

COPY



Colorado State Forest Service Program Payment Request

GRANT PROGRAM (CHECK APPROPRIATE PROGRAM TYPE):	
Forest Restoration Grant (SB71 and HB1199)	
Volunteer or Rural Fire Assistance (a.k.a.: VFA/RFA)	
Insect and Disease Prevention and Suppression Program	
State Fire Assistance (a.k.a.: SFA)	<input checked="" type="checkbox"/>
Front Range Fuels Treatment Partnership (a.k.a.: FRFTP)	
Stevens Fuels Treatment Funds	
Cooperative Fire Agreement (Active Fire Suppression Cooperators; CRS#R-24-103-206-01)	
Emergency Supplemental Funds (a.k.a.: ESF)	

☒ Checked for Federal suspension and debarment (State Office) <http://www.epls.gov/> 11-23-11 Rm
Name: CSU Pingree Park CampusAddress: 803⁷ Campus DeliveryFort Collins, CO 80523-8037

Approved for Payment

C.S.F.S.

1604835

11-28-11

Kc

The above named has submitted a project application that has been reviewed and approved by the Colorado State Forest Service for funding from Federal Assistance.

Grant Number: 5367520-002-FC Cooperator Match: \$16,200 ~Approved Funding: \$15,000 ~ Total Project: \$31,200 ~CSFS Account Number: 5367520 - 6693 Amount of Payment: \$15,000 ~

'10 CPG SFA CG3 FRFT North Zone CWPP IMPL.

Circle one: 1st Payment 2nd Payment 3rd Payment Final Payment ~Approved by Gabe Drey
(Program manager signature)Date: 11/22/2011

LOA

**LANDOWNER ASSISTANCE PROGRAMS
ACCOMPLISHMENT REPORT FOR REIMBURSEMENT (Page 1)**

Project No. 5367520-002-FC
(For Official Use Only-
No. from original application)

Applicant name (please print): Pingree Park

	Total Contracted Services¹	Total Landowner Services²	Totals
Labor Cost (Actual)	\$15,000	\$16,200	A Labor Cost= \$31,200 ✓
Operating Exp ^{3,*} (Actual)			B Oper. Exp.=
Value of donated services and materials (not an actual cost)			C Total value of donations
Revenue Generated (from sale of wood products only) ^{4,*}			D Revenue=
Project Cost			E Total Project (A+B+C-D)=\$31,200 ✓
			Amount Originally Approved = \$15,000 ✓
How much of your total cost was paid to CSFS for Products and/or Services? \$ <u>0</u>			Amount to be Reimbursed ⁵ (.5XE) not to exceed Actual Costs \$15,000 ✓

¹ Any contracted services where payment was made for services.

² Use up to \$ 20.85/hour for Landowner and volunteer time. This is the maximum allowable.

³ Equipment rental, supplies, etc. needed to complete project. (Tools and Equipment purchases are not reimbursable.)

⁴ Any revenue generated from the sale of wood products is deducted from total project cost.

⁵ Reimbursement amount cannot exceed amount approved. No partial payments.

* Attach receipts, Cost Documentation Form D (contractor costs, your time ledger, gas, oil, etc). Keep copies for your files.

Landowner Signature: [Signature]

Date: 11.9.11

All expenses are true and accurate and all cost share is true and accurate.

Mailing Address: Pingree Park Office
8037 Campus Delivery

City: Fort Collins

County: Larimer

State: CO

Zip: 80523-8037

Phone: 491-4747

Practice certified by: [Signature]

CSFS Forester

Payment Approval: [Signature]

CSFS program manager

Amount: 15,000

Date: 11/22/2011

Return this form, along with your completed Cost Documentation Form to your local **Colorado State Forest Service District Office**.
Retain documentation such as receipts and payment for six (6) years. The IRS considers reimbursable funds as ordinary income.
Please consult your tax advisor.

**LANDOWNER ASSISTANCE PROGRAMS
ACCOMPLISHMENT REPORT (page 2)**

Project No. 5367520-002

To be completed by CSFS forester:

PROGRAM:

WUI Incentives D-space: _____ **I & D Prevention and Suppression – Bark Beetle:** _____

FLEP: _____ **FRFTP:** _____ **STEVENS' Fund:** _____ **SFA:** ☒

WUI D-space Accomplishment:

No. of D-spaces = 8 Acres slash disposal = _____ Acres fuel breaks = _____

Acres thinned = _____ Acres pruned = _____

I & D Prevention and Suppression Accomplishment:

No. of infested trees treated: _____

Acres inspected and treated: _____

Acres thinned: _____

FLEP Accomplishment (Not included above):

#1 Plan Acres = _____

#5 Acres = _____

#9 Acres treated = 5

#2 Acres tree planting = _____

#6 Acres treated = _____

#10 Acres of restoration = _____

Acres treated = _____

#7 Acres treated = _____

#11 Acres = _____

#3 Acres treated = _____

#8 Acres treated = _____

#4 Acres planted/renovated = _____



COPY



Colorado State Forest Service Program Payment Request

GRANT PROGRAM (CHECK APPROPRIATE PROGRAM TYPE):	
Forest Restoration Grant (SB71 and HB1199)	
Volunteer or Rural Fire Assistance (a.k.a.: VFA/RFA)	
Insect and Disease Prevention and Suppression Program	
State Fire Assistance (a.k.a.: SFA)	
Front Range Fuels Treatment Partnership (a.k.a.: FRFTP)	✓
Stevens Fuels Treatment Funds	
Cooperative Fire Agreement (Active Fire Suppression Cooperators; CRS#R-24-103-206-01)	
Emergency Supplemental Funds (a.k.a.: ESF)	

☒ Checked for Federal suspension and debarment (State Office) <http://www.epfs.gov/>

Name: CSU Pingree Park Campus

Address: 8037 Campus Delivery

Fort Collins, CO 80523-8037

Approved for Payment
C.S.F.S.

1604835

11-28-11

(ko)

The above named has submitted a project application that has been reviewed and approved by the Colorado State Forest Service for funding from Federal Assistance.

Grant Number: 5308900-FC ~

Cooperator Match: \$1,000 ~

Approved Funding: \$13,000

Total Project: \$2,000 ~

CSFS Account Number: 5308900-6693

Amount of Payment: \$1,000 ~

'09CPG SFA CG6 FC

Circle one: 1st Payment

2nd Payment

3rd Payment

Final Payment ~

Approved by

[Signature]
(Program manager signature)

Date:

11/15/11

LOA

**LANDOWNER ASSISTANCE PROGRAMS
ACCOMPLISHMENT REPORT FOR REIMBURSEMENT (Page 1)**

Project No. 5308900 - FC
(For Official Use Only-
No. from original application)

Applicant name (please print): Pingree Park -

	Total Contracted Services ¹	Total Landowner Services ²	Totals
Labor Cost (Actual)	\$1,000	\$1,000	A Labor Cost= \$2,000
Operating Exp ³ (Actual)			B Oper. Exp.=
Value of donated services and materials (not an actual cost)			C Total value of donations
Revenue Generated (from sale of wood products only) ⁴			D Revenue=
Project Cost			E Total Project (A+B+C-D)= \$2,000 -
			Amount Originally Approved = \$13,000
How much of your total cost was paid to CSFS for Products and/or Services? \$ 0			Amount to be Reimbursed ⁵ (.5X E) not to exceed Actual Costs \$1,000

¹ Any contracted services where payment was made for services.

² Use up to \$ 20.85/hour for Landowner and volunteer time. This is the maximum allowable.

³ Equipment rental, supplies, etc. needed to complete project. (Tools and Equipment purchases are not reimbursable.)

⁴ Any revenue generated from the sale of wood products is deducted from total project cost.

⁵ Reimbursement amount cannot exceed amount approved. No partial payments.

* Attach receipts, Cost Documentation Form D (contractor costs, your time ledger, gas, oil, etc). Keep copies for your files.

Landowner Signature: [Signature] Date: 11.9.11

All expenses are true and accurate and all cost share is true and accurate.

Mailing Address: Pingree Park Office City: Fort Collins
8037 campus Delivery

County: Larimer State: CO Zip: 80523-8037 Phone: 491-4747

Practice certified by: [Signature]
CSFS forester

Payment Approval: [Signature] Amount: \$1,000.00 Date: 11/15/11
CSFS program manager

Return this form, along with your completed Cost Documentation Form to your local **Colorado State Forest Service District Office**. Retain documentation such as receipts and payment for six (6) years. The IRS considers reimbursable funds as ordinary income. Please consult your tax advisor.

2/11/11

**LANDOWNER ASSISTANCE PROGRAMS
ACCOMPLISHMENT REPORT (page 2)**

Project No. 5308900

To be completed by CSFS forester:

PROGRAM:

WUI Incentives D-space: _____ I & D Prevention and Suppression – Bark Beetle: _____

FLEP: _____ FRFTP: ☒ STEVENS' Fund: _____ SFA: _____

WUI D-space Accomplishment:

No. of D-spaces = 2 Acres slash disposal = _____ Acres fuel breaks = _____

Acres thinned = _____ Acres pruned = _____

I & D Prevention and Suppression Accomplishment:

No. of infested trees treated: _____

Acres inspected and treated: _____

Acres thinned: _____

FLEP Accomplishment (Not included above):

#1 Plan Acres = _____

#5 Acres = _____

#9 Acres treated = 1

#2 Acres tree planting = _____

#6 Acres treated = _____

#10 Acres of restoration = _____

Acres treated = _____

#7 Acres treated = _____

#11 Acres = _____

#3 Acres treated = _____

#8 Acres treated = _____

#4 Acres planted/renovated = _____



3/17/08

Adam's Tree Service
P.O. Box 4420
Estes Park, CO 80517



**ADAM'S TREE
SERVICE**
Estes Park, Co

Invoice

Bill To:

Colorado State University
Accounts Payable
6003 Campus Delivery
Fort Collins, CO 80523
laura.irvin@colostate.edu

Date	Invoice No.
11/01/11	1216

Item	Description	Amount
Tree Removal	Remove 322 trees around structures and powerlines @ the Pingree Park Campus	16,000.00
Total		\$16,000.00



Colorado State Forest Service Program Payment Request

GRANT PROGRAM (CHECK APPROPRIATE PROGRAM TYPE):	
Forest Restoration Grant (SB71 and HB1199)	<input type="checkbox"/>
Volunteer or Rural Fire Assistance (a.k.a.: VFA/RFA)	<input type="checkbox"/>
Insect and Disease Prevention and Suppression Program	<input type="checkbox"/>
State Fire Assistance (a.k.a.: SFA)	<input type="checkbox"/>
Front Range Fuels Treatment Partnership (a.k.a.: FRFTP)	<input checked="" type="checkbox"/>
Stevens Fuels Treatment Funds	<input type="checkbox"/>
Cooperative Fire Agreement (Active Fire Suppression Cooperators; CRS#R-24-103-206-01)	<input type="checkbox"/>
Emergency Supplemental Funds (a.k.a.: ESF)	<input type="checkbox"/>

☐ Checked for Federal suspension and debarment (State Office) <http://www.epls.gov/>

Name: CSU Pingree Park Campus

Address: 8032 Campus Delivery
Fort Collins, CO 80523-8037

The above named has submitted a project application that has been reviewed and approved by the Colorado State Forest Service for funding from Federal Assistance.

Grant Number: 5308900 Cooperator Match: \$12,190.50

Approved Funding: \$13,000 Total Project: \$24,190.50

CSFS Account Number: 5308900 - 6693 Amount of Payment: \$12,000

Circle one: 1st Payment 2nd Payment 3rd Payment Final Payment

Approved by _____ Date: _____
 (Program manager signature)

**LANDOWNER ASSISTANCE PROGRAMS
ACCOMPLISHMENT REPORT FOR REIMBURSEMENT (Page 1)**

Project No. 5308900
(For Official Use Only-
No. from original application)

Applicant name (please print): Pingree Park

	Total Contracted Services¹	Total Landowner Services²	Totals
Labor Cost (Actual)	\$12,000	\$12,190.50	A Labor Cost= \$24,190.50
Operating Exp ^{3,*} (Actual)			B Oper. Exp.=
Value of donated services and materials (not an actual cost)			C Total value of donations
Revenue Generated (from sale of wood products only) ^{4,*}			D Revenue=
Project Cost			E Total Project (A+B+C-D) = \$24,190.50
			Amount Originally Approved = \$13,000
How much of your total cost was paid to CSFS for Products and/or Services? \$ <u>0</u>			Amount to be Reimbursed^{5,6} (.5XE) not to exceed Actual Costs \$12,000

¹ Any contracted services where payment was made for services.

² Use up to \$ 20.25/hour for Landowner and volunteer time. This is the maximum allowable.

³ Equipment rental, supplies, etc. needed to complete project. (Tools and Equipment purchases are not reimbursable.)

⁴ Any revenue generated from the sale of wood products is deducted from total project cost.

⁵ Reimbursement amount cannot exceed amount approved. No partial payments.

⁶ Reimbursement amount cannot exceed \$470/acre for Actual Costs for Emergency Supplemental Funds.

* Attach receipts, Cost Documentation Form D (contractor costs, your time ledger, gas, oil, etc). Keep copies for your files.

Landowner Signature: 

Date: 12.2.10

All expenses are true and accurate and all cost share is true and accurate.

Mailing Address: Pingree Park office
8037 Campus Delivery

City: Ft. Collins

County: Larimer State: CO Zip: 80523-8037

Phone: 491-4747

Practice certified by: 
CSFS forester

Payment Approval: _____ Amount: _____ Date: _____
CSFS program manager

Return this form, along with your completed Cost Documentation Form to your local **Colorado State Forest Service District Office**. Retain documentation such as receipts and payment for six (6) years. The IRS considers reimbursable funds as ordinary income. Please consult your tax advisor.

12/15/09

**LANDOWNER ASSISTANCE PROGRAMS
ACCOMPLISHMENT REPORT (page 2)**

Project No. 5308900

To be completed by CSFS forester:

PROGRAM:

WUI Incentives D-space: _____ I & D Prevention and Suppression – Bark Beetle: _____
FRFTP: ☒ STEVENS' Fund: _____ SFA: _____ ESF: _____ Forest
Restoration Grant (SB71 and HB1199) _____

WUI D-space Accomplishment:

No. of D-spaces = 7 Acres slash disposal = _____ Acres fuel breaks = _____
Acres thinned = _____ Acres pruned = _____

I & D Prevention and Suppression Accomplishment:

No. of infested trees treated: _____
Acres inspected and treated: _____
Acres thinned: _____

Accomplishment not included above - LOA Practice Number:

#1 Plan Acres = _____	#5 Acres = _____	#9 Acres treated = <u>2</u>
#2 Acres tree planting = _____	#6 Acres treated = _____	#10 Acres of restoration = _____
Acres treated = _____	#7 Acres treated = _____	#11 Acres = _____
#3 Acres treated = _____	#8 Acres treated = _____	
#4 Acres planted/ renovated = _____		



Colorado State Forest Service Program Payment Request

GRANT PROGRAM (CHECK APPROPRIATE PROGRAM TYPE):	
Bureau of Land Management Task Order Program	<input type="checkbox"/>
Volunteer or Rural Fire Assistance (a.k.a.: VFA/RFA)	<input type="checkbox"/>
Forest Land Enhancement Program (a.k.a.: FLEP)	<input type="checkbox"/>
Insect and Disease Prevention and Suppression Program	<input type="checkbox"/>
State Fire Assistance (a.k.a.: SFA)	<input type="checkbox"/>
Front Range Fuels Treatment Partnership (a.k.a.: FRFTP)	<input checked="" type="checkbox"/>
Stevens Fuels Treatment Funds	<input type="checkbox"/>
Cooperative Fire Agreement (Active Fire Suppression Cooperators; CRS#R-24-103-206-01)	<input type="checkbox"/>

☐ Checked for Federal suspension and debarment (State Office) <http://www.epls.gov/>

Name: Pingree Park Campus

Address: 8032 Campus Delivery
Fort Collins, CO 80523-8032

The above named has submitted a project application that has been reviewed and approved by the Colorado State Forest Service for funding from Federal Assistance.

Grant Number: 530979

Cooperator Match: \$14,515⁴⁴

Approved Funding: \$12,300

Total Project: \$26,765⁴⁴

CSFS Account Number: 530979-6693

Amount of Payment: \$12,250

Circle one: 1st Payment 2nd Payment 3rd Payment Final Payment

Approved by _____
 (Program manager signature)

Date: _____

LOA

LANDOWNER ASSISTANCE PROGRAMS
ACCOMPLISHMENT REPORT FOR REIMBURSEMENT (Page 1)

Project No. 530979
 (For Official Use Only-
 No. from original application)

Applicant name (please print): Pingree Park Campus

	Total Contracted Services¹	Total Landowner Services²	Totals
Labor Cost (Actual)	\$12,250	\$14,515.44	A Labor Cost= \$26,765.44
Operating Exp ^{3,*} (Actual)			B Oper. Exp.=
Value of donated services and materials (not an actual cost)			C Total value of donations \$16,446.93
Revenue Generated (from sale of wood products only) ^{4,*}			D Revenue=
Project Cost			E Total Project (A+B+C-D) =26,765.44
			Amount Originally Approved =\$12,300
How much of your total cost was paid to CSFS for Products and/or Services? <u>\$ 0</u>			Amount to be Reimbursed ⁵ (.5XE) not to exceed Actual Costs \$12,250.00

¹ Any contracted services where payment was made for services.

² Use up to \$ 19.51/hour for Landowner and volunteer time. This is the maximum allowable.

³ Equipment rental, supplies, etc. needed to complete project. (Tools and Equipment purchases are not reimbursable.)

⁴ Any revenue generated from the sale of wood products is deducted from total project cost.

⁵ Reimbursement amount cannot exceed amount approved. No partial payments.

* Attach receipts, Cost Documentation Form D (contractor costs, your time ledger, gas, oil, etc). Keep copies for your files.

Landowner Signature: Patt Parrott

Date: 9.22.09

All expenses are true and accurate and all cost share is true and accurate.

Mailing Address: Pingree Park Office
8037 Campus Delivery City: FT. Collins

County: Larimer State: CO Zip: 80523-8037 Phone: 491-4747

Practice certified by:

Jim Kelly
 CSFS forester

Payment Approval: _____ Amount: _____ Date: _____

CSFS program manager

Return this form, along with your completed Cost Documentation Form to your local **Colorado State Forest Service District Office**. Retain documentation such as receipts and payment for six (6) years. The IRS considers reimbursable funds as ordinary income. Please consult your tax advisor.

3/17/08

**LANDOWNER ASSISTANCE PROGRAMS
ACCOMPLISHMENT REPORT (page 2)**

Project No. 530979

To be completed by CSFS forester:

PROGRAM:

WUI Incentives D-space: _____ *I & D Prevention and Suppression – Bark Beetle:* _____

FLEP: _____ *FRFTP:* ☒ *STEVENS' Fund:* _____ *SFA:* _____

WUI D-space Accomplishment:

No. of D-spaces = 9 Acres slash disposal = _____ Acres fuel breaks = _____

Acres thinned = _____ Acres pruned = _____

I & D Prevention and Suppression Accomplishment:

No. of infested trees treated: _____

Acres inspected and treated: _____

Acres thinned: _____

FLEP Accomplishment (Not included above):

#1 Plan Acres = _____

#5 Acres = _____

#9 Acres treated = 5

#2 Acres tree planting = _____

#6 Acres treated = _____

#10 Acres of restoration = _____

Acres treated = _____

#7 Acres treated = _____

#11 Acres = _____

#3 Acres treated = _____

#8 Acres treated = _____

#4 Acres planted/ renovated = _____



LANDOWNER ASSISTANCE PROGRAMS COST DOCUMENTATION

Adam's Tree Service
P.O. Box 4420
Estes Park, CO 80517

Invoice

Bill To:
Colorado State University Accounts Payable 6003 Campus Delivery Fort Collins, CO 80523

Date	Invoice No.
08/26/09	915

Item	Description	Amount
Fire Mitigation	Take down 301 trees, stack brush, buck logs, Pingree Park Campus	12,250.00
Total		\$12,250.00

Pingree Park Project 2009

(Engine Crew)

6/22	Todd Ruffner	10:00 - 17:00	7 Hours	42
	Dan Beveridge	10:00 - 17:00	7 Hours	
	Kyle Williams	10:00 - 17:00	7 Hours	
	Mic Bugosh	10:00 - 17:00	7 Hours	
	Grady Hall	10:00 - 17:00	7 Hours	
	Rachel Brooks	10:00 - 17:00	7 Hours	
6/23	Todd Ruffner	08:00 - 17:00	9 Hours	54
	Dan Beveridge	08:00 - 17:00	9 Hours	
	Kyle Williams	08:00 - 17:00	9 Hours	
	Mic Bugosh	08:00 - 17:00	9 Hours	
	Grady Hall	08:00 - 17:00	9 Hours	
	Rachel Brook	08:00 - 17:00	9 Hours	
6/24	Todd Ruffner	08:00 - 17:00	9 Hours	54
	Dan Beveridge	08:00 - 17:00	9 Hours	
	Kyle Williams	08:00 - 17:00	9 Hours	
	Mic Bugosh	08:00 - 17:00	9 Hours	
	Grady Hall	08:00 - 17:00	9 Hours	
	Rachel Brook	08:00 - 17:00	9 Hours	
7/6	Matt Branch	10:00 - 15:00	5 Hours	35
	Todd Ruffner	10:00 - 15:00	5 Hours	
	Dan Beveridge	10:00 - 15:00	5 Hours	
	Kyle Williams	10:00 - 15:00	5 Hours	
	Rachel Brooks	10:00 - 15:00	5 Hours	
	Grady Hall	10:00 - 15:00	5 Hours	
	Mic Bugosh	10:00 - 15:00	5 hours	
8/3	Matt Branch	10:00 - 15:00	5 Hours	25
	Grady Hall	10:00 - 15:00	5 Hours	
	Kyle Williams	10:00 - 15:00	5 Hours	
	Rachel Brooks	10:00 - 15:00	5 Hours	
	Mic Bugosh	10:00 - 15:00	5 Hours	
9/11	Matt Branch	10:00 - 17:00	7 Hours	21
	Todd Ruffner	10:00 - 17:00	7 Hours	
	Dan Beveridge	10:00 - 17:00	7 Hours	
9/17	Todd Ruffner	08:00 - 15:00	7 Hours	14
	Dan Beveridge	08:00 - 15:00	7 Hours	

8/31	Matt Branch	09:00 – 14:00	5 Hours	} 35
9/1	Todd Ruffner	08:00 – 17:00	9 Hours	
	Dan Beveridge	08:00 – 17:00	9 Hours	
9/2	Todd Ruffner	08:00- 14:00	6 Hours	
	Dan Beveridge	08:00 – 14:00	6 Hours	

Total Hours

~~115~~ Hours

280

$$280 \text{ hr} \times \$19.51/\text{hr} = \$5,462.80$$

Pingree Park—Hazard Tree and Fuels Reduction 2009 Fuels Reduction Project

Purpose:

The project has several primary objectives:

- Decrease hazardous fuels
- Remove hazard trees and potential hazard trees from around facilities
- Increase overall forest health
- Reduce levels of dwarf mistletoe
- Increase forest resistance to insects and disease

General Description of Work:

Work involves technical felling of mountain pine beetle infested and susceptible trees with a chainsaw and piling slash to create patch-cuts around buildings and live power lines. *A mandatory site inspection is required for this project.*

Legal Description and Location:

Pingree Park is located in Larimer County about two hours or 55 miles west of Fort Collins, CO. To reach Pingree, travel north on Highway 287 to the junction of Highway 14. From this junction, turn west and drive about 25 miles through Poudre Canyon to the Pingree Park Road turnoff. Cross the bridge and drive approximately 16 miles to the main gate to the Pingree Park Campus. Project is located in portions of Sections 16, 17, and 20, Township 7 North, Range 73 West.

Unit Descriptions:

Each unit is described in the table below:

Unit Number	Acreage	Number of Trees to be Felled	Species
1	1	406	LP*
2	0.7	226	LP*
3	0.7	138	LP*
4	0.3	75	LP*
5	0.6	238	LP*
6	0.15	38	LP*
Total	3.45	1,121	

* LP = Lodgepole Pine

Project is described and/or marked as follows: Unit boundaries are flagged in pink.

All lodgepole pine and dead trees within unit boundaries shall be cut. The majority of trees to be felled are between 6-12 inches DBH; however, sizes range from 2-20+ DBH. Contractor may remove and utilize any materials of choice that are designated for treatment. If Contractor chooses not to remove materials, logs shall be limbed, cut to 12'6" lengths and stacked where Pingree staff can access materials but does not obstruct trails or roads. Slash will be broadcast chipped back on to site or piled along roadsides not obstructing trails or roads but in locations where Pingree staff can access materials with vehicles. For all activities, no materials shall be left where they are obstructing roads, trails, or building entrances and exits.

ACCESS-

Treatment Types & Equipment Recommendations:

Block Number	
1, 2, 3, 4, 5, 6	Chainsaw, potential for climbing equipment or bucket truck for technical tree felling near charged power lines and buildings

General Prescriptions:

For Treatments:

- Cut and remove all lodgepole pine 2 inches DBH or greater
- Cut and remove all dead trees or those with current mountain pine beetle infestations.
- Retain all other species unless they are dead or significantly damaged
- Retain all healthy trees with a 2 inch DBH or smaller.
- Wherever practicable, contractor will cut stumps to as close to ground level as possible. Where slope, rocks, or other features prohibit, then a maximum of 4" on the uphill side will be acceptable.
- Slash may be broadcast chipped back onto the site or will be piled next to road for easy access; however, will not obstruct road or trails.

Contract Period and Operational Period:

Project period runs from June 1, 2009 through September 18, 2009. The daily operational period is limited to 7:00 a.m. to dusk. Due to funding constraints, no contract extensions will be allowed. Blackout dates during which NO work will take place due to sensitive campus programs are from May 27th-June 5th and June 22nd-June 24th.

Additional Performance Standards:

- Coordination with Pingree Park maintenance staff will be required for work around power lines. No primary power lines will be turned off for this project.
- Adequate barricades or warning devices shall be placed as necessary for the safety of persons and vehicles. Flaggers or lookouts may be required to direct pedestrian or vehicular traffic through work areas when conditions are safe.
- Soil disturbance will be as minimal as possible. Ruts and/or depressions in the soil caused by Contractor equipment will be less than six inches deep. In areas where machines have used a path repeatedly, water-bars will be installed by the contractor if the Contract Administrator deems necessary.
- Ephemeral drainage areas will not be used as primary travel routes.
- Fuel, hydraulic fluid or other chemical spills will be reported to the Contract Administrator and Pingree staff immediately. Soil contaminated by loss of fuel, oil, grease, hydraulic fluid, coolant, or other fluids shall either be removed and placed in covered drums or other acceptable containers for proper disposal by the Contractor or left in place and mixed with an encapsulating product such as RamSorb I, depending on the amount of contamination.
- The Contract Administrator may require the Contractor to cut leave trees that have been significantly damaged (broken top, multiple scars, scarring in excess of 12" x 6" on the trunk, or an area encompassing more than two-thirds of the trunk circumference) by the Contractor. The Contractor must minimize damage to residual trees.
- Damaged gates, fences, structures or signs will be repaired or replaced by the Contractor, at the discretion of the Contract Administrator or Pingree staff.
- Smoking will only be allowed in vehicles. Each vehicle must have a properly serviced Class A, 2.5 pound fire extinguisher and a minimum of one fire tool per cutting crew member.
- Neither trash nor litter will be left by the Contractor anywhere on the Pingree Park campus, along access routes, or in the project vicinity. Daily hauling of any trash generated by the Contractor is the Contractor's responsibility.
- It is the responsibility of the Contractor to follow all rules and regulations established for Pingree Park. No dogs will be allowed on the site. Camping is available approximately ½ mile down the road on USFS land (Tom Bennett Campground). Contractor may also purchase meal tickets from Pingree Park and eat at the campus dining hall for meals.
- The project site should be left in a safe manner at the end of every work day including no hung trees, safe storage of fuel containers and equipment parked off of main access roads.

- No rootballs should be created by the contractor; however, any exposed rootballs created during this project will be tipped back into an upright position by Contractor.
- The Contract Administrator may suspend or limit operations if excess damage is occurring due to mud, snow, extreme fire danger, etc., or due to the following situation(s): failure to meet contract specifications.
- Improvements and Roads:
 - a. Roads must remain passable at all times. All large woody debris or other materials deposited on access roads shall be removed immediately. Any significant accumulations of slash or material shall be removed on a daily basis.
 - b. Roads shall be maintained to prevent erosion throughout the term of the project.
 - c. At the end of the project and prior to the final acceptance by the Contract Administrator, roads will be repaired to the same condition as found prior to the start of work.

Plan of Operations:

The Contractor shall prepare a *Plan of Operations* for the Contract Administrator prior to the start of any work. Upon completion and approval by the Contract Administrator, this *Plan of Operations* shall be attached hereto and incorporated herein, the same as if set forth in full. Contractor shall not commence any work until the *Plan of Operations* has been approved. Among other things, the plan shall describe projected start and end dates for the project, the order of work among the various blocks, projected times to complete each block, etc.

Administration:

- At the time of signing a written Operational Plan shall be agreed to between the Contractor and the Contract Administrator. Work must be started within 21 working days of the date agreed upon in the Operational Plan, except as may be approved by the Contract Administrator. For each day past this 21-day window, the Contractor may be assessed a \$250 fine.
- Contractor shall notify the Contract Administrator prior to moving any equipment into the project area and also prior to the start of work. No work will begin without the presence of the Contract Administrator.
- The use of sub-contractors must be approved in writing by CSFS prior to contract signing and bid approval.
- Restrictions: The Contract Administrator may suspend or limit operations in cases of extreme fire danger, excessive soil rutting, excessive or potential damage due to muddy or snowy conditions, excessive residual tree damage, road damage, or failure to meet contract specifications.

Damage Penalty:

The Contractor shall conduct all operations in a timely manner and in accordance with the Plan of Operations, which is attached hereto and incorporated herein, the same as if set forth in full, and shall take all necessary precautions to protect the remaining forest stand, soils, and any improvements. Excessive damage to the remaining forest stand (broken tops caused by felling operations, etc.), or the removal of undesignated products will be paid for at the rate of \$50.00. All damaged trees may be designated for removal by the Contract Administrator. Penalties may also be assessed for damages to soils, structures, power lines, and other improvements on the Pingree Park campus. Determination of damage is at the sole discretion of the Contract Administrator.

Performance Bond and Damage Deposit:

A performance bond in the amount of 50% of the Project Value or \$5,000.00, whichever is greater, shall be deposited by the Contractor upon signing of this agreement. The bond shall be in the form of cash, certified check or a certified bond from a qualified bonding company. The performance bond shall be used, in part or in full for non-performance of any of the terms or conditions of this Independent Services Contract and/or to correct deficiency in any work not completed to agreement specifications. The bond may be used to cover expenses incurred by the Colorado State Forest Service to complete contract obligations, including re-bidding the entire project if necessary.

A Damage Deposit in the amount of \$1,000 shall be deposited by the Contractor upon signing of this contract. The deposit shall be in the form of cash or certified check. Any damage penalties and charges for damages to soils, improvements or other elements of the forest stand not repaired or corrected by the Contractor shall be deducted from the Damage Deposit. If at any time during the performance of this agreement the Damage Deposit balance falls below \$500.00, it shall be brought back to the original full amount through additional payments by Contractor.

Any remaining deposit balances will be released to Contractor promptly upon satisfactory completion of this agreement.

REQUEST FOR PAYMENT

CSFS #820 (Revised 9/25/09)

INSTRUCTIONS: Make all purchases in the name of COLORADO STATE FOREST SERVICE. Attach this completed form to each invoice for payment and forward to the State Office for processing. Payment will be mailed to address on vendor invoice, unless otherwise noted. Include W-9 if requesting payment to an individual. Authorized signature must be completed before payment can be processed.

Payment To: *Housing Services - Pingree Park* Prepared By: *Greg Zausen* Date Prepared: *12-8-2010*

Comments:

Resale to Cooperator:

CSFS Invoice #:

Description	Amount	Account	Object Code	Other
reimbursement for forestry fuels mitigation work. Contract completed by Adam's Tree Service.	\$12,000	5308900		

Payment Authorization:

Greg Zausen
Account Manager or Designee Signature

12-8-10
Date

\$12,000

Adam's Tree Service
P.O. Box 4420
Estes Park, CO 80517



**ADAM'S TREE
SERVICE**
Estes Park, Co

Invoice

Bill To:

Colorado State University
Accounts Payable
6003 Campus Delivery
Fort Collins, CO 80523

Date	Invoice No.
11/18/10	1117

Item	Description	Amount
Tree Removal	Forest mitigation for Pingree Park campus	12,000.00
Total		\$12,000.00



Form A

**LANDOWNER ASSISTANCE PROGRAMS
APPLICATION FOR COST-SHARE****PROJECT NUMBER:** 530979

(For Official Use Only)

NAME: Pingree Park Campus**MAILING ADDRESS:** 8032 Campus Delivery**City:** Fort Collins**State:** CO**Zipcode:** 80523-8032**TELEPHONE NO:** FC office: 970-491-7377 or Pingree Campus: 970-881-2150**PROJECT ADDRESS/LEGAL DESCRIPTION:** All portions of Sections 16, 17, 20, 21, and 29 Township 7 North, Range 73 West, 6th Principal Meridian, Larimer County, CO**PRACTICES TO BE COMPLETED BY:** September 30, 2009

Date

Landowner and CSFS forester:

CSFS forester:

Practice No. & Component Title	Quantity Requested	Quantity Approved	Maximum C/S Amount eligible	C/S Amount Requested	C/S Amount Approved
LOA-9 Fire and Catastrophic Risk Reduction & LOA-7 Forest Health and Protection	15 acres	15 acres	N/A	\$12,300	\$12,300
		Total:			\$12,300

Request for cost-share assistance under the LOA program is to meet the objective stated in the management plan. **CSFS forester: make sure the correct program is checked below.** One practice per application is allowed. If cost-sharing is approved for the practice requested, I agree to cover expenses at the time of implementation, knowing I will be receiving cost-share funds not exceeding 50% of actual cost. **I understand that I will not be reimbursed for any expenses incurred prior to approval of my application.** Work must be completed according to approved plan and application, and must meet the standard set for each component. For FLEP and I & D, practices must be maintained for a minimum of 10 years. ~~There are no partial payments.~~

LANDOWNER SIGNATURE: Pat Rostoll**DATE:** 4.17.09*To be completed by CSFS forester:***CSFS FIELD REVIEW SIGNATURE:** _____**DATE:** _____

(Additional USFWS guidelines addressed)

PROGRAM: <u>WUI Incentives D-space:</u> _____ FLEP: _____ I & D Prevention and Suppression – Bark Beetle: _____ FRFTP: _____ Stevens' Funds: _____ SFA: _____

C/S Allocated: _____**AMOUNT:** \$ _____**DATE:** _____

CSFS District Forester

Program eligibility is without regard to race, color, religion, national origin, age, gender, sexual orientation, veteran status or disability. For more information contact your local Colorado State Forest Service District Office.

5/23/07

CSFS REQUEST FOR SUPPLIES OR SERVICES (other than GSA)

CSFS # 805 Rev. 02/01/05

Date: 4/29/2009	Requested By: Diana Selby	Resale to:	CSFS Invoice #:
Vendor: Pingree Park Campus 8032 Campus Delivery Fort Collins, CO 80523-8032 (PLEASE PROVIDE COMPLETE ADDRESS)		Ship To: Fort Collins District (PLEASE PROVIDE COMPLETE DELIVERY ADDRESS)	

Reason for Vendor Selection:	<input type="checkbox"/> Sole Source (attach completed Sole Source Justification Form) <input type="checkbox"/> Previous Supplier <input checked="" type="checkbox"/> Other	Terms:
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Shipping Instructions: FOB Fort Collins, Colorado FOB	Delivery Date:	Deliver to: Initials Bldg Room Phone
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#	Account	Subcode	Qty	UOM	Description of Supplies or Services	Unit Price	Item Total
1	530979	5980			Pingree Park will treat 15 acres	\$12,300	
2					of mature lodgepole pine on		
3					the main campus, to reduce		
4					wildfire risk and bark beetle		
5					impacts. Patch-cuts will be		
6					utilized and materials will be		
7					piled for burning or utilized		
8					by contractors or students in		
9					the Forestry department at CSU.		
10							

SPECIAL INSTRUCTIONS:	Expenditure Approval:	Subtotal: \$ 12,300
	Authorized Signature:	Discount: \$
	Date:	TOTAL: \$ 12,300



Form B

LANDOWNER ASSISTANCE PROGRAMS MANAGEMENT PLAN

A landowner must have a management plan prior to receiving approval of cost-share to implement any LOA program practice, except for management plan development (FLEP #1). A CSFS forester must approve the plan. Every cost-share practice must have a practice plan approved by a CSFS forester. The requirements of the practice plan may be contained in the management plan and serve as the basis for determining acceptable performance. (36 CFR, Sect.230.42)

Pingree Park Campus
Landowner

8032 Campus Delivery
Mailing Address

Fort Collins, CO 80523-8032
City, State, Zip Code

Located ~55 miles West of Fort Collins. Directions: North on 287 to Junction of Hwy 14, then west ~25 miles to Pingree Park Road turnoff. Drive approximately 16 miles to main gate and campus
Project Physical Address:

Project Legal Description: 16, 17, 20, 21, & 29 7 North 73 West
Section Township Range

FC office: 970-491-7377 or
Pingree Campus: 970-881-2150
Telephone

1192
Plan acres

Prepared by:

Dave Farmer (Draft Plan)
Resource Professional

Nov. 1995
Date

The Landowner Assistance program management plan, prepared at my request, reflects objectives that I have for my property to promote sustainable forest management practices. It contains implementation recommendations that have been reviewed with me by a natural resource professional. I agree to implement this practice as designed and planned.

Pat Bartlett
Landowner Signature

4.17.09
Date

LOA PROGRAM PLAN DESIGN

Use additional pages as needed

1. WHAT? Practice, with components, to meet objectives:

Patch-cuts will be utilized around campus buildings and cabins in order to create defensible space and a surrounding fuelbreak, but also to remove mountain pine beetle infested trees and susceptible trees. Efforts will focus on areas within 300 feet of roads and structures where dead trees may pose as hazards. Materials will be removed and chipped. Slash will be chipped within 100 feet of structures not to exceed a depth of 3 inches. Further away from structures slash may be chipped, lopped and scattered or piled for burning at the discretion of the Pingree Park Campus Director and CSFS.

Guidelines, specifications for getting the practice done (Use additional pages or other format if needed for practice specifications, or technical standards required):

2. WHO? Who will do the work?

Grant funds will be used to hire a contractor to assist in cutting, chipping, and utilizing materials from patch-cut activities. In-kind contributions from volunteers and CSFS will include cutting trees, and processing slash and firewood. Firewood will be removed for sale by the CSU student SAF chapter. NR 220 students are expected to utilize a donated portable sawmill to mill logs created from the project and learn about forestry practices and create viable wood products.

3. HOW? How will the work be accomplished (equipment, by hand)?

Due to the proximity of buildings, the work will be accomplished by hand with the use of chainsaws, chippers, a portable sawmill, and possible use of ATVs.

How will you maintain the practice?

The Colorado State Forest Service will continue to work closely with the Pingree Park director and assist with annual maintenance and expansion of project activities. Top priorities for the future will be maintaining defensible space and open fuelbreak qualities around structures and roads.

4. WHEN? When will the work be accomplished?

Work will be accomplished during the grant period and will be complete prior to September 30, 2009.

5. WHERE? Sketch project area and design. Include numbers, volumes, rows, lengths, species, marking guidelines, etc., as appropriate. Include structures and landmarks. Indicate, by location, the practice to be implemented. Show distances. Illustrate road access.

(see attached map)

To be included if writing a comprehensive Forest Stewardship Plan:

6. 10 YEAR IMPLEMENTATION SCHEDULE (with annual plan to meet objectives):

A draft forest management plan is attached. This plan will be used and updated for any future projects that occur on Pingree Park.

LOA PROGRAM

OBJECTIVES: What do you want to achieve by this practice? (If more than one objective, list in order of priority).

Example: To reduce the risk of mountain pine beetle, and with the proper slash disposal, improve forest health.

1. To reduce the risk of mountain pine beetle, and with the proper slash disposal, improve forest health.
2. To reduce the risk of hazard trees and wildfire to the Pingree park campus infrastructure and visitors.

GENERAL DESCRIPTION, ISSUES:

A current mountain pine beetle infestation is spreading throughout the mature lodgepole pine trees on the Pingree Park campus. Most dead, dying and susceptible mature trees are in close proximity to buildings, trails, and other locations where visitors and park staff will be frequently during the summer season. The intent of this grant is to reduce risks associated with the insect outbreak and increase forest health on the campus.

CURRENT NATURAL RESOURCE CONDITIONS: Include a map of the property.

Vegetative cover (trees, shrubs, grasses) on the property:

There is a variety of vegetative cover on the property (see attached draft forest management plan). This project will focus on the mature lodgepole pine stands around the buildings and trails of the main part of campus (see attached application and map).

Fire hazard rating and risk factors of the area:

There is a *high* fire hazard rating for the location specified in this project.

Summary of insect and disease presence, damage, or risk, including information on significant incidents, historical and current:

Current insect and disease issues include mountain pine beetle, dwarf mistletoe, and western gall rust.

Soil Type(s) and limitations:

(See forest management plan draft)

Wetlands present:

(See forest management plan draft)

Wildlife (or sign) present:

(See forest management plan draft)

Threatened or Endangered plants or animals that may inhabit the property:

(See forest management plan draft)

Cultural or historic resources on the property: There are twelve historic structures located on the Pingree park campus. Removal of dead, dying and susceptible trees will take place near the structures in order to protect them from windthrow and fire hazard. Care will be taken to fall trees away from all structures.

Recreational use on the property:

Pingree Park is a 1,200 acre Colorado State University mountain campus and conference center located approximately 55 miles west of Fort Collins, in Larimer County, Colorado. Approximately 5,200 people visit and stay at Pingree each season with an additional 3,000-5,000 coming up for day trips and hikes. On any given day in the summer season there are usually about 140 people on the campus. There is also a ropes course with an estimated value of \$150,000 and approximately 70 buildings.

This project will be done to protect the campus visitors and staff. Work will be coordinated with the Pingree Park director to minimize impacts on campus visitors and recreation activities.

Noxious weeds present:

(See forest management plan draft)