s)/Reimbursement Request(s) using the form provided in "Attachment B", as needed, and a Final Report that provides details on expenditures and accomplishments as a result of this project. Submission to: CSFS Fort Collins District, 5060 Campus Delivery, Fort Collins, CO 80523-5060.
- D. Certify that neither the cooperator nor any principals represented herein are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

This funding will remain available until September 30, 2010. It may be extended at any time at the discretion of CSFS.

As a representative of the cooperator, I have read and understand the conditions of participating in this cooperative match project.

**Cooperator Signature:**

*Kathryn Lenniken*

Date: 11-06-07

**Mailing Address:**

Larimer County Parks and Open Lands  
1800 S. County Road 31  
Loveland, CO 80537

**Telephone Number:**

970.679.4570

**Email Address:**

[mflenniken@larimer.org](mailto:mflenniken@larimer.org) or [simonsap@co.larimer.co.us](mailto:simonsap@co.larimer.co.us)



EXHIBIT B  
GRANT REPORT/REIMBURSEMENT REQUEST  
COMPETITIVE GRANTS

Project Number:

In order to receive reimbursement, you **must** provide documentation supporting your expenditures covered by this initial disbursement and the corresponding match. You may request reimbursement on a monthly basis as you incur expenses, however the final 10% of the award amount will not be released until the final closeout report is received and accepted. Reimbursement requests must be accompanied by receipts for costs incurred and documentation of matching funds. Federal Funds **cannot** be used as sources for meeting the cost sharing (matching) provisions. **Matching Funds are expenses for goods, services and labor necessary for project implementation and incurred by the applicant which are not reimbursed with Federal Funds.**

1. Project #:	2. Project Funding Amount:	3. Community Protected:																																																
4. Make Payment To: Name: Address:		5. Period of Performance: From: To:																																																
6. What was accomplished? (Quantity or Status of Project. Please provide a description of accomplishments. Please be specific and report numbers such as acres treated, numbers of defensible spaces, tons of cubic feet or yards of slash collected, number of presentations, number of plans written. Attach additional sheets as necessary.)																																																		
7. Reimbursement Request: Project to Date Reimbursement Request Amount cannot exceed the total Project obligation as identified in the Project Document. The Total Reimbursement Request Amount cannot exceed the Total Matching Funds amount for the period being billed.																																																		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">Current Period</th> <th colspan="4">Project to Date</th> </tr> <tr> <th>Reimbursement Amount Requested For Out of Pocket Expenses</th> <th colspan="2">Matching Funds</th> <th>Total Costs</th> <th>Reimbursement Amount Requested For Out of Pocket Expenses</th> <th colspan="2">Matching Funds</th> <th>Total Costs</th> </tr> <tr> <th></th> <th>Cash (hard match)</th> <th>Donated (Inkind match)</th> <th></th> <th></th> <th>Cash (hard match)</th> <th>Donated (Inkind match)</th> <th></th> </tr> </thead> <tbody> <tr> <td>Labor*</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Material**</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Current Period				Project to Date				Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs	Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs		Cash (hard match)	Donated (Inkind match)			Cash (hard match)	Donated (Inkind match)		Labor*								Material**								Total							
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Labor*																																																		
Material**																																																		
Total																																																		
Donated time and materials can only be counted towards the matching component. * Use actual costs or \$17.55/hour for donated or volunteers' time. ** Use actual costs or fair market value of donated materials, supplies, or equipment use.																																																		
8. Amount Paid to CSFS for Products and/Or Services : \$																																																		
9. I request reimbursement in the amount of \$_____ for the work completed and documented above. I certify that to the best of my knowledge and belief this report is correct and complete and that all outlays reported are for the purposes set forth in the project documents.																																																		
Signature:		Date:																																																
10. Certification (To be completed by CSFS District): Work meets minimum standards as set forth by CSFS.																																																		
Signature:		Date:																																																



## PARKS AND OPEN LANDS DEPARTMENT

1800 South County Road 31  
Loveland, CO 80537  
(970) 679-4570  
(970) 679-4574 -Fax  
[www.larimer.org/parks](http://www.larimer.org/parks)

October 30, 2008

Boyd Lebeda  
Colorado State Forest Service  
Bldg #1052 Foothills Campus  
Fort Collins, CO 80523-5075

Dear Boyd,

Please find attached the mid-term reimbursement report and the attached forms for reimbursement for the Larimer County Natural Resources Department Hermit Park Open Space Fuels Treatment and Forest Stewardship Project (WUI Grant Project #530952).

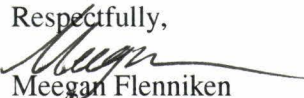
**Project Summary:**

During the months of September and October, 2008, 59.5 acres (see attached map) were treated within the project area at Hermit Park Open Space. Trees were mechanically removed to hand crews to reduce stand densities to an average basal area of 50 and patch cuts created openings in unnaturally dense stands of ponderosa that were infected with dwarf mistletoe. Trees were cut into firewood lengths and removed by volunteers.

Grant dollars were used to contract the Larimer County Emergency Services Mitigation Crew to conduct thinning efforts. In-kind match was comprised of a combination of Larimer County staff time to assist in project implementation, volunteers, and Alternative Sentencing Unit time stacking logs and slash. Hard dollar match came directly from the Larimer County Emergency Services Department.

Please call if any questions or concerns. It is a pleasure to partner with the Colorado State Forest Service on implementation of forest management activities on our public lands.

Respectfully,

  
Meegan Flenniken  
Resource Specialist



Overall Summary Sheet			
Hermit Park Open Space Fuels Treatement and Forest Stewardship Grant (WUI)			
Grant Award #530952			
First Reimbursement Submittal (work completed for September and October 2008)			
	Contract Work/Grant Share*	Hard/In-Kind Match**	
Personnel/Labor	\$15,665.84	\$16,057.78	
Equipment			
Operating			
Total	\$15,665.84	\$16,057.78	
Reimbursement Request***	\$15,665.84		
*See attached invoices from contract work by Larimer County Emergency Services (Sep-Oct 08)			
**See attached spreadsheet showing both Hard Match and In-Kind Match			
***Amount Requested for Mid-term Reimbursement			

**Hermit Park Open Space Fuels Treatment and Forest Stewardship Grant (WUI)**

**Grant Award #530952**

## Hard dollar and in-kind match

### In-Kind Labor Match

Contributor	Hours	Unit Cost	Total
Larimer County Natural Resources Staff			
Meegan Flenniken	14	\$31.28	\$437.92
Josh Wagoneer	164	\$18.43	\$3,022.52
Chris	148	\$9.00	\$1,332.00
Will	132	\$8.50	\$1,122.00
Larimer County Emergency Services Staff	38	\$33.33	\$1,266.54
Larimer County Natural Resources Volunteers	408	\$11.68	\$4,765.44
Larimer County Alternative Sentencing Units	352	\$11.68	\$4,111.36
<b>TOTAL IN-KIND MATCH</b>			<b>\$16,057.78</b>

$$8,262 - 4765.44 = \$3,496.56$$
$$7,128 - 4,111.36 = 3,016.64$$
$$= 10.513 \cdot 20$$

old volunteer rate

\$20.25

**From:** "Tony Simons" <tsimons@larimer.org>  
**To:** "Christine Fleming" <cfleming@larimer.org>, Meegan Flenniken <mflenniken...  
**Date:** 10/3/2008 9:34 AM  
**Subject:** Hermit Park Fuels Reduction

**CC:** "Darrel Frank" <frankdl@co.larimer.co.us>, "Kevin Johnston" <johnstka@co...  
Chris, here is an invoice for fire mitigation work for September 2008. Please IDT this \$6994.17 to 101.051340.GL000599.41551.991.

Thanks  
Tony

Darrel, Here is the breakdown

S&B \$6079.17  
Fuel \$330  
Equip \$585



**From:** "Tony Simons" <tsimons@larimer.org>  
**To:** "Darrel Frank" <frankdl@co.larimer.co.us>, "Kevin Johnston" <johnstka@co...  
**Date:** 10/24/2008 10:25 AM  
**Subject:** October Invoice

Chris, here is an invoice for fire mitigation work for October 2008. Please IDT this \$8671.67 to 101.051340.GL000599.41551.991. This will be the last invoice on this project in 2008. Totals are 59.5 acres treated. Total cost \$15,665.84

Thanks  
Tony

Darrel, Here is the breakdown

S&B \$7726.69  
Fuel \$360  
Equip \$585



April 1 - Oct 1 In-kind Effort

**From:** Joshua Wagoner  
**To:** Flenniken, Meegan  
**Date:** 10/2/2008 1:21 PM  
**Subject:** trees

Hello,

I've been told to give you some numbers on the hours that we've spent on the forestry grant in the last 6 months. Me and my two seasonals have spent about 132 hours each over that time. That comes out to four days per month for all three of us. I make \$18.43/hr, Chris makes \$9.00/hr and Will makes \$8.50/hr.

Also, ASU has been up here for two days moving slash. One day with 12 people and one with 20. Friends of the Larimer County Parks have come up two days too and moved slash. Both days had about 18 people.

That would take care of April 1 to October 1. Let me know if you need anything else.

Thanks,  
 Josh

### VOLUNTEERS

$$ASU = (12 \times 8) = 96 + (8 \times 20) = \boxed{256 \text{ hours}}$$

$$\text{Friends of LC (volunteers)} = 2 \text{ days} \times 18 \text{ people} \times 8 \text{ hours} = \boxed{288 \text{ hrs}}$$

<u>STAFF</u>	<u>HOURS</u>	<u>RATE/hr</u>
Josh	132	\$18.43
Will	132	\$8.50
Chris	132	\$9.00
Meegan	14	\$31.28



October In-kind Efforts

**From:** Joshua Wagoner  
**To:** Flenniken, Meegan  
**Date:** 10/27/2008 8:02 AM  
**Subject:** Re: Fwd: trees

For October-32 hours for me \$19.19/hr, 32 hours for Will \$8.50/hr and 16 hours for Chris \$9.00/hr. ASU has been up for one day, 8 hours with 12 people and Make a Difference Day was up for one day, 8 hours with 15 people. Soon I'll be spending lots of hours burning the slash piles because there are well over a hundred. Lots of the slash still needs stacked and the firewood needs moved to campgrounds too. I'll keep you informed.

Thanks,  
 Josh

>>> Meegan Flenniken 10/23/2008 3:04 PM >>>  
 Hi Josh,

The numbers you provided below are perfect, thank you! You sent them on 10/2 and I'm wondering if you have updated numbers to add since then as I plan to send in the reimbursement paperwork next week and need the up to date numbers for ASU, any volunteer groups, and you/staff working on stacking up there. Thanks! Meegan

>>> Joshua Wagoner 10/2/2008 1:21 PM >>>

Hello,

I've been told to give you some numbers on the hours that we've spent on the forestry grant in the last 6 months. Me and my two seasonals have spent about 132 hours each over that time. That comes out to four days per month for all three of us. I make \$18.43/hr, Chris makes \$9.00/hr and Will makes \$8.50/hr.

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That would take care of April 1 to October 1. Let me know if you need anything else.

Thanks,  
 Josh

### VOLUNTEERS

$$ASU = 12 \times 8 = \boxed{96 \text{ hours}}$$

$$\text{Make A Difference Day} = 8 \times 15 = \boxed{120 \text{ hours}}$$

<u>STAFF</u>	<u>HOURS</u>	<u>RATE/hr</u>
Josh	32	\$19.19
Will	32	\$8.50
Chris	16	\$9.00

## Financial Assistance Program

### Cooperative Match Project

To be conducted by:

#### Larimer County Parks and Open Lands

**Project Number:**

~~530952~~ 530985  
Hermit Park Fuels Treatment  
And Forest Stewardship Project

**Estimated Project Cost:**

\$80,000.00

**Funding provided by CSFS:**

\$40,000.00

**Minimum Recipient Match:**

\$40,000.00

**Project to be completed by:**

September 30, 2010

Based on the strength of the application submitted by Larimer County Parks and Open Lands, the Colorado State Forest Service is providing funding in the amount up to but not exceeding \$40,000.00 to accomplish the project described in the attached scope of work.

As the cooperator, Larimer County Parks and Open Lands, will be reimbursed for actual (hard dollars spent) costs incurred in implementing the project up to the amount listed above once the following requirements are met:

- A. Complete work as described in "Attachment A" (scope of work).
- B. Provide documentation that project funds have been matched at a minimum ratio of 1:1.
- C. Complete and submit through the local CSFS District Office periodic Grant Report(s)/Reimbursement Request(s) using the form provided in "Attachment B", as needed, and a Final Report that provides details on expenditures and accomplishments as a result of this project. Submission to: CSFS Fort Collins District, 5060 Campus Delivery, Fort Collins, CO 80523-5060.
- D. Certify that neither the cooperator nor any principals represented herein are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

This funding will remain available until September 30, 2010. It may be extended at any time at the discretion of CSFS.

As a representative of the cooperator, I have read and understand the conditions of participating in this cooperative match project.

**Cooperator Signature:**

Date:

**Mailing Address:**

Larimer County Parks and Open Lands  
1800 S. County Road 31  
Loveland, CO 80537

**Telephone Number:**

970.679.4570

**Email Address:**

[mflenniken@larimer.org](mailto:mflenniken@larimer.org) or [simonsap@co.larimer.co.us](mailto:simonsap@co.larimer.co.us)



## CSFS REQUEST FOR SUPPLIES OR SERVICES (other than GSA)

CSFS # 805 Rev. 02/04/05

Date: 4/28/2009		Requested By: Diana Selby		Resale to:		CSFS Invoice #:	
Vendor: Larimer County Parks & Openlands 1800 S. County Road 31 Loveland, CO 80537  (PLEASE PROVIDE COMPLETE ADDRESS)				Ship To: Fort Collins District   (PLEASE PROVIDE COMPLETE DELIVERY ADDRESS)			
Reason for Vendor Selection: <input type="checkbox"/> Sole Source (attach completed Sole Source Justification Form) <input type="checkbox"/> Previous Supplier <input checked="" type="checkbox"/> Other						Terms:	
Shipping Instructions: <input type="checkbox"/> FOB Fort Collins, Colorado <input type="checkbox"/> FOB				Delivery Date:		Deliver to:  Initials _____ Bldg _____ Room _____ Phone _____	
#	Account	Subcode	Qty	UOM	Description of Supplies or Services	Unit Price	Item Total
1	530985	5980			Grant and in-kind match will	\$24,334.16	
2					be used to treat 56 acres		
3					for fuels reduction work on		
4					Hermit Park in Larimer County.		
5					work will involve cutting, thinning,		
6					limbing, utilizing chainsaws and		
7					hand crews and piling & burning		
8					slash.		
9							
10							
SPECIAL INSTRUCTIONS:				Expenditure Approval:  Authorized Signature: _____ Date: _____			Subtotal: \$ 24,334.16 Discount: \$ _____  TOTAL: \$ 24,334.16



# FILE COPY

415257

\*\*\*\*\* FILE COPY NON-NEGOTIABLE \*\*\*\*\*

Date Requested: 12/03/08

V LARIMER COUNTY  
E 1800 S COUNTY RD 31  
N LOVELAND CO 80537  
D  
O  
R

S COLORADO STATE UNIVERSITY  
H CENTRAL RECEIVING  
I REFERENCE DOCUMENT NUMBER: AFE 415257  
P FORT COLLINS CO 80523-6011

Contact: F C DENNIS  
Phone: (970)491-3006  
Department: CO State Frst Svc

TO:

Financial Assistance Program

Please Note in the Address:

Attn: Larimer County Natural Resources Dept.

Item #	Description	Qty	UOM	Unit Price	Extension	Acct #	Sub	User
1)	FINANCIAL ASSISTANCE PROGRAM COOPERATIVE MATCH PROJECT; Front Range Fuels Treatment Partnership (a.k.a. FRFTP); Project # 530985 - FC; 07 HAZ FUELS FC; 1st Payment	1	LOT	15665.8400	15665.84	530985	5980	

TOTAL:

\$15,665.84

COPY

NOTIFY THE DEPARTMENT  
IMMEDIATELY IF THERE ARE  
ANY EXCEPTIONS TO THIS AFE

SIGNATURE

DATE



COPY

## Colorado State Forest Service Program Payment Request

GRANT PROGRAM (CHECK APPROPRIATE PROGRAM TYPE):	
Bureau of Land Management Task Order Program	<input type="checkbox"/>
Volunteer or Rural Fire Assistance (a.k.a.: VFA/RFA)	<input type="checkbox"/>
Forest Land Enhancement Program (a.k.a.: FLEP)	<input type="checkbox"/>
Insect and Disease Prevention and Suppression Program	<input type="checkbox"/>
State Fire Assistance (a.k.a.: SFA)	<input type="checkbox"/>
Front Range Fuels Treatment Partnership (a.k.a.: FRFTP)	<input checked="" type="checkbox"/>
Stevens Fuels Treatment Funds	<input type="checkbox"/>
Cooperative Fire Agreement (Active Fire Suppression Cooperators; CRS#R-24-103-206-01)	<input type="checkbox"/>

☒ Checked for Federal suspension and debarment (State Office) <http://www.epls.gov/>

12-03-08  
kc

Name: Larimer County Natural Resources Department

Address: 1800 S. CR 31  
Loveland, CO 80537

**Approved for Payment  
C.S.F.S.**

A 415257

12-03-08  
kc

The above named has submitted a project application that has been reviewed and approved by the Colorado State Forest Service for funding from Federal Assistance.

Grant Number: 530985 - Fe ~ Cooperator Match: \$116,057.<sup>78</sup>

Approved Funding: \$40,000 ~ Total Project: \$31,723.<sup>02</sup> ~

CSFS Account Number: 530985 - 5980 ~ Amount of Payment: \$15,665.<sup>84</sup>

Circle one: 1<sup>st</sup> Payment    2<sup>nd</sup> Payment    3<sup>rd</sup> Payment    Final Payment

Approved by FC Dennis  
(Program manager signature)

Date: 12/1/08

EXHIBIT B  
GRANT REPORT/REIMBURSEMENT REQUEST  
COMPETITIVE GRANTS

Project Number: 530985

In order to receive reimbursement, you must provide documentation supporting your expenditures covered by this initial disbursement and the corresponding match. You may request reimbursement on a monthly basis as you incur expenses, however the final 10% of the award amount will not be released until the final closeout report is received and accepted. Reimbursement requests must be accompanied by receipts for costs incurred and documentation of matching funds. Federal Funds cannot be used as sources for meeting the cost sharing (matching) provisions. **Matching Funds are expenses for goods, services and labor necessary for project implementation and incurred by the applicant which are not reimbursed with Federal Funds.**

1. Project #:	530985	2. Project Funding Amount:	\$40,000
3. Community Protected:		Estes Park	
4. Make Payment To:		5. Period of Performance:	
Name: Larimer County Natural Resources Department Address: 1800 S. CR 31 Loveland, CO 80537		From: Sep-08 To: Oct-08	

6. What was accomplished? (Quantity or Status of Project. Please provide a description of accomplishments. Please be specific and report numbers such as acres treated, numbers of defensible spaces, tons of cubic feet or yards of slash collected, number of presentations, number of plans written. Attach additional sheets as necessary.)

*100 untreated = 59.5*  
*• Trees mechanically removed by hand crews to reduce stand basal area to 30. Slash was stacked for pile burning in winter 2008/2009. Firewood removed by volunteers to be used in campgrounds on the open space.*

7. Reimbursement Request:

Project to Date Reimbursement Request Amount cannot exceed the total Project obligation as identified in the Project Document. The Total Reimbursement Request Amount cannot exceed the Total Matching Funds amount for the period being billed.

	Current Period				Project to Date			
	Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs	Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs
		Cash (hard match)	Donated (Inkind match)			Cash (hard match)	Donated (Inkind match)	
Labor*	15,665.84		16,057.78	31,723.62				
Material**								
Total	15,665.84		16,057.78	31,723.62				

Donated time and materials can only be counted towards the matching component.

\* Use actual costs or \$18.77/hour for donated or volunteers' time.

\*\* Use actual costs or fair market value of donated materials, supplies, or equipment use.

8. Amount Paid to CSFS for Products and/Or Services: \$ *N/A*

9. I request reimbursement in the amount of \$ *15,665.84* for the work completed and documented above. I certify that to the best of my knowledge and belief this report is correct and complete and that all outlays reported are for the purposes set forth in the project documents.

Signature: *Megan Turner*

Date: *11/12/08*

All expenses are true and accurate and all cost share is true and accurate.

10. Certification (To be completed by CSFS District):

Work meets minimum standards as set forth by CSFS.

Signature: *William C. Kelly*

Date: *11/21/08*





## PARKS AND OPEN LANDS DEPARTMENT

1800 South County Road 31  
Loveland, CO 80537  
(970) 679-4570  
(970) 679-4574 -Fax  
[www.larimer.org/parks](http://www.larimer.org/parks)

August 31, 2007

Boyd Lebeda  
Colorado State Forest Service  
Bldg #1052 Foothills Campus  
Fort Collins, CO 80523-5075

Dear Boyd,

Please find below the final report and the attached forms for reimbursement for the Larimer County Parks and Open Lands Department Hermit Park Open Space Defensible Space/Fuels Reduction Project (Project # 536789).

**Project Summary:**

The Hermit Park Open Space Defensible Space/Fuels Reduction Project was implemented in August 2007 by the Larimer County Emergency Services Wildfire Mitigation crew. Structures were evaluated for defensible space and defensible space was created or expanded around existing cabins. Trees were removed by hand crews by means of mechanical thinning with chainsaws. Trees were cut into firewood lengths for future public use at the cabins for campfires and branches and slash were stacked for winter burning or removal.

Grant dollars were used to contract the mitigation crew's time and Larimer County Parks and Open Lands staff time to coordinate volunteers who stacked logs and slash totaling \$2,957.33. Larimer County Parks and Open Lands and Emergency Services Department resources (vehicles, equipment, tools and project management/coordination time) will be donated in-kind as match to the grant.

Please call if any questions or concerns. It is a pleasure to partner with the Colorado State Forest Service on implementation of forest management activities on our public lands.

Respectfully,

Meegan Flenniken  
Resource Specialist

**Lebeda,Boyd**

---

**From:** Lebeda,Boyd  
**Sent:** Tuesday, September 25, 2007 3:43 PM  
**To:** 'Meegan Flenniken'  
**Cc:** 'Tony Simons'  
**Subject:** Hermit Park 07 Stevens Agreement  
**Attachments:** EXHIBIT B rev 4-24-07 2007.xls; FRFTP\_2008\_Application\_HPphase2.doc; Hermit Park Project Notice.09.25.07.doc

Hey There! Attached are 3 files for the Hermit Park agreement.

1. The Hermit Park Project Notice is the one page agreement I need signed and returned (Hard copy please).
2. The FRFTP application needs to be revised from \$25,000 to \$40,000. Can you do that? If you could, please return that to me also (electronic is fine). We can do a revised map later.
3. Exhibit B is the reimbursement request form.

You can proceed when ready once the Project Notice is signed and returned.

Call if you have questions.

Boyd Lebeda  
District Forester, Fort Collins District  
Colorado State Forest Service  
Colorado State University  
Fort Collins, CO 80523  
(970) 491-8445



**Colorado State Forest Service  
Front Range Fuels Treatment  
Partnership  
Wildland Urban Interface  
Grant Application**

FOR OFFICIAL USE ONLY	
District Submitting Project:	
Forester Submitting Project:	
District Priority Number:	
Date Submitted:	
FRFTP Rating:	

Applicant Information	
<b>Applicant:</b>	Larimer County Parks and Open Lands/Larimer County Emergency Services
<b>Contact Person:</b>	Meegan Flenniken / Tony Simons
<b>Address:</b>	1800 S. County Road 31
<b>City/Zip Code:</b>	Loveland, CO 80537
<b>Phone (Work/Cell):</b>	(970) 679-4562
<b>Email:</b>	mflenniken@larimer.org / simonsap@co.larimer.co.us
<b>Fax:</b>	(970) 679-4574

Community At Risk Information			
<b>Name of Project:</b>	Hermit Park Open Space Fuels Treatment and Forest Stewardship Project		
<b>Community Name(s):</b>	Loveland		
<b>County:</b>	Larimer	<b>Congressional District:</b>	4th
<b>Latitude (decimal degrees):</b>		<b>Longitude (decimal degrees):</b>	
Threat Description (check all that apply)			
<b>Homes:</b>	X	Number of:	4 (on-site or adjacent)
<b>Infrastructure:</b>	X	Estimated value of:	\$800,000
<b>Businesses:</b>	X	Number of:	1
<b>Economic Viability:</b>	X	Estimated value of:	\$400,000
<b>Watersheds:</b>	X	Number of:	1
<b>Historic Structures:</b>	X	Number of:	2
<b>Other (Describe):</b>	Significant recreation infrastructure including 15 camper cabins, visitor services buildings, maintenance buildings, campgrounds, etc. Nearby are large subdivisions – see parcel lines on map.		

Requested Grant Amount / Project Description	
All information for the project must fit into the space provided below. The review committee will not consider attachments.	
<b>Dollar Amount Requested</b> \$ 40,000	<b>Projected Match</b> \$ 40,000
<p><b>Provide a brief overview of the project and the project area. (If applying for a fuels reduction project, identify vegetation types)</b></p> <p>Hermit Park Open Space (HPOS) is owned and managed by Larimer County Parks and Open Lands Department. Located in the Estes Valley, vegetation types on-site include montane forests and high meadow grasslands bisected by extensive wetland complexes. The montane forest ranges from open ponderosa pine stands at low elevations to mixed ponderosa pine/Douglas-fir at mid-elevations and finally to lodgepole pine at the highest elevations. The forests are broken up by pockets of aspen and open meadows and include a diverse array of native understory species including wax currant, mountain muhly, blue grama, alpine timothy, mountain brome, and others.</p> <p>The open space has a number of developed recreational facilities and amenities including 15 camper cabins, 5 camping areas with a total of 75 campsites, 3 vault toilets, a 40-acre group picnic area with associated structures and two historic cabins. There is also a caretaker's house and several maintenance buildings. Additionally, several subdivisions and the Town of Estes park are immediately located to the west of the property.</p> <p>A 2007 CSFS Fuels reduction grant allowed us to implement defensible space around each of the cabins and other structures prior to opening to the public in fall 2007. This proposed project, if funded, will concentrate on forest stewardship and fuels reduction in the northwest portions of the property. Signs of mountain pine beetle and dwarf mistletoe are prevalent, and if treated will likely be contained within this diverse mixed-forest system.</p>	



### Scope of Work / Project Timeline

All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.

**Provide a brief scope of work that clearly describes how grant funds will be spent. (This should be more specific than the project description)**

4

HPOS consists of 1,362 acres, approximately 90% of which is forested predominately with mixed-stands of ponderosa pine, Douglas-fir, lodgepole pine, as well as representative limber pine and Rocky Mountain juniper. This project consists of fuel reduction by means of mechanical thinning by contracting Larimer County Mitigation Crew, it is anticipated that work would be completed in the summer months and burning of subsequent slash piles in the winter or when conditions allow. There is potential for chipping of slash on some accessible slopes. Larger trees will be bucked and removed for firewood as a management technique to prevent campers from collecting down wood or breaking branches off of living trees for campfires.

Thinning operations will focus on mountain pine beetle and dwarf mistletoe-infected trees, dog hair stands, poor growth form and deformed trees within the delineated treatment area, thus reducing the impact of a wildfire. In denser stands, thinning prescriptions will be to reduce the forest cover to a 15-foot crown spacing. As the project area is in close proximity to a large campground area, the site will serve as a demonstration area, with signs posted to educate visitors on forest stewardship goals and implementation in action.

**Describe all planned maintenance (grant funded or other) if this project is funded.**

Maintenance of this area post-treatment will be undertaken by the Parks and Open Lands Department based on regular reviews and monitoring and in partnership with the Colorado State Forest Service.

**What is the duration of this project? (check one) One Year ☒ Two Years**

**Is this a continuing project from previous year/s? (check one) X Yes ☐ No**

**Provide a timeline for the project**

This project consists of fuel reduction by means of mechanical thinning to be completed in summer months after grant awarded and burning of subsequent slash piles which would be burned winter 2009 as conditions allow.

### Interagency Collaboration

**Specify the private, local, tribal, county, state, federal and/or non-governmental (501c3) organizations that will contribute to or participate in the completion of this project. Describe briefly the contributions each partner will make (i.e. – donating time/equipment, funding, etc.).**

5

Larimer County Parks and Open lands (time/equipment, in-kind funding & volunteers); Larimer County Emergency Services (time/equipment, funding); Alternative Sentencing Unit (time/equipment); Colorado State Forest Service (time); USFS (CWPP); and Estes Park Fire Department (support, CWPP).

### Community Wildfire Protection Plan (CWPP)

**Does this community have a wildfire protection plan that follows the Healthy Forest Restoration Act CWPP guidelines? (check one) X yes ☐ no**

**Is this project part of the plan? (check one) X yes ☐ no**

*Hermit Park CWPP is completed. See Boyd Lebeda for a copy..*



6	<b>Project Category (check all that apply and answer related questions)</b>			
	<b>Hazard Fuels Reduction X</b>			
	<b>Number of acres to be treated:</b>	56	<b>Estimated cost per acre:</b>	\$720 (if pile burning)
	<b>Number of communities directly affected by this project:</b>			
	<b>Information &amp; Education X</b>			
	<b>Number of citizens to be reached:</b>	Signs will be installed in the project vicinity educating visitors on the benefits of forest management and effectually serve as a demonstration site for the public and other agencies for the ~50,000 anticipated visitation to this open space.		
	<b>Planning</b> <input type="checkbox"/>			
	<b>Number of residences affected:</b>	25 struct. on-site or directly adjacent; 60+ structures Fish Creek area		
	<b>Project Type (check all that apply)</b>			
	<b>Assessment / Scoping:</b>	<input type="checkbox"/>	<b>Implementation / Treatment:</b>	X
<b>Homeowner / Community Action:</b>	<input type="checkbox"/>	<b>Monitoring / Evaluation:</b>	<input type="checkbox"/>	
<b>Information / Education:</b>	<input type="checkbox"/>			

7	<b>Grant Contributors (Matching Share)</b>							
	(Applications will be disqualified if insufficient match is identified; federal dollars DO NOT qualify- see criteria & instructions for exception) Please specify each match contributor and the dollar amount of each contribution. PLEASE FILL ALL FIELDS							
	<b>Contributors: (Please specify)</b>	Larimer Cty Parks & Open Lands Dept. Staff Match	Larimer Cty Parks & Open Lands Dept. Volunteers	Larimer Cty Sheriffs Dept. Staff Match	Larimer Cty Sheriffs Dept. ASU Crew			<b>TOTAL</b>
	<b>Dollars (HardMatch):</b>			1,500				<b>\$ 1,500</b>
	<b>In-Kind (SoftMatch):</b>	5,500	9,000	5,000	19,000			<b>\$ 38,500</b>
	<b>TOTAL:</b>	<b>\$ 5,500</b>	<b>\$ 9,000</b>	<b>\$ 5,500</b>	<b>\$ 19,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 40,000</b>

8	<b>Total Project Expense (break down matching share totals from block seven)</b>				
	<i>Please fill all fields</i>	<b>Grant Share (\$ Amount Requested)</b>	<b>Match (from block seven)</b>		<b>TOTAL</b>
			<b>Dollars</b>	<b>In-Kind</b>	
	<b>Personnel / Labor:</b>	\$ 37,500	\$ 1,500	\$ 38,500	<b>\$ 77,500</b>
	<b>Operating:</b>	\$ 2,500			<b>\$ 2,500</b>
	<b>Travel:</b>				<b>\$ 0</b>
	<b>Contractual Services:</b>				<b>\$ 0</b>
	<b>Equipment:</b>				<b>\$ 0</b>
	<b>Indirect Costs:</b>				<b>\$ 0</b>
		<b>TOTAL:</b>	<b>\$ 40,000</b>	<b>\$ 1,500</b>	<b>\$ 38,500</b>

***Attach Project Map Showing Specific Treatment Areas***





## Colorado State Forest Service Program Payment Request

GRANT PROGRAM (CHECK APPROPRIATE PROGRAM TYPE):	
Bureau of Land Management Task Order Program	<input type="checkbox"/>
Volunteer or Rural Fire Assistance (a.k.a.: VFA/RFA)	<input type="checkbox"/>
Forest Land Enhancement Program (a.k.a.: FLEP)	<input type="checkbox"/>
Insect and Disease Prevention and Suppression Program	<input type="checkbox"/>
State Fire Assistance (a.k.a.: SFA)	<input type="checkbox"/>
Front Range Fuels Treatment Partnership (a.k.a.: FRFTP)	<input checked="" type="checkbox"/>
Stevens Fuels Treatment Funds	<input type="checkbox"/>
Cooperative Fire Agreement (Active Fire Suppression Cooperators; CRS#R-24-103-206-01)	<input type="checkbox"/>

☐ Checked for Federal suspension and debarment (State Office) <http://www.epls.gov/>

Name: Larimer County Natural Resources Department

Address: 1800 S. CR 31  
Loveland, CO 80537

The above named has submitted a project application that has been reviewed and approved by the Colorado State Forest Service for funding from Federal Assistance.

Grant Number: 530985 Cooperator Match: \$116,057.<sup>78</sup>

Approved Funding: \$40,000 Total Project: \$31,723.<sup>02</sup>

CSFS Account Number: 530985- Amount of Payment: \$15,665.<sup>84</sup>

Circle one: 1<sup>st</sup> Payment    2<sup>nd</sup> Payment    3<sup>rd</sup> Payment    Final Payment

Approved by \_\_\_\_\_ Date: \_\_\_\_\_  
 (Program manager signature)

EXHIBIT B  
GRANT REPORT/REIMBURSEMENT REQUEST  
COMPETITIVE GRANTS

Project Number: 530985

In order to receive reimbursement, you must provide documentation supporting your expenditures covered by this initial disbursement and the corresponding match. You may request reimbursement on a monthly basis as you incur expenses, however the final 10% of the award amount will not be released until the final closeout report is received and accepted. Reimbursement requests must be accompanied by receipts for costs incurred and documentation of matching funds. Federal Funds cannot be used as sources for meeting the cost sharing (matching) provisions. Matching Funds are expenses for goods, services and labor necessary for project implementation and incurred by the applicant which are not reimbursed with Federal Funds.

1. Project #: 530985	2. Project Funding Amount: \$40,000	3. Community Protected: Estes Park
4. Make Payment To: Name: Larimer County Natural Resources Department Address: 1800 S. CR 31 Loveland, CO 80537		5. Period of Performance: From: Sep-08 To: Oct-08

6. What was accomplished? (Quantity or Status of Project. Please provide a description of accomplishments. Please be specific and report numbers such as acres treated, numbers of defensible spaces, tons of cubic feet or yards of slash collected, number of presentations, number of plans written. Attach additional sheets as necessary.)

*100% untreated = 59.5*  
*• Trees mechanically removed by hand crews to reduce stand basal area to 50. Slash was stacked for pile burning in winter 2008/2009. Firewood removed by volunteers to be used in campgrounds on the open space.*

7. Reimbursement Request:

Project to Date Reimbursement Request Amount cannot exceed the total Project obligation as identified in the Project Document. The Total Reimbursement Request Amount cannot exceed the Total Matching Funds amount for the period being billed.

	Current Period				Project to Date			
	Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs	Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs
		Cash (hard match)	Donated (Inkind match)			Cash (hard match)	Donated (Inkind match)	
Labor*	15,665.84		16,057.78	31,723.62				
Material**								
Total	15,665.84		16,057.78	31,723.62				

Donated time and materials can only be counted towards the matching component.

\* Use actual costs or \$18.77/hour for donated or volunteers' time.

\*\* Use actual costs or fair market value of donated materials, supplies, or equipment use.

8. Amount Paid to CSFS for Products and/Or Services: \$ N/A

9. I request reimbursement in the amount of \$ 15,665.84 for the work completed and documented above. I certify that to the best of my knowledge and belief this report is correct and complete and that all outlays reported are for the purposes set forth in the project documents.

Signature: *Megan Lamber* Date: 11/12/08

All expenses are true and accurate and all cost share is true and accurate.

10. Certification (To be completed by CSFS District):

Work meets minimum standards as set forth by CSFS.

Signature: *Adam C. Lilly* Date: 11/21/08





## Colorado State Forest Service Program Payment Request

GRANT PROGRAM (CHECK APPROPRIATE PROGRAM TYPE):	
Forest Restoration Grant (SB71 and HB1199)	<input type="checkbox"/>
Volunteer or Rural Fire Assistance (a.k.a.: VFA/RFA)	<input type="checkbox"/>
Insect and Disease Prevention and Suppression Program	<input type="checkbox"/>
State Fire Assistance (a.k.a.: SFA)	<input type="checkbox"/>
Front Range Fuels Treatment Partnership (a.k.a.: FRFTP)	<input checked="" type="checkbox"/>
Stevens Fuels Treatment Funds	<input type="checkbox"/>
Cooperative Fire Agreement (Active Fire Suppression Cooperators; CRS#R-24-103-206-01)	<input type="checkbox"/>
Emergency Supplemental Funds (a.k.a.: ESF)	<input type="checkbox"/>

☐ Checked for Federal suspension and debarment (State Office) <http://www.epls.gov/>

Name: Larimer County Natural Resources

Address: 1800 S County Road 31  
Loveland, CO 80537

The above named has submitted a project application that has been reviewed and approved by the Colorado State Forest Service for funding from Federal Assistance.

Grant Number: 530985 Cooperator Match: \$26,173.<sup>11</sup>

Approved Funding: \$40,000 Total Project: \$50,963.<sup>58</sup>

CSFS Account Number: 530985-6693-R Amount of Payment: \$24,334.<sup>16</sup>

Circle one:    1<sup>st</sup> Payment    2<sup>nd</sup> Payment    3<sup>rd</sup> Payment    Final Payment

Approved by \_\_\_\_\_ Date: \_\_\_\_\_  
 (Program manager signature)

EXHIBIT B  
GRANT REPORT/REIMBURSEMENT REQUEST  
COMPETITIVE GRANTS

Project Number: 530985

In order to receive reimbursement, you must provide documentation supporting your expenditures covered by this initial disbursement and the corresponding match. You may request reimbursement on a monthly basis as you incur expenses, however the final 10% of the award amount will not be released until the final closeout report is received and accepted. Reimbursement requests must be accompanied by receipts for costs incurred and documentation of matching funds. Federal Funds cannot be used as sources for meeting the cost sharing (matching) provisions. Matching Funds are expenses for goods, services and labor necessary for project implementation and incurred by the applicant which are not reimbursed with Federal Funds.

1. Project #: <u>530985</u> <sup>DCS</sup>	2. Project Funding Amount: <u>\$40,010</u>	3. Community Protected: <u>Hermit Park Open Space</u>
4. Make Payment To: Name: <u>Larimer County Natural Resources</u> Address: <u>1800 S. County Road 31</u> <u>Loveland, CO 80537</u>		5. Period of Performance: From: <u>Aug 2009</u> To: <u>Sep 2009</u>

6. What was accomplished? (Quantity or Status of Project. Please provide a description of accomplishments. Please be specific and report numbers such as acres treated, numbers of defensible spaces, tons of cubic feet or yards of slash collected, number of presentations, number of plans written. Attach additional sheets as necessary.)

*~50 additional acres were treated (beyond the original 50 acres agreed to in the grant contract). Trees were mechanically removed by hand crews to reduce stand densities to an average basal area of 50.*

7. Reimbursement Request:

Project to Date Reimbursement Request Amount cannot exceed the total Project obligation as identified in the Project Document. The Total Reimbursement Request Amount cannot exceed the Total Matching Funds amount for the period being billed.

	Current Period				Project to Date			
	Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs	Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs
		Cash (hard match)	Donated (Inkind match)			Cash (hard match)	Donated (Inkind match)	
Labor*	<u>24,334.16</u>	<u>5,580.00</u>	<u><del>18,448.42</del></u>	<u><del>16,362.58</del></u>				
Material**			<u><del>21,049.42</del></u>	<u><del>50,963.58</del></u>				
Total				<u>DCS</u>				

Donated time and materials can only be counted towards the matching component.

\* Use actual costs or \$17.55/hour for donated or volunteers' time.

\*\* Use actual costs or fair market value of donated materials, supplies, or equipment use.

8. Amount Paid to CSFS for Products and/Or Services : \$ 0

9. I request reimbursement in the amount of \$ 24,334.16 for the work completed and documented above. I certify that to the best of my knowledge and belief this report is correct and complete and that all outlays reported are for the purposes set forth in the project documents.

Signature: [Signature]

Date: 2/3/2010

10. Certification (To be completed by CSFS District):

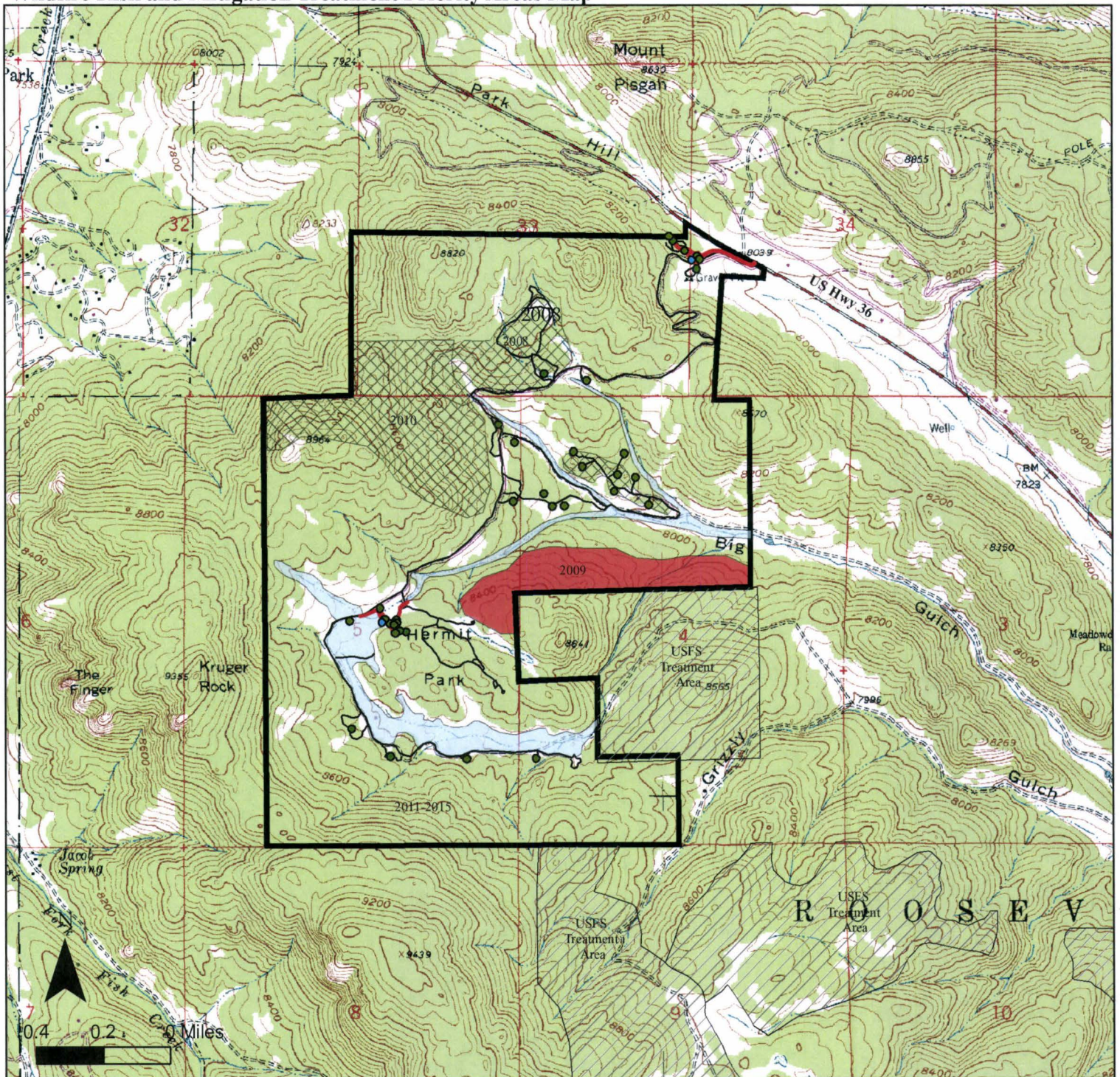
Work meets minimum standards as set forth by CSFS.

Signature: [Signature]

Date: 3/18/2010









# Hermit Park Open Space Wildfire Risk and Mitigation Treatment Priority Areas Map






## Land Status

 Hermit Park Open Space (Larimer County)

## Other Site Features

-  Existing On-site Structures
-  Roads
-  Wells
-  Utilities
-  Rocky Mountain cinquefoil population
-  Wetlands

## Forest Management Priority Areas by Year

-  Priority Treatments (2008 - 2015): Mechanical Thinning
-  USFS Treatment Units
-  2009 Mgmt Area (CSFS grant)



