



## Colorado State Forest Service Program Payment Request

# COPY

FOR FORT COLLINS  
DISTRICT OFFICE.

GRANT PROGRAM (CHECK APPROPRIATE PROGRAM TYPE):	
Bureau of Land Management Task Order Program	<input type="checkbox"/>
Volunteer or Rural Fire Assistance (a.k.a.: VFA/RFA)	<input type="checkbox"/>
Forest Land Enhancement Program (a.k.a.: FLEP)	<input type="checkbox"/>
Insect and Disease Prevention and Suppression Program	<input type="checkbox"/>
State Fire Assistance (a.k.a.: SFA)	<input checked="" type="checkbox"/>
Front Range Fuels Treatment Partnership (a.k.a.: FRFTP)	<input type="checkbox"/>
Stevens Fuels Treatment Funds	<input type="checkbox"/>
Cooperative Fire Agreement (Active Fire Suppression Cooperators; CRS#R-24-103-206-01)	<input type="checkbox"/>

☒ Checked for Federal suspension and debarment (State Office) <http://www.epls.gov/>

09-04-07  
KC

Name: LARIMER COUNTY PARKS and OPEN LANDS

Address: 1800 S. CNTY RD 31

ATTN: MEEGAN FLENNIKEN / TONY SIMONS

LOVELAND, CO 80537

**Approved for Payment**  
**C.S.F.S.**

A 796885

09-04-07

KC

The above named has submitted a project application that has been reviewed and approved by the Colorado State Forest Service for funding from Federal Assistance.

Grant Number: 536790 - FC - 304      Cooperator Match: \$2,990.05

Approved Funding: \$3,000.00      Total Project: \$5,980.10

CSFS Account Number: 536790 - 5980      Amount of Payment: \$2,990.05

Circle one:    1<sup>st</sup> Payment    2<sup>nd</sup> Payment    3<sup>rd</sup> Payment    Final Payment

Approved by

(Program manager signature)

Date:

9/4/07

Colorado State Forest Service

Colorado State University Fort Collins ~ Colorado 80523-5060 ~ (970) 491-6303 ~ FAX: (970) 491-7736

Copy

# FILE COPY

796885

\*\*\*\*\* FILE COPY NON-NEGOTIABLE \*\*\*\*\*

Date Requested: 08/24/07

V LARIMER COUNTY  
E PARKS AND OPEN LANDS DEPT  
N 1800 S CNTY RD 31  
D ATTN MARK CAUGHLAN  
O LOVELAND CO 80537  
R

S COLORADO STATE UNIVERSITY  
H CENTRAL RECEIVING  
I REFERENCE DOCUMENT NUMBER: AFE 796885  
P FORT COLLINS CO 80523-6011

Contact: SUNDSTROM, GREG  
Phone: (970)491-6303  
Department: CO State Frst Svc

TO:

Financial Assistance Program  
Multiple Payments  
Note: Address Should Indicate  
Attn: Meegan Flenniken/Tony Simons

Item #	Description	Qty	UOM	Unit Price	Extension	Acct #	Sub	User
1)	FINANCIAL ASSISTANCE PROGRAM COOPERATIVE MATCH PROJECT; State Fire Assistance (SFA); Project # 536790-FC; Hermit Park Defensible Space	1	LOT	3000.0000	3000.00	536790	5980	
TOTAL:					\$3,000.00			

NOTIFY THE DEPARTMENT  
IMMEDIATELY IF THERE ARE  
ANY EXCEPTIONS TO THIS AFE

SIGNATURE

DATE

ATTACHMENT B  
GRANT REPORT/REIMBURSEMENT REQUEST  
WSFM COMPETITIVE GRANTS

Project Number:

In order to receive reimbursement, you **must** provide documentation supporting your expenditures covered by this initial disbursement and the corresponding match. You may request reimbursement on a monthly basis as you incur expenses, however the final 10% of the award amount will not be released until the final closeout report is received and accepted. Reimbursement requests must be accompanied by receipts for costs incurred and documentation of matching funds. Federal Funds **cannot** be used as sources for meeting the cost sharing (matching) provisions. **Matching Funds are expenses for goods, services and labor necessary for project implementation and incurred by the applicant which are not reimbursed with Federal Funds.**

1. Project #:	2. Project Funding Amount:	3. Community Protected:
4. Make Payment To: Name: Address:		5. Period of Performance: From: To:

6. What was accomplished? (Quantity or Status of Project. Please provide a description of accomplishments. Please be specific and report numbers such as acres treated, numbers of defensible spaces, tons of cubic feet or yards of slash collected, number of presentations, number of plans written. Attach additional sheets as necessary.)

7. Reimbursement Request:

Project to Date Reimbursement Request Amount cannot exceed the total Project obligation as identified in the Project Document. The Total Reimbursement Request Amount cannot exceed the Total Matching Funds amount for the period being billed.

	Current Period				Project to Date			
	Reimbursement Amount Requested	Matching Funds		Total Costs	Reimbursement Amount Requested	Matching Funds		Total Costs
	For Out of Pocket Expenses	Cash (hard match)	Donated (Inkind match)		For Out of Pocket Expenses	Cash (hard match)	Donated (Inkind match)	
Labor*								
Material**								
Total								

Donated time and materials can only be counted towards the matching component.

\* Use actual costs or \$17.55/hour for donated or volunteers' time.

\*\* Use actual costs or fair market value of donated materials, supplies, or equipment use.

8. Amount Paid to CSFS for Products and/Or Services : \$

9. I request reimbursement in the amount of \$\_\_\_\_\_ for the work completed and documented above. I certify that to the best of my knowledge and belief this report is correct and complete and that all outlays reported are for the purposes set forth in the project documents.

Signature:

Date:

10. Certification (To be completed by CSFS District):

Work meets minimum standards as set forth by CSFS.

Signature:

Date:



## Lebeda,Boyd

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**From:** Lebeda,Boyd  
**Sent:** Tuesday, September 25, 2007 3:43 PM  
**To:** 'Meegan Flenniken'  
**Cc:** 'Tony Simons'  
**Subject:** Hermit Park 07 Stevens Agreement  
**Attachments:** EXHIBIT B rev 4-24-07 2007.xls; FRFTP\_2008\_Application\_HPphase2.doc; Hermit Park Project Notice.09.25.07.doc

Hey There! Attached are 3 files for the Hermit Park agreement.

1. The Hermit Park Project Notice is the one page agreement I need signed and returned (Hard copy please).
2. The FRFTP application needs to be revised from \$25,000 to \$40,000. Can you do that? If you could, please return that to me also (electronic is fine). We can do a revised map later.
3. Exhibit B is the reimbursement request form.

You can proceed when ready once the Project Notice is signed and returned.

Call if you have questions.

Boyd Lebeda  
District Forester, Fort Collins District  
Colorado State Forest Service  
Colorado State University  
Fort Collins, CO 80523  
(970) 491-8445

9/25/2007

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## Financial Assistance Program

### Cooperative Match Project

To be conducted by:

#### Larimer County Parks and Open Lands

<b>Project Number:</b>	530952 Hermit Park Fuels Treatment And Forest Stewardship Project
<b>Estimated Project Cost:</b>	\$80,000.00
<b>Funding provided by CSFS:</b>	\$40,000.00
<b>Minimum Recipient Match:</b>	\$40,000.00
<b>Project to be completed by:</b>	September 30, 2010

Based on the strength of the application submitted by Larimer County Parks and Open Lands, the Colorado State Forest Service is providing funding in the amount up to but not exceeding \$40,000.00 to accomplish the project described in the attached scope of work.

As the cooperator, Larimer County Parks and Open Lands, will be reimbursed for actual (hard dollars spent) costs incurred in implementing the project up to the amount listed above once the following requirements are met:

- A. Complete work as described in "*Attachment A*" (scope of work).
- B. Provide documentation that project funds have been matched at a minimum ratio of 1:1.
- C. Complete and submit through the local CSFS District Office periodic Grant Report(s)/Reimbursement Request(s) using the form provided in "*Attachment B*", as needed, and a Final Report that provides details on expenditures and accomplishments as a result of this project. Submission to: CSFS Fort Collins District, 5060 Campus Delivery, Fort Collins, CO 80523-5060.
- D. Certify that neither the cooperator nor any principals represented herein are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

This funding will remain available until September 30, 2010. It may be extended at any time at the discretion of CSFS.

As a representative of the cooperator, I have read and understand the conditions of participating in this cooperative match project.

**Cooperator Signature:**

Date:

**Mailing Address:** Larimer County Parks and Open Lands  
1800 S. County Road 31  
Loveland, CO 80537

**Telephone Number:** 970.679.4570

**Email Address:** [mfleenniken@larimer.org](mailto:mfleenniken@larimer.org) or [simonsap@co.larimer.co.us](mailto:simonsap@co.larimer.co.us)

## PROJECT AWARD

between

**Larimer County Parks and Open Lands**  
and the

**COLORADO STATE FOREST SERVICE**

Award Number: 536790 - 304

Estimated Project Cost: \$6,000

Federal (NFP) Award: \$3,000

Minimum Recipient Match: \$3,000

⌘ ⌘ ⌘ ⌘ ⌘ ⌘ ⌘

**THIS PROJECT AWARD** is made and entered into this 16th day of April, 2007, by and between **Larimer County Parks and Open Lands**, herein referred to as the "**Recipient**," and the **Colorado State Forest Service**.

**PURPOSE:** The mission of the **Colorado State Forest Service (CSFS)** is to achieve stewardship of Colorado's environment through forestry outreach and service. Therefore, CSFS is responsible for reducing the impacts of wildfires on Colorado's communities and environment. The CSFS is also responsible for implementing Colorado's portion of the National Fire Plan in firefighting, rehabilitation and restoration, hazardous fuel reduction, community assistance, and accountability. The CSFS will achieve much of this effort through cooperators and partners.

CSFS has received Federal funds from the United States Department of Agriculture (USDA) for accomplishing the purposes of National Fire Plan. These funds have come from the USDA-Forest Service, as authorized by the Cooperative Forestry Assistance Act of 1978, Public Law 95-313; Food, Agriculture, Conservation, and Trade Act of 1990, as amended, Public Law 101-624 (CFDA# 10.664).

The **Recipient** has submitted a proposal to CSFS that addresses the mission, goals and purposes of the National Fire Plan. The proposal has been reviewed and accepted by CSFS during an open and competitive grant application process. The **Recipient's** proposal, including any revisions that may have been made to date, is hereby incorporated by reference and serves as the basis for this award. The proposal, as approved, includes a "work plan and expenditure schedule", and a "proposal budget".



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**The parties agree to the following:**

**I. The Recipient agrees to:**

- A. Implement the approved proposal.
- B. Monitor to ensure significant progress by September 30, 2007.
- C. Complete and submit to CSFS periodic Grant Report(s)/Reimbursement Request(s), as needed, and a "Close-out Report" that provide details on expenditures and accomplishments resulting from the implementation of this award. *See Attachment B*
- D. Submit "Grant Report(s)/Reimbursement Request(s)," and "Close-out Report" to CSFS District Office: *See Attachment B*
- E. As a condition of this award, the recipient assures and certifies that grant funds and match will be expended in accordance with OMB Circular A-110, and, furthermore, that it is in compliance with, and will comply in the course of the award with, all applicable laws, regulations, Executive Orders and other generally applicable requirements, including those set out in 7 CFR 3015, 3017, 3018, 3019, 3051 and 3052, and OMB Circulars A-21 and A-133, which hereby are incorporated in this award by reference, and such other statutory provisions as are specifically set forth herein.

**II. The Colorado State Forest Service agrees to:**

- A. Make funds available to the **Recipient**, not to exceed \$3,000, to be used for implementation of this award, as described in the approved proposal.
- B. Make payments to the **Recipient** upon receipt and approval of applicable Grant Report(s)/Reimbursement Request(s), including Expense Record(s) and Close-out Report.

**III. It is Mutually Understood and Agreed:**

- A. Award Period: This award is in effect on the date first written above, and will remain in effect until September 30, 2007. It may be amended at any time (through September 30, 2007), as mutually agreed by both parties, in writing.
- B. Extension of Award Period: This award may be extended beyond September 30, 2007 if the **Recipient** has shown significant progress toward completion of the award elements. Extension must be requested and mutually agreed upon prior to September 30, 2007.
- C. Termination: This award may be terminated by either party upon thirty days notice in writing to the other party. In addition, it is mutually understood and agreed that the **Colorado State Forest Service** may terminate its involvement in the project for any of the following reasons:
  - 1. Failure of **Recipient** to continue to meet CSFS criteria, as set forth in grant application.
  - 2. Failure of **Recipient** to generate community commitment or progress on goals as outlined in approved grant proposal and/or the approved plan of work.
  - 3. Breach by **Recipient** of any of the terms of this award. (If termination is for non-compliance, the **Recipient** may be required to refund any payments made under this award.)



4. Differences between **Recipient** and the **CSFS**, which, while not amounting to breach of award, nevertheless make it, in the opinion of the **CSFS**, difficult or undesirable for the relationship to continue.
- D. Give the **CSFS** and USDA-FS or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to this award. Retain all records related to this award for a period of three years after completion of the terms of this award in accordance with the applicable OMB Circular: A-21 (Cost Principles, higher education) or A-110 (Adm Req't, non-profit organizations).
- E. **Recipient** will hold and save the **CSFS** free from any and all claims or causes of action whatsoever resulting from the obligations undertaken by it under this award or resulting from the work provided for this award.
- F. Acceptance of funding through this award may be considered income by the IRS. The **Recipient** should consult with a tax advisor.

IN WITNESS THEREFORE, the parties hereto have executed this award on the day, month and year written above.

**Colorado State Forest Service**

BY: Jeff Jahnke  
for Jeff Jahnke  
State Forester

On: 4/17/07  
(date)

**Award Recipient**

BY: [Signature]  
Project Representative

On: 04/18/07  
(date)

**Attachments:**

- A - Approved Project** (includes original proposal and any revisions; a "Detailed Work Plan and Expenditure Schedule, and a Proposal Budget, if applicable)
- B - Grant Report/Reimbursement Request Forms** (duplicate as necessary)
  - LOA Programs Accomplishment Report for Reimbursement: Form C
  - LOA Programs Cost Documentation: Form D
  - CSFS Program Payment Request: Form 828

# 2007 Colorado Western States Wildland Urban Interface Grant Application

FOR OFFICIAL USE ONLY	
District or Unit Submitting Project:	
District or Unit Priority Number:	
Statewide Risk Assessment Rating:	
Hazard Description/Other:	
Dollar Amount Requested:	3,000
Matching Share:	3,000

1	<b>Applicant Information</b>							
	Applicant:		Larimer County Parks and Open Lands/Larimer County Emergency Services					
	Contact Person:		Meegan Flenniken / Tony Simons					
	Address:		1800 S. County Road 31					
	City/Zip Code:		Loveland, CO 80537					
	Phone (Work/Cell):		(970) 679-4562					
	Email:		mflenniken@larimer.org / simonsap@co.larimer.co.us					
	Fax:		(970) 679-4574					
2	<b>Community At Risk Information</b>							
	Name of Project:		Hermit Park Defensible Space/Fuels Reduction Project					
	Community Name:		Loveland					
	County:		Larimer		Congressional District:		4th	
	Latitude (decimal degrees):				Longitude (decimal degrees):			
	<b>Threat Description (check all that apply)</b>							
	Homes:	X	Number of:	4	Infrastructure:	X	Estimated value of:	\$800,000
	Businesses:	X	Number of:	1	Economic Viability:	X	Estimated value of:	\$400,000
	Watersheds:	X	Number of:	1	Historic Structures:	X	Number of:	2
	Other (Describe):							
3	<b>Project Area Description</b>							
	All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.							
	Dollar Amount Requested \$ 3,000				Projected Match \$ 3,000			
	Provide a brief overview of the project and the project area. (If applying for a fuels reduction project, identify vegetation types)							
	<p>Hermit Park Open Space (HPOS) was purchased in February 2007 and is owned and managed by Larimer County Parks and Open Lands Department. Located in the Estes Valley, vegetation types present at HPOS include montane forests and high meadow grasslands bisected by extensive wetland complexes. The montane forest ranges from open stands of ponderosa pine at the lowest elevations to mixed ponderosa pine and Douglas fir at mid-elevations and finally to lodgepole pine at the highest elevations. The forests are broken up by pockets of aspen and open meadows and include a diverse array of native understory species including wax currant, mountain muhly, blue grama, alpine timothy, mountain brome, sulphur flower, and others.</p> <p>The site currently has a number of developed recreational facilities and amenities including 15 log camper cabins, 5 camping areas with a total of 75 campsites, 3 granite vault toilets, a 40-acre group picnic area with significant structures (a band stage, large picnic shelter, shower house with flush toilets, a walk-in cooler, two large storage garages, etc.), and two historic cabins. There is also a caretaker's house, large maintenance garage with storage and office space, and a storage building.</p> <p>Larimer County intends to allow public access to the property beginning late fall 2007. However, there is a significant need to complete defensible space around each of the cabins and other structures prior to that time. This project consists of fuel reduction by means of mechanical thinning and burning of subsequent slash piles. It will be advantageous to begin work prior to allowing public access to ensure defensible space is achieved and to subsequently help protect surrounding residences and nearby communities and curtail the spread of dwarf mistletoe (present on-site).</p>							



## Scope of Work / Project Timeline

All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.

Provide a brief scope of work that clearly describes how grant funds will be spent. (This should be more specific than the project description)

- 4 HPOS consists of 1,362 acres and is already developed with recreational amenities that currently do not have defensible space that meet the CSFS guidelines. There are areas where trees are within 5 feet of structures, understory vegetation is up against structures and limbs overhang buildings. Recently purchased by Larimer County, it is a goal prior to opening for public access, that defensible space requirements be met.

Larimer County intends to allow public access to the property beginning late fall 2007. However, there is a significant need to complete defensible space around each of the cabins and other structures prior to that time. This project consists of fuel reduction by means of mechanical thinning (to be completed in summer 2007) and burning of subsequent slash piles (which would be burned winter 2007/2008).

Describe all planned maintenance (grant funded or other) if this project is funded.

Maintenance of this area post-treatment will be undertaken by the Parks and Open Lands Department based on regular reviews and monitoring and in partnership with the county wildfire safety coordinator.

What is the duration of this project? (check one) ☒ One Year ☐ Two Years

Is this a continuing project from previous year/s? (check one) ☐ Yes ☒ No

**Provide a timeline for the project:** Defensible space creation (thinning and limbing) and slash pile stacking will take place the third quarter of 2007.

### Interagency Collaboration

- 5 Specify the private, local, tribal, county, state, federal and/or non-governmental (501c3) organizations that will contribute to or participate in the completion of this project. Describe **briefly** the contributions each partner will make (i.e. – donating time/equipment, funding, etc.).

Larimer County Parks and Open Lands (staff in-kind).

Larimer County Emergency Services (staff in-kind)

### Community Wildfire Protection Plan (CWPP)

Does this community have a wildfire protection plan that follows the Healthy Forest Restoration Act CWPP guidelines? (check one) ☒ yes ☐ no ☒ in development Larimer County Fire Plan

Is this project part of the plan? (check one) yes ☒ no - we do intend to contract with CSFS to develop a plan for forest management on-site for long-term stewardship activities.

Where would we obtain a copy of this plan? [www.larimer.org/wildfire](http://www.larimer.org/wildfire)

### Project Category (check all that apply and answer related questions)

Hazard Fuels Reduction ☒

Number of acres to be treated:	20 acres	Estimated cost per acre:	\$300
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Number of communities directly affected by this project:	1 (Estes Park)
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6 ☐ Information & Education

Number of citizens to be reached:	HPOS is not yet open to the public, and therefore has limited public visitation. However, once open, the site can serve as a demonstration site to the public and other agencies on the benefits and goals of defensible space creation.		
Planning <input type="checkbox"/>			
Number of residences affected:	4 (1 house on-site; 3 adjacent)		
<b>Project Type (check all that apply)</b>			
Assessment / Scoping:	<input type="checkbox"/>	Implementation / Treatment:	<input checked="" type="checkbox"/>
Homeowner / Community Action:	<input type="checkbox"/>	Monitoring / Evaluation:	<input type="checkbox"/>
Information / Education:	<input type="checkbox"/>		

<b>Grant Contributors (Matching Share)</b>								
(Applications will be disqualified if insufficient match is identified; federal dollars DO NOT qualify- see criteria & instructions for exception) Please specify each match contributor and the dollar amount of each contribution. PLEASE FILL ALL FIELDS								
7	Contributors: (Please specify)	Larimer Cty Parks & Open Lands Dept. Staff Match	Larimer Cty Parks & Open Lands Dept. Volunteers	Larimer Cty Sheriffs Dept. Staff Match	Larimer Cty Sheriffs Dept. ASU Crew			<b>TOTAL</b>
	Dollars (HardMatch):	\$0		\$0				<b>0</b>
	In-Kind (SoftMatch):	\$1,500	\$0	\$1,500	\$0			<b>\$3,000</b>
	<b>TOTAL:</b>	<b>\$1,500</b>	<b>0</b>	<b>\$ 1,500</b>	<b>\$0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$3,000</b>

<b>Total Project Expense (break down matching share totals from block seven)</b>					
8		Grant Share (\$ Amount Requested)	Match (from block seven)		TOTAL
			Dollars	In-Kind	
	Personnel / Labor:	\$ 3,000	0	\$3,000	<b>\$ 6,000</b>
	Operating:	0	0	0	<b>\$ 0</b>
	Travel:	0	0	0	<b>\$ 0</b>
	Contractual Services:	0	0	0	<b>\$ 0</b>
	Equipment:	0	0	0	<b>\$ 0</b>
	Indirect Costs:	0	0		<b>\$ 0</b>
	<b>TOTAL:</b>	<b>\$ 3,000</b>	<b>0</b>	<b>\$ 3,000</b>	<b>\$ 6,000</b>

**Attach Project Map Showing Specific Treatment Areas**





**LANDOWNER ASSISTANCE PROGRAMS  
ACCOMPLISHMENT REPORT FOR REIMBURSEMENT**

536790-304

Project No. 536789(For Official Use Only-  
No. from original application)Applicant name (please print): Larimer County Parks & Open Lands

	Total Contracted Services <sup>1</sup>	Total Landowner Services <sup>2</sup>	Totals
Labor Cost	\$2773.05	184.28 3022.73	A Labor Cost= <del>2957.35</del> 5980.10
Operating Exp <sup>3,4</sup>			B Oper. Exp.=
Revenue Generated (from sale of wood products only) <sup>4,5</sup>			C Revenue=
Project Cost			D Total Project 5980.10 (A+B-C) = <del>2957.35</del>
			Amount Originally Approved = 3000.00
How much of your total cost was paid to CSFS for Products and/or Services? \$ 0.00			Amount to be Reimbursed <sup>5</sup> (.5XD) <del>2957.35</del>

\$2990.05

<sup>1</sup> Any contracted services where payment was made for services.<sup>2</sup> Use up to \$ 17.55/hour for Landowner time. This is the maximum allowable.<sup>3</sup> Equipment rental, supplies, etc. needed to complete project. (Tools and Equipment purchases are not reimbursable.)<sup>4</sup> Any revenue generated from the sale of wood products is deducted from total project cost.<sup>5</sup> Reimbursement amount cannot exceed amount approved. There are no partial payments for FLEP or without prior approval.<sup>6</sup> Attach receipts, Cost Documentation Form (contractor costs, your time ledger, gas, oil, etc). Keep copies for your files.Landowner Signature: Miguel HernandezDate: 8/31/07Mailing Address: 1800 S. CR 31City: Lowland, COCounty: Larimer State: CO Zip: 80537Phone: (970) 679-4562Practice certified by: Pydo Lebeda

CSFS Service Representative

Payment Approval: \_\_\_\_\_ Amount: \_\_\_\_\_ Date: \_\_\_\_\_

CSFS

Return this form, along with your completed Cost Documentation Form to your local Colorado State Forest Service District Office.  
Landowner Assistance Program funds may be reportable as taxable income. Please consult your tax advisor.

LANDOWNER ASSISTANCE PROGRAMS  
ACCOMPLISHMENT REPORT (page 2)

Supplement to:  
Larimer County Parks & open lands Project No. \_\_\_\_\_  
Hermit Park Defensible space project  
Be 9/4/07  
To be completed by CSFS forester:

**PROGRAM:**

WUI Incentives D-space: \_\_\_\_\_ I & D Prevention and Suppression – Bark Beetle: \_\_\_\_\_  
FLEP: \_\_\_\_\_ FRFTP: \_\_\_\_\_ STEVENS' Fund: \_\_\_\_\_ SFA: X

**WUI D-space Accomplishment:**

No. of D-spaces = 15 Acres slash disposal = 4 Acres fuel breaks = \_\_\_\_\_  
Acres thinned = 4 Acres pruned = 4

**I & D Prevention and Suppression Accomplishment:**

No. of infested trees treated: 4  
Acres inspected and treated: 4  
Acres thinned: 4

**FLEP Accomplishment (Not included above):**

#1 Plan Acres = _____	#5 Acres = _____	#9 Acres treated = _____
#2 Acres tree planting = _____	#6 Acres treated = _____	#10 Acres of restoration = _____
Acres treated = _____	#7 Acres treated = _____	#11 Acres = _____
#3 Acres treated = _____	#8 Acres treated = _____	
#4 Acres planted/ renovated = _____		



# LANDOWNER ASSISTANCE PROGRAMS COST DOCUMENTATION

I have incurred the following expenses for completion of the LOA Program practice for which I have been funded. These expenses are itemized below. Labor rate to be used if landowner is doing the work is \$17.55/hr. Separate expenses by component (activity). Attach receipts.

Megan Lemmick  
Landowner Signature

Project #536789  
536790-304

Date	By Whom:	Activity/Expense:	Hours	Expenses	
1.	Incurred Expenses to be Reimbursed by CSES Grant				
8/25	LC Emergency Svcs	Thinning/Defensible Space Creation		\$2773.05	(see attached invoice)
8/23	Joel Wyckoff	ASU crew project coordination	2	35.10	} see attached timesheets
8/22	Ryan Vos	ASU crew project coordination	2	35.10	
8/25	Ryan Vos	ASU project day - Volunteer supervision	6.5	114.10	
Reimbursable Expenses TOTAL =				\$2957.35	
2.	In-kind Project Match				
8/25	ASU	21 ASU crew members stacking logs + slash	5	842.75	
8/21-8/28	LC Emcy Svcs	Staff time + Equipment		500.00	
8/21-8/28	LC Parks + DL	Staff time + Equipment		680.00	
In-kind Grant Match TOTAL =				\$3,022.75	
				\$5980.10	
				\$2940.05	

Larimer County Emergency Services  
c/o Betsey Nail  
2501 Midpoint  
Fort Collins, CO 80525

Invoice No. 6823

## INVOICE

**Customer**

Name Larimer County Parks and Open Lands  
Address 1800 S. CR 31  
City Loveland State CO ZIP 80537  
Phone 970-679-4562

**Misc**

Date 5/28/2007  
Order No.  
Rep  
FOB

Qty	Description	Unit Price	TOTAL
1	Labor and Benefits for fuels reduction work. August 2007	\$ 2,408.05	\$ 2,408.05
15	Materials Cost \$15.00/day/saw.	\$ 15.00	\$ 225.00
7	Fuel Cost \$20.00/day	\$20	\$ 140.00
***** Please make check out to Larimer County*****			
SubTotal			\$ 2,773.05
Shipping			
TOTAL			\$ 2,773.05

**Payment**

Comments

Name

CC #

Expires

Tax Rate(s)



Hermit Park

	C Short	J Curtis	R LeGaspi	D Ruth						Drive/Fuel	Equipment
08/21/07	10	10	10	10						2	4
08/22/07	10	10	10	10						2	4
08/23/07	10	10	10	10						2	4
08/28/07		10	10	10						1	3
AugHours	30	40	40	40	0	0	0	0		7	15
Wage	\$15.09	\$14.64	\$13.24	\$13.24	\$13.24	\$13.24	\$13.00	\$13.00	\$13.00	\$20.00/day	\$15.00/saw
AugTotal	\$452.70	\$585.60	\$529.60	\$529.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140.00	\$225.00
Benefits	\$113.18	\$70.27	\$63.55	\$63.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Aug Labor	\$565.88	\$655.87	\$593.15	\$593.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,408.05	
Aug Materi	\$365.00									\$365.00	
AugTotal	\$2,773.05									\$2,773.05	

**Colorado State Forest Service**  
**Front Range Fuels Treatment**  
**Partnership**  
**Wildland Urban Interface**  
**Grant Application**

FOR OFFICIAL USE ONLY	
District Submitting Project:	
Forester Submitting Project:	
District Priority Number:	
Date Submitted:	
FRFTP Rating:	

Applicant Information	
<b>Applicant:</b>	Larimer County Parks and Open Lands/Larimer County Emergency Services
<b>Contact Person:</b>	Meegan Flenniken / Tony Simons
<b>Address:</b>	1800 S. County Road 31
<b>City/Zip Code:</b>	Loveland, CO 80537
<b>Phone (Work/Cell):</b>	(970) 679-4562
<b>Email:</b>	mflenniken@larimer.org / simonsap@co.larimer.co.us
<b>Fax:</b>	(970) 679-4574

Community At Risk Information							
<b>Name of Project:</b>		Hermit Park Open Space Fuels Treatment and Forest Stewardship Project					
<b>Community Name(s):</b>		Loveland					
<b>County:</b>		Larimer		<b>Congressional District:</b>		4th	
<b>Latitude (decimal degrees):</b>				<b>Longitude (decimal degrees):</b>			
Threat Description (check all that apply)							
<b>Homes:</b>	X	Number of:	4 (on-site or adjacent)	<b>Infrastructure:</b>	X	Estimated value of:	\$800,000
<b>Businesses:</b>	X	Number of:	1	<b>Economic Viability:</b>	X	Estimated value of:	\$400,000
<b>Watersheds:</b>	X	Number of:	1	<b>Historic Structures:</b>	X	Number of:	2
<b>Other (Describe):</b>		Significant recreation infrastructure including 15 camper cabins, visitor services buildings, maintenance buildings, campgrounds, etc. Nearby are large subdivisions – see parcel lines on map.					

Requested Grant Amount / Project Description	
All information for the project must fit into the space provided below. The review committee will not consider attachments.	
<b>Dollar Amount Requested</b>	<b>Projected Match</b>
\$ 25,000	\$ 25,000
<b>Provide a brief overview of the project and the project area. (If applying for a fuels reduction project, identify vegetation types)</b>	
<p>Hermit Park Open Space (HPOS) is owned and managed by Larimer County Parks and Open Lands Department. Located in the Estes Valley, vegetation types on-site include montane forests and high meadow grasslands bisected by extensive wetland complexes. The montane forest ranges from open ponderosa pine stands at low elevations to mixed ponderosa pine/Douglas-fir at mid-elevations and finally to lodgepole pine at the highest elevations. The forests are broken up by pockets of aspen and open meadows and include a diverse array of native understory species including wax currant, mountain muhly, blue grama, alpine timothy, mountain brome, and others.</p> <p>The open space has a number of developed recreational facilities and amenities including 15 camper cabins, 5 camping areas with a total of 75 campsites, 3 vault toilets, a 40-acre group picnic area with associated structures and two historic cabins. There is also a caretaker's house and several maintenance buildings. Additionally, several subdivisions and the Town of Estes park are immediately located to the west of the property.</p> <p>A 2007 CSFS Fuels reduction grant allowed us to implement defensible space around each of the cabins and other structures prior to opening to the public in fall 2007. This proposed project, if funded, will concentrate on forest stewardship and fuels reduction in the northwest portions of the property. Signs of mountain pine beetle and dwarf mistletoe are prevalent, and if treated will likely be contained within this diverse mixed-forest system.</p>	



### Scope of Work / Project Timeline

All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.

**Provide a brief scope of work that clearly describes how grant funds will be spent. (This should be more specific than the project description)**

4

HPOS consists of 1,362 acres, approximately 90% of which is forested predominately with mixed-stands of ponderosa pine, Douglas-fir, lodgepole pine, as well as representative limber pine and Rocky Mountain juniper. This project consists of fuel reduction by means of mechanical thinning by contracting Larimer County Mitigation Crew, it is anticipated that work would be completed in the summer months and burning of subsequent slash piles in the winter or when conditions allow. There is potential for chipping of slash on some accessible slopes. Larger trees will be bucked and removed for firewood as a management technique to prevent campers from collecting down wood or breaking branches off of living trees for campfires.

Thinning operations will focus on mountain pine beetle and dwarf mistletoe-infected trees, dog hair stands, poor growth form and deformed trees within the delineated treatment area, thus reducing the impact of a wildfire. In denser stands, thinning prescriptions will be to reduce the forest cover to a 15-foot crown spacing. As the project area is in close proximity to a large campground area, the site will serve as a demonstration area, with signs posted to educate visitors on forest stewardship goals and implementation in action.

**Describe all planned maintenance (grant funded or other) if this project is funded.**

Maintenance of this area post-treatment will be undertaken by the Parks and Open Lands Department based on regular reviews and monitoring and in partnership with the Colorado State Forest Service.

**What is the duration of this project? (check one) One Year ☒ Two Years**

**Is this a continuing project from previous year/s? (check one) X Yes ☐ No**

**Provide a timeline for the project**

This project consists of fuel reduction by means of mechanical thinning to be completed in summer months after grant awarded and burning of subsequent slash piles which would be burned winter 2009 as conditions allow.

### Interagency Collaboration

**Specify the private, local, tribal, county, state, federal and/or non-governmental (501c3) organizations that will contribute to or participate in the completion of this project. Describe briefly the contributions each partner will make (i.e. – donating time/equipment, funding, etc.).**

5

Larimer County Parks and Open lands (time/equipment, in-kind funding & volunteers); Larimer County Emergency Services (time/equipment, funding); Alternative Sentencing Unit (time/equipment); Colorado State Forest Service (time); USFS (CWPP). Estes Park Fire Department (support, CWPP)

### Community Wildfire Protection Plan (CWPP)

**Does this community have a wildfire protection plan that follows the Healthy Forest Restoration Act CWPP guidelines? (check one) X yes ☐ no**

**Is this project part of the plan? (check one) X yes ☐ no**

*Hermit Park CWPP is completed. See Boyd Lebeda for a copy..*



6	<b>Project Category</b> (check all that apply and answer related questions)			
	<b>Hazard Fuels Reduction X</b>			
	Number of acres to be treated:	35	Estimated cost per acre:	\$720 (if pile burning)
	Number of communities directly affected by this project:			
	<b>Information &amp; Education X</b>			
	Number of citizens to be reached:	Signs will be installed in the project vicinity educating visitors on the benefits of forest management and effectually serve as a demonstration site for the public and other agencies for the ~50,000 anticipated visitation to this open space.		
	<b>Planning</b> <input type="checkbox"/>			
	Number of residences affected:	25 struct. on-site or directly adjacent; 60+ structures Fish Creek area		
	<b>Project Type</b> (check all that apply)			
	Assessment / Scoping:	<input type="checkbox"/>	Implementation / Treatment:	X
Homeowner / Community Action:	<input type="checkbox"/>	Monitoring / Evaluation:	<input type="checkbox"/>	
Information / Education:	<input type="checkbox"/>			

7	Grant Contributors (Matching Share)						
	(Applications will be disqualified if insufficient match is identified; federal dollars DO NOT qualify- see criteria & instructions for exception) Please specify each match contributor and the dollar amount of each contribution. PLEASE FILL ALL FIELDS						
	Contributors: (Please specify)	Larimer Cty Parks & Open Lands Dept. Staff Match	Larimer Cty Parks & Open Lands Dept. Volunteers	Larimer Cty Sheriffs Dept. Staff Match	Larimer Cty Sheriffs Dept. ASU Crew		TOTAL
	Dollars (HardMatch):			1,500			\$ 1,500
	In-Kind (SoftMatch):	2,500	6,000	3,000	12,000		\$ 23,500
	TOTAL:	\$ 2,500	\$ 6,000	\$ 4,500	\$ 12,000	\$ 0	\$ 25,000

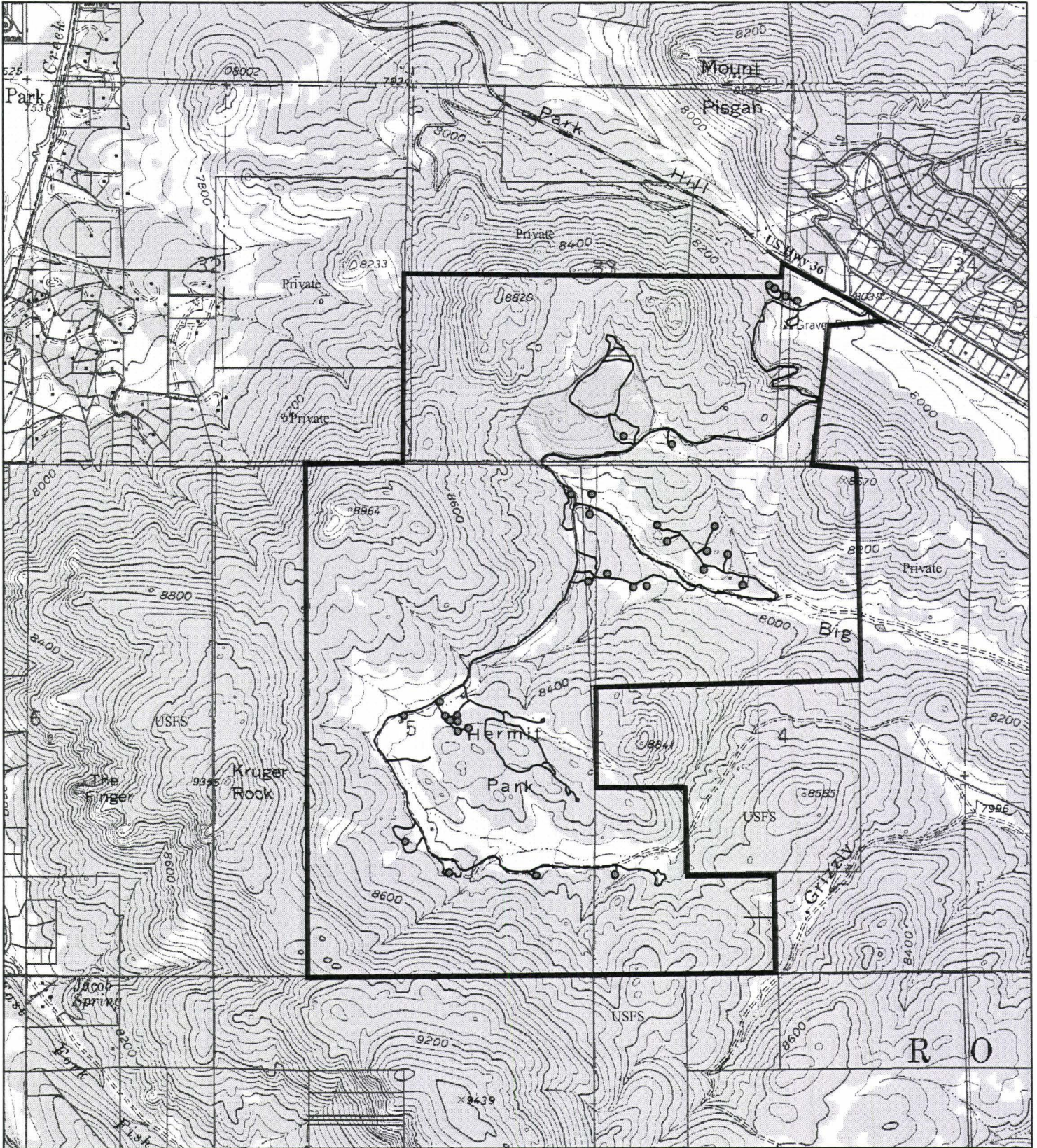
8	Total Project Expense (break down matching share totals from block seven)				
	<i>Please fill all fields</i>	Grant Share (\$ Amount Requested)	Match (from block seven)		TOTAL
			Dollars	In-Kind	
	Personnel / Labor:	\$ 23,500	\$ 1,500	\$ 23,500	\$ 48,500
	Operating:	\$ 1,500			\$ 1,500
	Travel:				\$ 0
	Contractual Services:				\$ 0
	Equipment:				\$ 0
	Indirect Costs:				\$ 0
	TOTAL:	\$ 25,000	\$ 1,500	\$ 23,500	\$ 50,000



*Attach Project Map Showing Specific Treatment Areas*



# Hermit Park Open Space CSFS 2008 FRFTP Project



## Forest Management


 Proposed CSFS 2008 FRFTP Project

## Land Status

 Hermit Park Open Space (Larimer County)

## Other Features

 Existing On-site Structures

 Roads

 Parcels

0.4 0.2 0 Miles





**Colorado State Forest Service**  
**Front Range Fuels Treatment**  
**Partnership**  
**Wildland Urban Interface**  
**Grant Application**

FOR OFFICIAL USE ONLY	
District Submitting Project:	
Forester Submitting Project:	
District Priority Number:	
Date Submitted:	
FRFTP Rating:	

Applicant Information	
<b>Applicant:</b>	Larimer County Parks and Open Lands/Larimer County Emergency Services
<b>Contact Person:</b>	Meegan Flenniken / Tony Simons
<b>Address:</b>	1800 S. County Road 31
<b>City/Zip Code:</b>	Loveland, CO 80537
<b>Phone (Work/Cell):</b>	(970) 679-4562
<b>Email:</b>	mflenniken@larimer.org / simonsap@co.larimer.co.us
<b>Fax:</b>	(970) 679-4574

Community At Risk Information			
<b>Name of Project:</b>	Hermit Park Open Space Fuels Treatment and Forest Stewardship Project		
<b>Community Name(s):</b>	Loveland		
<b>County:</b>	Larimer	<b>Congressional District:</b>	4th
<b>Latitude (decimal degrees):</b>		<b>Longitude (decimal degrees):</b>	
Threat Description (check all that apply)			
<b>Homes:</b>	X	Number of:	4 (on-site or adjacent)
<b>Infrastructure:</b>	X	Estimated value of:	\$800,000
<b>Businesses:</b>	X	Number of:	1
<b>Economic Viability:</b>	X	Estimated value of:	\$400,000
<b>Watersheds:</b>	X	Number of:	1
<b>Historic Structures:</b>	X	Number of:	2
<b>Other (Describe):</b>	Significant recreation infrastructure including 15 camper cabins, visitor services buildings, maintenance buildings, campgrounds, etc. Nearby are large subdivisions – see parcel lines on map.		

Requested Grant Amount / Project Description	
All information for the project must fit into the space provided below. The review committee will not consider attachments.	
<b>Dollar Amount Requested</b>	\$ 40,000
<b>Projected Match</b>	\$ 40,000
<b>Provide a brief overview of the project and the project area. (If applying for a fuels reduction project, identify vegetation types)</b>	<p>Hermit Park Open Space (HPOS) is owned and managed by Larimer County Parks and Open Lands Department. Located in the Estes Valley, vegetation types on-site include montane forests and high meadow grasslands bisected by extensive wetland complexes. The montane forest ranges from open ponderosa pine stands at low elevations to mixed ponderosa pine/Douglas-fir at mid-elevations and finally to lodgepole pine at the highest elevations. The forests are broken up by pockets of aspen and open meadows and include a diverse array of native understory species including wax currant, mountain muhly, blue grama, alpine timothy, mountain brome, and others.</p> <p>The open space has a number of developed recreational facilities and amenities including 15 camper cabins, 5 camping areas with a total of 75 campsites, 3 vault toilets, a 40-acre group picnic area with associated structures and two historic cabins. There is also a caretaker's house and several maintenance buildings. Additionally, several subdivisions and the Town of Estes park are immediately located to the west of the property.</p> <p>A 2007 CSFS Fuels reduction grant allowed us to implement defensible space around each of the cabins and other structures prior to opening to the public in fall 2007. This proposed project, if funded, will concentrate on forest stewardship and fuels reduction in the northwest portions of the property. Signs of mountain pine beetle and dwarf mistletoe are prevalent, and if treated will likely be contained within this diverse mixed-forest system.</p>



### Scope of Work / Project Timeline

All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.

**Provide a brief scope of work that clearly describes how grant funds will be spent. (*This should be more specific than the project description*)**

4

HPOS consists of 1,362 acres, approximately 90% of which is forested predominately with mixed-stands of ponderosa pine, Douglas-fir, lodgepole pine, as well as representative limber pine and Rocky Mountain juniper. This project consists of fuel reduction by means of mechanical thinning by contracting Larimer County Mitigation Crew, it is anticipated that work would be completed in the summer months and burning of subsequent slash piles in the winter or when conditions allow. There is potential for chipping of slash on some accessible slopes. Larger trees will be bucked and removed for firewood as a management technique to prevent campers from collecting down wood or breaking branches off of living trees for campfires.

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**What is the duration of this project? (*check one*)** One Year ☒ Two Years

**Is this a continuing project from previous year/s? (*check one*)** X Yes ☐ No

**Provide a timeline for the project**

This project consists of fuel reduction by means of mechanical thinning to be completed in summer months after grant awarded and burning of subsequent slash piles which would be burned winter 2009 as conditions allow.

### Interagency Collaboration

**Specify the private, local, tribal, county, state, federal and/or non-governmental (501c3) organizations that will contribute to or participate in the completion of this project. Describe briefly the contributions each partner will make (*i.e. – donating time/equipment, funding, etc.*).**

5

Larimer County Parks and Open lands (time/equipment, in-kind funding & volunteers); Larimer County Emergency Services (time/equipment, funding); Alternative Sentencing Unit (time/equipment); Colorado State Forest Service (time); USFS (CWPP); and Estes Park Fire Department (support, CWPP).

### Community Wildfire Protection Plan (CWPP)

**Does this community have a wildfire protection plan that follows the Healthy Forest Restoration Act CWPP guidelines? (*check one*)** X yes ☐ no

**Is this project part of the plan? (*check one*)** X yes ☐ no

*Hermit Park CWPP is completed. See Boyd Lebeda for a copy..*



6	<b>Project Category (check all that apply and answer related questions)</b>			
	<b>Hazard Fuels Reduction X</b>			
	Number of acres to be treated:	56	Estimated cost per acre:	\$720 (if pile burning)
	Number of communities directly affected by this project:			
	<b>Information &amp; Education X</b>			
	Number of citizens to be reached:	Signs will be installed in the project vicinity educating visitors on the benefits of forest management and effectually serve as a demonstration site for the public and other agencies for the ~50,000 anticipated visitation to this open space.		
	<b>Planning</b> <input type="checkbox"/>			
	Number of residences affected:	25 struct. on-site or directly adjacent; 60+ structures Fish Creek area		
	<b>Project Type (check all that apply)</b>			
	Assessment / Scoping:	<input type="checkbox"/>	Implementation / Treatment:	X
Homeowner / Community Action:	<input type="checkbox"/>	Monitoring / Evaluation:	<input type="checkbox"/>	
Information / Education:	<input type="checkbox"/>			

7	<b>Grant Contributors (Matching Share)</b>							
	(Applications will be disqualified if insufficient match is identified; federal dollars DO NOT qualify- see criteria & instructions for exception) Please specify each match contributor and the dollar amount of each contribution. PLEASE FILL ALL FIELDS							
	<b>Contributors:</b> (Please specify)	Larimer Cty Parks & Open Lands Dept. Staff Match	Larimer Cty Parks & Open Lands Dept. Volunteers	Larimer Cty Sheriffs Dept. Staff Match	Larimer Cty Sheriffs Dept. ASU Crew			<b>TOTAL</b>
	<b>Dollars (HardMatch):</b>			1,500				<b>\$ 1,500</b>
	<b>In-Kind (SoftMatch):</b>	5,500	9,000	5,000	19,000			<b>\$ 38,500</b>
	<b>TOTAL:</b>	<b>\$ 5,500</b>	<b>\$ 9,000</b>	<b>\$ 5,500</b>	<b>\$ 19,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 40,000</b>

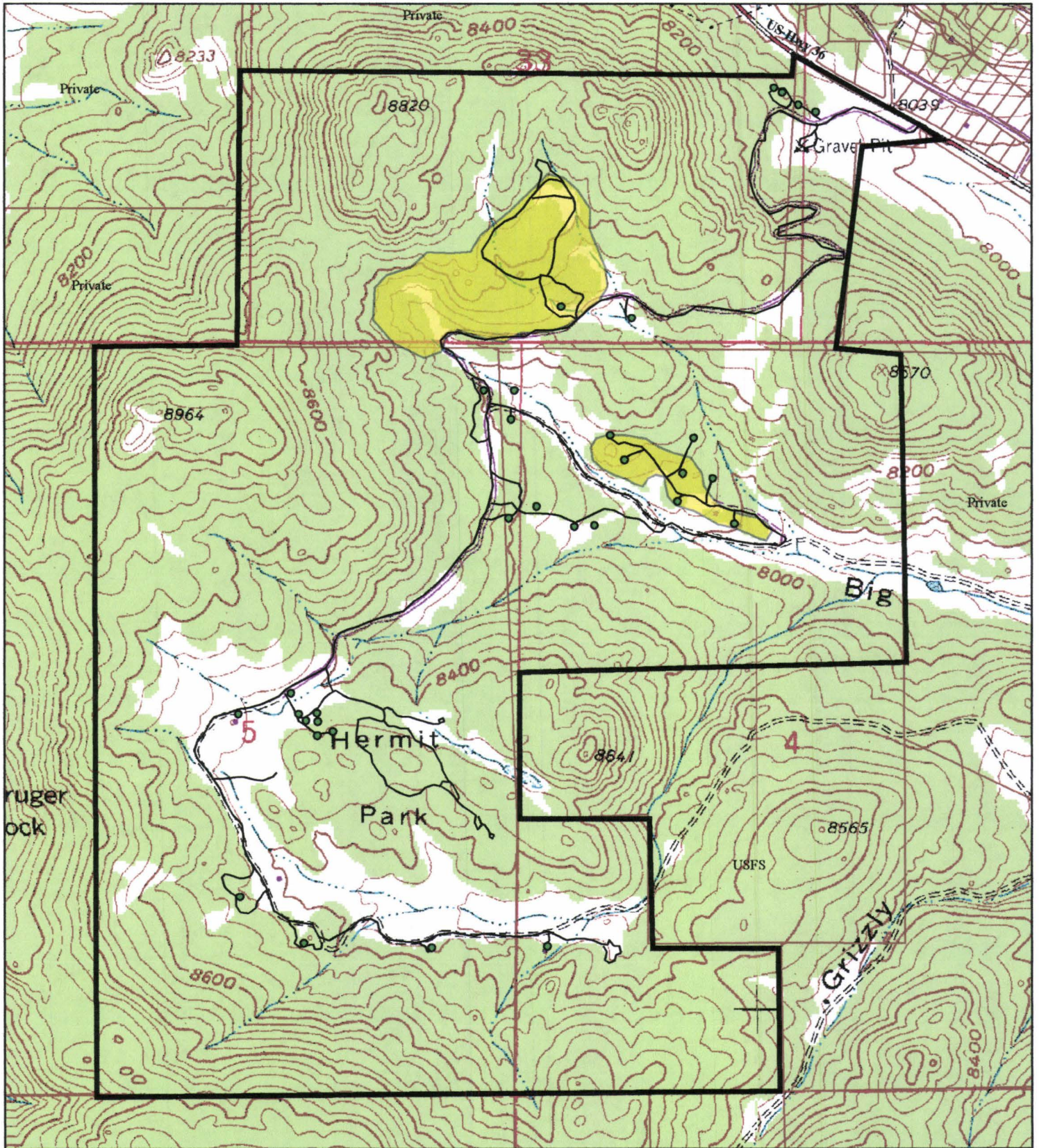
8	<b>Total Project Expense (break down matching share totals from block seven)</b>				
	<i>Please fill all fields</i>	<b>Grant Share</b> (\$ Amount Requested)	<b>Match (from block seven)</b>		<b>TOTAL</b>
			<b>Dollars</b>	<b>In-Kind</b>	
	<b>Personnel / Labor:</b>	\$ 37,500	\$ 1,500	\$ 38,500	<b>\$ 77,500</b>
	<b>Operating:</b>	\$ 2,500			<b>\$ 2,500</b>
	<b>Travel:</b>				<b>\$ 0</b>
	<b>Contractual Services:</b>				<b>\$ 0</b>
	<b>Equipment:</b>				<b>\$ 0</b>
	<b>Indirect Costs:</b>				<b>\$ 0</b>
		<b>TOTAL:</b>	<b>\$ 40,000</b>	<b>\$ 1,500</b>	<b>\$ 38,500</b>



*Attach Project Map Showing Specific Treatment Areas*



**Hermit Park Open Space  
CSFS 2008 FRFTP Project**






**Forest Management**

 Proposed CSFS 2008 FRFTP Project

**Land Status**

 Hermit Park Open Space (Larimer County)

**Other Features**

 Existing On-site Structures  
 Roads  
 Parcels

0.25 0.125 0 Miles  
