

**Colorado State Forest Service**  
**Fort Collins District**  
**Memorandum**

---

TO: Jan Hackett

FROM: Norland K. Hall

DATE: September 30, 2004

SUBJECT: FLEP Grant Reimbursement  
Project No.: 1980-40-FC-18  
Landowner: Ric Soulen

Attached are documents requesting reimbursement. The project has been inspected. I have reviewed the documents and recommend reimbursement of **\$2,800.00**.

Plan on fire



COLORADO'S  
**FLEP** FOREST LAND  
ENHANCEMENT PROGRAM  
APPLICATION FOR COST-SHARE

PROJECT NUMBER: 10840-FC-18  
(For Official Use Only)

NAME: RIC SOULEN  
MAILING ADDRESS: 13796 N. CO. RD. 25 E  
City: LOVELAND State: CO  
Zipcode: 80538  
TELEPHONE NO: 970 214 3943

PROJECT ADDRESS/LEGAL DESCRIPTION: SAME

PRACTICES TO BE COMPLETED BY: ONE YEAR AFTER APPROVAL

| Practice No. & Component Title            | Quantity Requested | Quantity Approved | Maximum C/S Amount | C/S Amount Requested | C/S Amount Approved   |
|---|--------------------|-------------------|--------------------|----------------------|-----------------------|
| FLEP 3, 6666-1 THINNING                   | 3                  | 2 AC              | 1500               | 1500                 | \$1,000 <sup>00</sup> |
| FLEP 2, 394 FIREBREAK                     | 900                | 0                 | 90                 | 90                   | 0                     |
| FLEP 9, 6666-6.302 DEF. SPC. <del>1</del> | 1                  | 1 each            | 1200               | 1200                 | \$1,200 <sup>00</sup> |
| FLEP 3, 6666-4 SLASH DISP.                | 3                  | 2 AC              | 900                | 900                  | \$600 <sup>00</sup>   |
|   |                    |                   |                    |                      |                       |
|   |                    |                   |                    |                      |                       |
|   |                    |                   |                    |                      |                       |

Total: 3690.<sup>00</sup>

Request for cost-share assistance under this program is to meet the objective stated in the management plan. If cost-sharing is approved for the practice requested, I agree to cover expenses at the time of implementation, knowing I will be receiving cost-share funds not exceeding 50% of actual cost. **I understand that I will not be reimbursed for any expenses incurred prior to approval of my application.** Work must be completed according to approved plan and application, and must meet the standard set for each component. Practices must be maintained for a minimum of 10 years. There are no partial payments.

LANDOWNER SIGNATURE: [Signature] DATE: 7/24/03

CSFS FIELD REVIEW SIGNATURE: [Signature] DATE: 9/30/04  
(Additional USFWS guidelines addressed)

C/S APPROVED: David A. Farmer AMOUNT: \$2,800<sup>00</sup> DATE: 9-22-03

Program eligibility is without regard to race, color, religion, national origin, age, gender, sexual orientation, veteran status or disability. For more information contact your local Colorado State Forest Service District Office.



NORLAND HALL  
491-8839 - 8666



# FLEP FOREST LAND ENHANCEMENT PROGRAM

## ACCOMPLISHMENT REPORT FOR REIMBURSEMENT

Project No. 1980-40-FC-18

Applicant name (please print): RIC SOULEN

**Accomplishment (by FLEP practice)**

- |                                      |                          |                                  |
|--------------------------------------|--------------------------|----------------------------------|
| #1 Plan Acres = _____                | #5 Acres = _____         | #9 Acres treated = _____         |
| #2 Acres tree planting = _____       | #6 Acres treated = _____ | #10 Acres of restoration = _____ |
| Acres treated = _____                | #7 Acres treated = _____ | #11 Acres = _____                |
| #3 Acres treated = _____             | #8 Acres treated = _____ |                                  |
| #4 Acres planted/ maintained = _____ |                          |                                  |

|  | Contracted Services <sup>1</sup> | Landowner Services <sup>2</sup> | Totals                                   |
|--|----------------------------------|---------------------------------|--|
| Labor Cost   |                                  | 229 HR x 11.68<br>= 2674.72     | A Labor Cost=<br>2674.72                 |
| Operating Exp <sup>3,*</sup>                                       |                                  |                                 | B Oper. Exp.=<br>336.75                  |
| Revenue Generated (from sale of wood products only) <sup>4,*</sup> |                                  |                                 | C Revenue=<br>ϕ                          |
| Project Cost   |                                  |                                 | D Total Project (A+B-C) =<br>3011.47     |
|  |                                  |                                 | Amount Originally Approved =<br>2,800.00 |
| Reimbursable to Applicant <sup>5</sup>                             |                                  |                                 | Amount to be Reimbursed =<br>2,800.00    |

<sup>1</sup> Any contracted services where payment was made for services.  
<sup>2</sup> Use up to \$ 11.68/hour for Landowner time. This is the maximum allowable.  
<sup>3</sup> Equipment rental, supplies, etc. needed to complete project. (Tools and Equipment purchases are not reimbursable.)  
<sup>4</sup> Any revenue generated from the sale of wood products is deducted from total project cost.  
<sup>5</sup> Reimbursement amount cannot exceed amount approved. No partial payments.  
\* Attach receipts (contractor costs, your time ledger, gas, oil, etc). Keep copies for your files.

Landowner Signature: [Signature] Date: 9-7-04  
Mailing Address: 13796 N. CO. RD. 25 E City: LOVELAND  
County: LARIMER State: CO Zip: 80538 Phone: \_\_\_\_\_  
Practice certified by: [Signature] 9/30/04  
Payment Approval: \_\_\_\_\_ Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Return this form, along with your completed Cost Documentation Form and W9 form to your local Colorado State Forest Service District Office. Retain documentation such as receipts and payment for six (6) years. The IRS considers reimbursable funds as ordinary income. Please consult your tax advisor.



FOREST LAND ENHANCEMENT PROGRAM  
COST DOCUMENTATION

I have incurred the following expenses for completion of the Forest Land Enhancement Program practice for which I have been funded. These expenses are itemized below. Labor rate to be used if landowner is doing the work = \$11.68/hr. Separate expenses by component (activity).

\_\_\_\_\_  
Landowner Signature

All WORK BY LANDOWNER, R. SOLEN

| Date        | By Whom: | Activity/Expense:    | Hours | Expenses    |
|-------------|----------|----------------------|-------|-------------|
| 9/22/03     | }        | DEF SPACE / THINNING | 36.5  |             |
| 10-9-31-03  |          |                      |       |             |
| <u>2004</u> |          |                      |       |             |
| 1-1         |          | DEF SPACE            | 4.5   |             |
| 1-2         |          | "                    | 1.5   |             |
| 1-3         |          | "                    | 3.0   |             |
| 1-8         |          | "                    | 3.0   |             |
| 1-11        |          | "                    | 5.0   | 1/12 139.25 |
| 1-10        |          | "                    | 4.0   |             |
| 1-15        |          | "                    | 3.0   |             |
| 1-18        |          | "                    | 4.0   |             |
| 1-31        |          | "                    | 4.5   |             |
| 2-14        |          | "                    | 4.5   |             |
| 2-28        |          | "                    | 4.0   |             |
| 3-20        |          | "                    | 4.5   |             |
| 3-21        |          | "                    | 3.5   |             |
| 3-27        |          | "                    | 5.0   |             |
| 4-10        |          | "                    | 4.5   |             |
| 4-17        |          | "                    | 3.0   |             |
| 5-8         |          | "                    | 3.5   |             |
| 5-9         |          | "                    | 2.0   |             |
| 5-14        |          | SLASH DISP           | 5.5   |             |
| 5-21        |          | "                    | 6.0   |             |
| 5-22        |          | "                    | 4.5   |             |
| 6-1         |          | THINNING             | 5.5   | 5/28 92.57  |
| 6-2         |          | "                    | 6.0   |             |
| 6-4         |          | "                    | 4.0   |             |
| 6-6         |          | "                    | 3.5   |             |
| 6-12        |          | "                    | 3.5   |             |
| 6-26        |          | "                    | 4.5   |             |
| 7-3         |          | "                    | 7.0   |             |
| 7-5         |          | "                    | 4.5   |             |
| 7-17        |          | "                    | 3.5   | 7/24 62.93  |
| 8-7         |          | "                    | 4.0   |             |
| 8-9         |          | "                    | 3.5   |             |
| 8-10        |          | "                    | 2.5   |             |

OVER ↓

|      |            |     |
|------|------------|-----|
| 8-13 | THINNING   | 3.0 |
| 8-15 | "          | 4.0 |
| 8-19 | SLASH DISP | 3.5 |
| 8-21 | "          | 2.5 |
| 8-23 | "          | 3.0 |
| 8-24 | "          | 3.5 |
| 8-26 | "          | 4.0 |
| 8-29 | THINNING   | 5.0 |
| 8-30 | SLASH      | 4.0 |
| 9-1  | "          | 3.0 |
| 9-2  | "          | 2.0 |
| 9-4  | "          | 3.5 |
| 9-6  | "          | 3.5 |
| 9-7  | "          | 3.0 |

8/25 42.00

229.0 Hrs  
 x 11.68  
\$ 2674.72

\$336.75  
 EXPENSES ARE  
 FOR CHAINS,  
 CHAIN SHARPENING

PRACTICE  
 COMPLETE

LARIMER OUTDOOR EQUIP  
3317 N GARFIELD AVE  
LOVELAND, CO 80535  
970-663-2700  
27310002169301

C O P Y

07/24/2004 12:44

Sale:

|               |                  |
|---------------|------------------|
| Transaction # | 3                |
| Card Type     | Master Card      |
| Acc #         | XXXXXXXXXXXX5941 |
| Entry         | Swiped           |
| Sale:         | 62.93            |
| Reference No. | 0001             |
| Auth. Code    | 260864           |
| Response      | AP               |

LARIMER OUTDOOR EQUIP  
3317 N GARFIELD AVE  
LOVELAND, CO 80535  
970-663-2700  
27310002169301

C O P Y

05/28/2004 10:42

Sale:

|               |                          |
|---------------|--------------------------|
| Transaction # | 1                        |
| Card Type:    | MasterCard               |
| Acc:          | XXXXXXXXXXXXXXXXXXXX0841 |
| Entry:        | Swiped                   |
| Sale:         | 92.57                    |
| Reference No: | 0001                     |
| Auth Code:    | 164894                   |
| Response:     | AP                       |

Invoice Number

29746

# Invoice

Invoice Date: 1/12/2004

PO Number:

Sold By: MB

Terms: Held Backorder

Tag Number:

## Larimer Outdoor Equipment

3317 N Garfield Av

Loveland, CO 80538

(970) 663-2700 Fax(970) 663-4785

Bill To

SOULEN, RICK  
13796 NCR 25E  
LOVELAND, CO 80538

(970) 214-3782

Customer ID: 5394

Ship To

| Part Number   | Mfg Description   | Unit Price | Qty  | Extended |
|---------------|---|------------|------|----------|
| 26RM2-81      | STD 81 D.L. .325 .063 CHAIN<br>Part Location -FRONT       | \$29.32    | 3.00 | \$87.96  |
| 3003 000 6821 | STD BACKORDER - 20 BAR ST 325-063<br>Part Location -FRONT | \$42.55    | 1.00 | \$42.55  |

Thank You!! We appreciate your business.

|                           |                 |
|---------------------------|-----------------|
| Sub total:                | \$130.51        |
| COL Sales Tax:            | \$3.78          |
| COU Sales Tax:            | \$1.04          |
| CIT Sales Tax:            | \$3.92          |
| <b>Total:</b>             | <b>\$139.25</b> |
| <b>Payment - MC/VISA:</b> | <b>\$139.25</b> |
| <b>Change:</b>            | <b>\$0.00</b>   |
| <b>Balance Due:</b>       | <b>\$0.00</b>   |

No refunds on special orders, or electrical parts.

Customer Signature

Date Printed: 1/12/2004  
Time Printed: 2:34 PM

Invoice Number

33123

# Invoice

Invoice Date: 8/25/2004

PO Number:

Sold By: JG

Terms: Net

Tag Number:

## Larimer Outdoor Equipment

3317 N Garfield Av

Loveland, CO 80538

(970) 663-2700

Fax(970) 663-4785

Bill To

Cash Sale

Ship To

| Part Number | Mfg Description | Unit Price | Qty  | Extended |
|-------------|-----------------|------------|------|----------|
| SHARP       | MIS SHARPENING  | \$6.00     | 7.00 | \$42.00  |

Return policy: If for any reason you do not like the product, and it has not been used, we will refund your money in full. Electrical excluded. Thank You!! We appreciate your business.

|                           |                |
|---------------------------|----------------|
| Sub total:                | \$42.00        |
| <b>Total:</b>             | <b>\$42.00</b> |
| <b>Payment - MC/VISA:</b> | <b>\$42.00</b> |
| <b>Change:</b>            | <b>\$0.00</b>  |
| <b>Balance Due:</b>       | <b>\$0.00</b>  |

No refunds on special orders, or electrical parts.

Customer Signature

Date Printed: 8/25/2004  
Time Printed: 4:18 PM

NORLAND —

COMPLETED WORK  
SINCE YOUR VISIT IN  
AUGUST.

HERE ARE THE FORMS.  
CALL US AT 970-  
214-3943 OR 214-3782  
IF YOU WOULD LIKE TO  
STOP UP AGAIN.

I'LL GIVE YOU A  
RING TO FOLLOW UP.

THANKS FOR ALL  
YOUR HELP AND ADVICE!

RIC SOULEN

## TRIP REPORT

By  
Norland K. Hall

**Date:**

1100 11AUG2004

**Contact:**

Ric & Juli Soulen  
13796 N. CR25E  
Loveland, CO 80538

Residence:  
15850 Steller Ridge Rd.

**Location:**

SW ¼, NE ¼, Sec 23, T7N, R70W (40 ac)

**Directions To The Property:**

CR38E to CR25E; 2 mi on CR25E to "Gate 2" (9107) "Red Cliff Road"; Red Cliff Road about 1 1/2 mi to "Y" with "Larkspur Road" (Take right fork); Larkspur Road about 3/4 mi. to "T" Junction at "Steller Ridge Rd."; Turn right and go 1/3 mi. to house.

**Purpose:**

1. Inspect work done under the FLEP grant program.
2. Answer the applicant's questions.

**Findings:**

1. Ric has accomplished tree thinning and pruning and mistletoe removal around the house and along the road to his house. He has a large clearcut area to the east of the house. Around the house some crowns are too close, but generally the work looks good.
2. He has logs and slash that needs removal.
3. The slope near the house is minimal, but gradually increases to 40% or greater on the east.

4. There is a general infection of dwarf mistletoe throughout the Ponderosa stand, and patches of suspected Ips beetle killed trees beyond 200 yds north and northeast of the house.

**Consultation:**

**Recommendations:**

1. Chip slash if possible.
2. Use some of the smaller logs and saplings to make erosion control structures on the steeper slopes, especially north of the house.
3. Cut out the mistletoe infected trees.

July 15, 2004

Ric Soulen  
13796 N. County Road 25E  
Loveland, CO 80538

Dear Ric:

This is a reminder that your Forest Land Enhancement Program (FLEP) grant project must be completed by September 15, 2004.

As you recall, the FLEP Grant requires a 50/50 fund match. In your original packet you received an Accomplishment Report for Reimbursement, a Cost Document form, and a W9. Upon completion of the practice, contact our office to schedule a final inspection. All costs and revenues must be documented on the above forms. The W9 must be completed and returned to assure reimbursement. Final reimbursement cannot be processed without completion of these forms.

If you will be unable to complete the project, please notify us as soon as possible, so that we may adjust your grant and reallocate the remaining funds to other projects.

If you have any questions, please call me at (970) 491-8839, or Mike Hughes (970) 491-8453, or the Fort Collins District office (970) 491-8660.

Sincerely,

Norland K. Hall  
Forester

## **TRIP REPORT**

By  
Norland K. Hall

**Date:**

1300 17NOV2003

**Contact:**

Ric & Juli Soulen  
13796 N. CR25E  
Loveland, CO 80538

Residence:  
15850 Steller Ridge Rd.

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SW ¼, NE ¼, Sec 23, T7N, R70W (40 ac)

**Directions To The Property:**

CR38E to CR25E; 2 mi on CR25E to "Gate 2" (7227) "Red Cliff Road"; Red Cliff Road about 1 1/2 mi to "Y" with "Larkspur Road" (Take right fork); Larkspur Road about 3/4 mi. to "T" Junction at "Steller Ridge Rd.; Turn right and go 1/3 mi. to house.

**Purpose:**

1. Inspect designated stands prior to start of work under the FLEP grant program.
2. Review the FLEP Grant project accomplishment standards, expectations, and record keeping requirements of the program.
3. Answer the applicant's questions.

**Findings:**

1. Ric seems to be capable of accomplishing the work around the house.
2. Ric has accomplished tree thinning and pruning and mistletoe removal around the house. He has a large clearcut area to the east of the house. Most work needs to be done north of the house. Around the house some crowns are too close, but generally the work looks good.
3. He plans to do thinning work south, west, and north of the house; and along both sides of the road leading to the house.

4. The slope near the house is minimal, but gradually increases to 40% or greater on the east.
5. Ric indicated that he planned to make piles for burning or lop-and-scatter slash.
6. There is a general infection of dwarf mistletoe throughout the Ponderosa stand, and patches of suspected Ips beetle killed trees beyond 200 yds north and northeast of the house.

### **Consultation:**

I discussed the with Mike Hughes about the observed patches of dead trees, and he suggested it was Ips beetle infection.

### **Recommendations:**

1. Start thinning and removing ladder fuel near the house and progress outward.
2. Process each tree as it is cut, and remove slash before cutting the next tree.
3. Chip slash if possible.
4. Make small piles in safe places away from trees, and burn when there is a good snow cover.
5. Cut out the mistletoe infected trees.
6. We talked about how to identify healthy and poor trees, and proper spacing, and how slash attracts the Ips beetle.

September 22, 2003

Ric Soulen  
13796 N. County Road 25E  
Loveland, CO 80538

Mr. Soulen,

Your Forest Land Enhancement Program (FLEP) grant application has been reviewed and funding approved as shown on the attached copy of your application. Our office received over \$120,000 in grant requests. Needless to say we were not able to fund all projects. In most cases, we were able to partially fund a project.

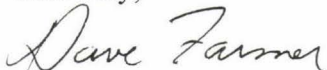
Before you begin project implementation please contact our office to schedule a site visit to review the project and accomplishment standards and expectations. We hope this alleviates any surprises when the final inspection is completed. Please review the attached standards prior to the site visit.

As you recall, the FLEP Grant requires a 50/50 fund match. The project must be completed by September 15, 2004. If it becomes apparent you will not be able to the project by this day, please contact our office as soon as possible.

Enclosed you will also find an Accomplishment Report for Reimbursement, a Cost Documentation form, and a W9. Upon completion of the practice contact our office to schedule a final inspection. All costs and revenues must be documented on the above forms. The W9 must be completed and returned to assure reimbursement. Final reimbursement cannot be processed without completion of these forms.

If you have any questions, please contact our office at (970) 491-8660.

Sincerely,



David A. Farmer  
Assistant District Forester

Enclosures

24 July, 2003

~~no file~~  
m  
D  
DOW  
J

Mike Babler  
District Forester  
Colorado State Forest Service  
Fort Collins Dist.  
Foothills, CSU  
5075 Campus Delivery  
Fort Collins, CO 80523-5075

Flep

Dear Mike,

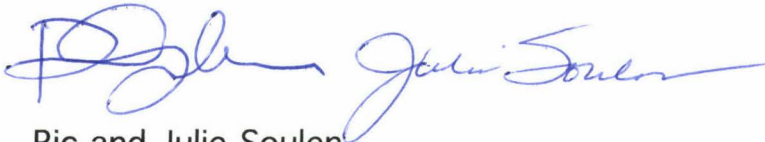
My wife Julie and I own 40 acres that adjoin both Lory State Park and Horsetooth Mountain Park on the ridge between Horsetooth Rock and Arthur's Rock. There is significant mistletoe infestation here, including areas in the park nearby. Many of these trees have died during the recent drought and present a grave wildfire danger. For this reason we would like to concentrate our stewardship efforts on the three acres northeast of our homesite. This is steep terrain and difficult for one person to work. This grant would be of great help in assisting us protect not only our house but the forested land on the west side of the ridge top.

Four years ago we worked with Mike Hughes to establish a stewardship plan for our 40 acres. We have worked hard since then on the plan, mitigating the mistletoe and thinning the forest which is very overgrown and filled with doghair stands. So far we have thinned about three acres. This grant would allow us to double that area in one year.

We hope you will help us improve the health of our little piece of the forest.

Thank you for your consideration of our project.

Sincerely,



Ric and Julie Soulen  
13796 N. Co. Rd. 25E  
Loveland, CO 80538  
970-214-3943

Plan on file



COLORADO'S

# FLEP FOREST LAND ENHANCEMENT PROGRAM

## APPLICATION FOR COST-SHARE

PROJECT NUMBER: \_\_\_\_\_

(For Official Use Only)

NAME: RIC SOULEN

MAILING ADDRESS: 13796 N. CO. RD. 25 E

City: LOVELAND State: CO

Zipcode: 80538

TELEPHONE NO: 970 214 3943

PROJECT ADDRESS/LEGAL DESCRIPTION: SAME

PRACTICES TO BE COMPLETED BY: ONE YEAR AFTER APPROVAL

| Practice No. & Component Title                | Quantity Requested | Quantity Approved | Maximum C/S Amount | C/S Amount Requested | C/S Amount Approved   |
|---|--------------------|-------------------|--------------------|----------------------|-----------------------|
| FLEP 3, 666-1 THINNING                        | 3                  | 2 AC              | 1500               | 1500                 | \$1,000 <sup>00</sup> |
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| FLEP 9, 666-6:302 DEF. SPC. <del>1200</del> 1 | 1                  | 1 each            | 1200               | 1200                 | \$1,200 <sup>00</sup> |
| FLEP 3, 666-4 SLASH DISP.                     | 3                  | 2 AC              | 900                | 900                  | \$600 <sup>00</sup>   |
|   |                    |                   |                    |                      |                       |
|   |                    |                   |                    |                      |                       |
|   |                    |                   |                    |                      |                       |
|   |                    |                   |                    |                      |                       |

Total: 3690.00

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LANDOWNER SIGNATURE: [Signature]

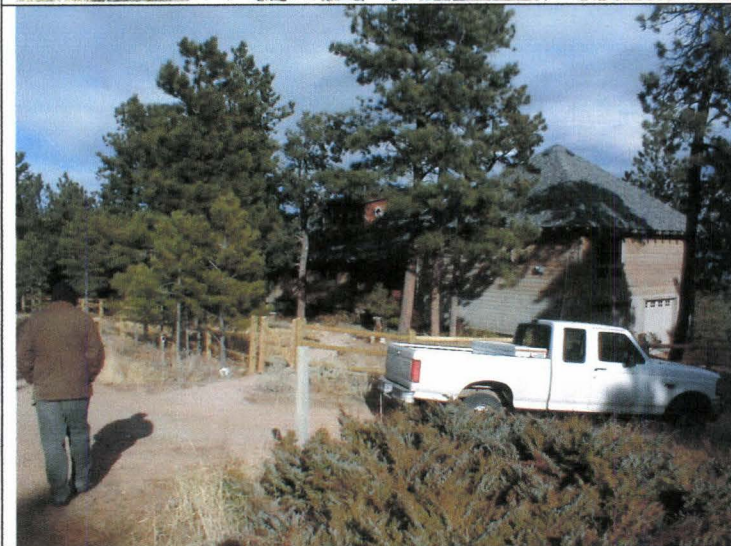
DATE: 7/24/03

CSFS FIELD REVIEW SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Additional USFWS guidelines addressed)

C/S APPROVED: David A. Farrow AMOUNT: \$2,800<sup>00</sup> DATE: 9-22-03

Program eligibility is without regard to race, color, religion, national origin, age, gender, sexual orientation, veteran status or disability. For more information contact your local Colorado State Forest Service District Office.





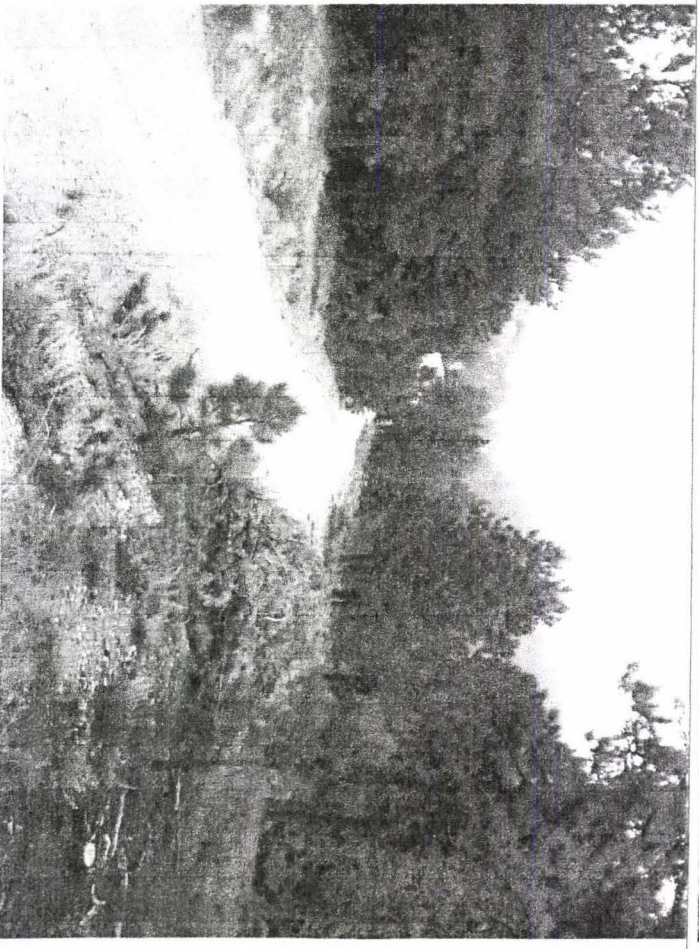
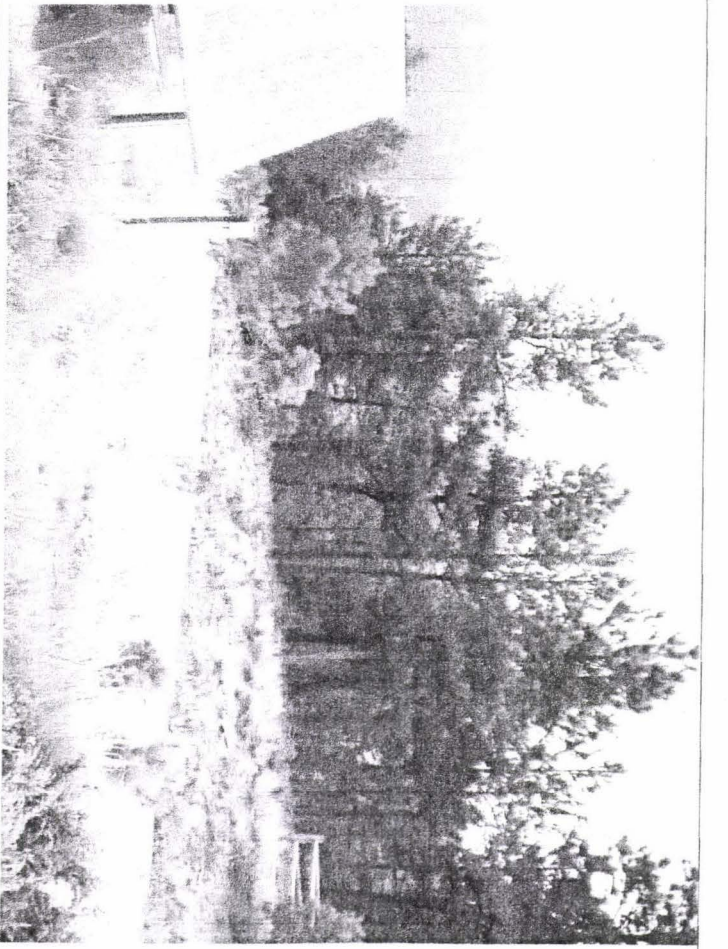
RIC & JULI SOWLEN VISIT  
NOV 17, 2003  
BY  
NORLAND HALL



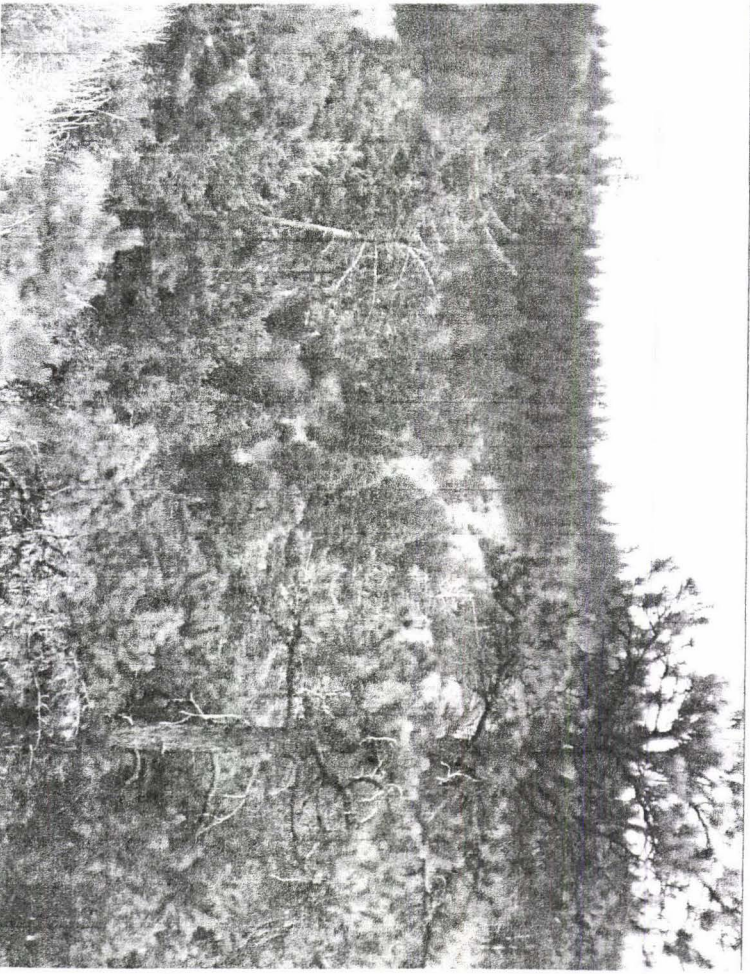
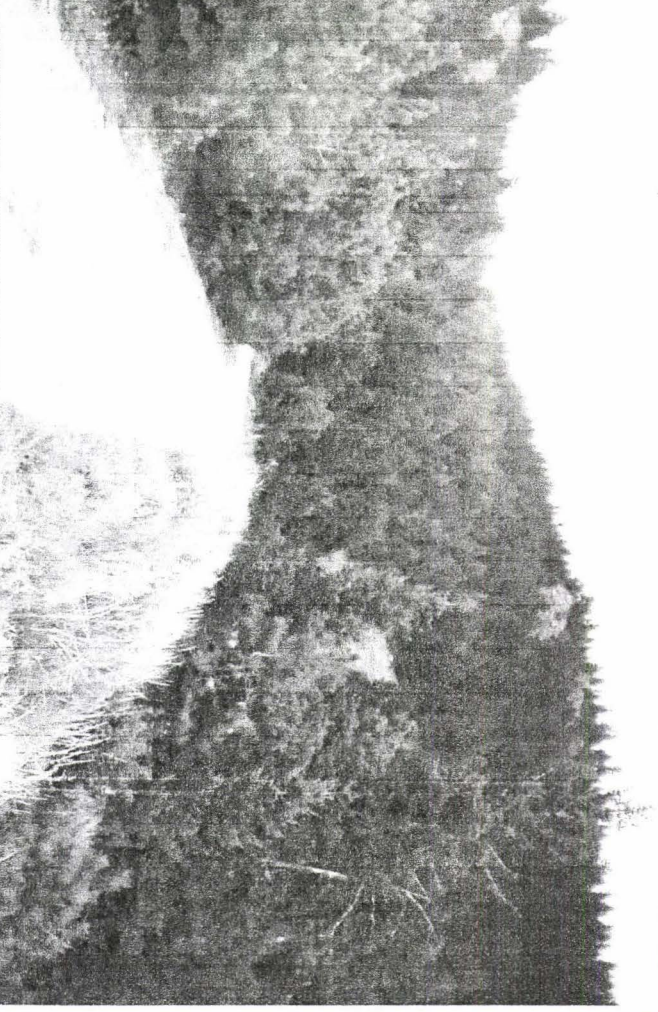
RIC & JULI SOULEN VISIT  
NOV 17, 2003  
BY  
NORLAND HALL



RIC & JULI SOULEN VISIT  
NOV 17, 2003  
BY  
NORLAND HALL



Ric Soulen 8-11-04



Ric Soulen 8-11-04