



## Colorado State Forest Service Program Payment Request

GRANT PROGRAM (CHECK APPROPRIATE PROGRAM TYPE):	
Bureau of Land Management Task Order Program	<input type="checkbox"/>
Volunteer or Rural Fire Assistance (VFA/RFA)	<input type="checkbox"/>
Colorado Forest Restoration Grant	<input type="checkbox"/>
Insect and Disease Prevention and Suppression Program	<input type="checkbox"/>
State Fire Assistance (SFA)	<input checked="" type="checkbox"/>
Front Range Fuels Treatment Partnership (FRFTP)	<input type="checkbox"/>
Stevens Fuels Treatment Funds (CAFA)	<input type="checkbox"/>
Emergency Supplemental Funds (ESF)	<input type="checkbox"/>

☐ Checked for Federal suspension and debarment (State Office) <https://www.sam.gov/portal/public/SAM/>

Name: Larimer County Natural Resources

Address: 1800 S. County Road 31  
Loveland, CO 80537

The above named has submitted a project application that has been reviewed and approved by the Colorado State Forest Service.

Grant Number: 5314209-1 Non-Federal Match: \$29,343.<sup>48</sup>

CSFS Account Number: 5314209-66693 Federal Match: \$0

Approved Funding: \$28,000 Total Match: \$29,343.<sup>48</sup>

Amount of Payment: \$28,000 Total Project: \$57,343.<sup>48</sup>

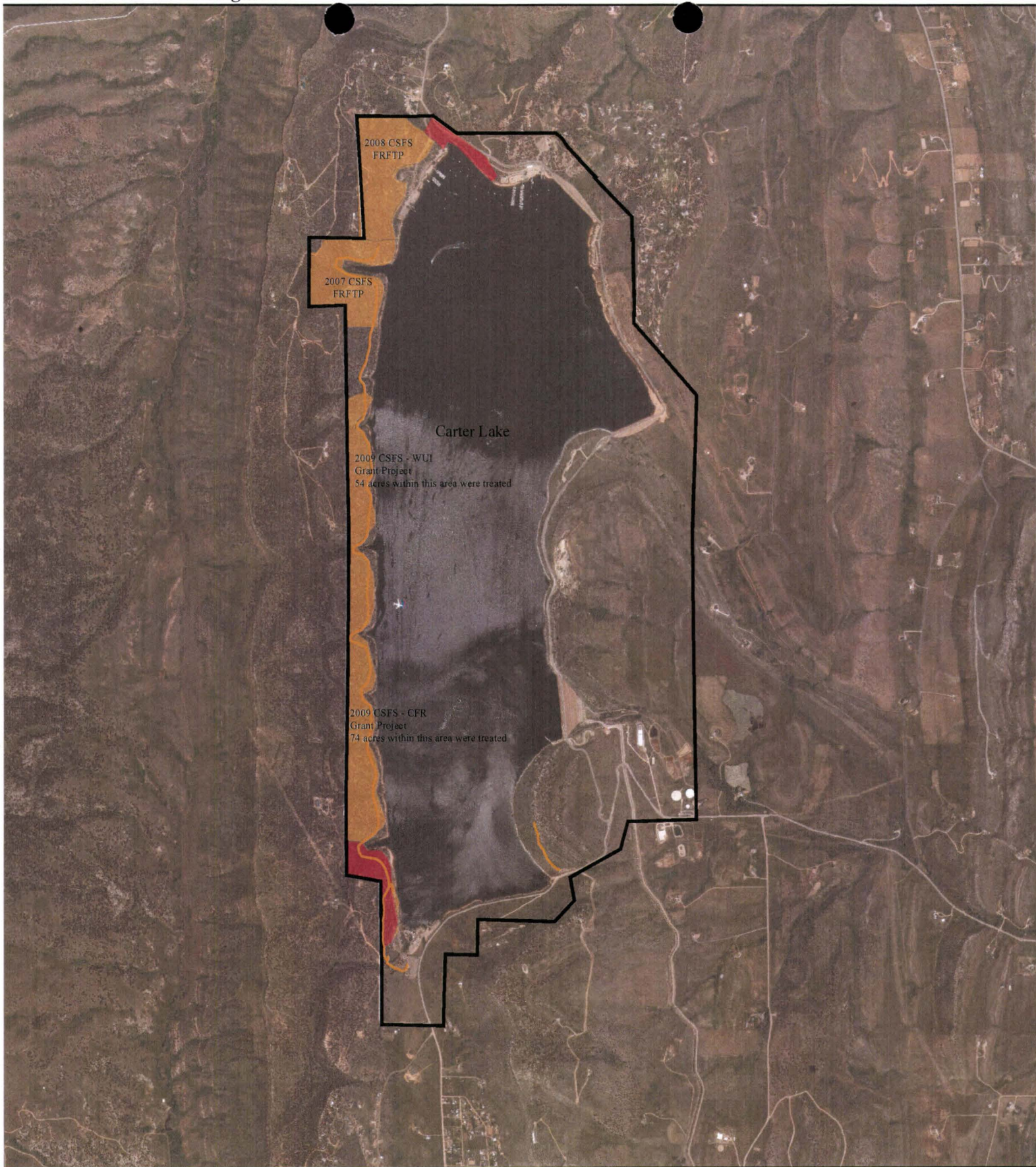
Circle one:    **1<sup>st</sup> Payment**    **2<sup>nd</sup> Payment**    **3<sup>rd</sup> Payment**    **Final Payment**

Program Manager Signature \_\_\_\_\_ Date: \_\_\_\_\_


Program Manager Name \_\_\_\_\_



# Carter Lake Forest Management








## Forest Management

 Proposed ~35 acre area

## Land Status

 Larimer County Parks and Open Spaces

## Other Features

-  Trail
-  Trailhead
-  Roads
-  Open Water
-  Parcels



 0 0.125 0.25 0.5 M



**Financial Assistance Program  
Cooperative Match Project**

To be conducted by:

**Larimer County Natural Resources**

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Project Number:	5314209-1
Estimated Project Cost:	\$56,000
Funding provided by CSFS:	\$28,000
Minimum Recipient Match:	\$28,000
Project to be completed by:	September 1, 2017

Based on the strength of the application submitted by Larimer County Natural Resources, the Colorado State Forest Service is providing funding in the amount up to but not exceeding \$28,000 to accomplish the project described in the attached scope of work.

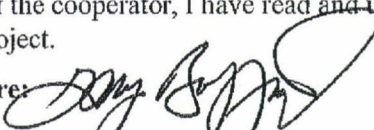
As the cooperator, Larimer County Natural Resources, will be reimbursed for actual (hard dollars spent) costs incurred in implementing the project up to the amount listed above once the following requirements are met:

- A. Complete work as described in "*Attachment A*" (scope of work).
- B. Provide documentation that project funds have been matched at a minimum ratio of 1:1.
- C. Complete and submit through the local CSFS District Office periodic Grant Report(s)/Reimbursement Request(s) using the form provided in "*Attachment B*", as needed, and a Final Report that provides details on expenditures and accomplishments as a result of this project. Submission to:  

Colorado State Forest Service  
5060 Campus Delivery, Bldg. 1052  
Fort Collins, CO 80523-5060  
Attn: Diana Selby
- D. Certify that neither the cooperator nor any principals represented herein are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

This funding will remain available until September 1, 2017. It may be extended at any time at the discretion of CSFS.

As a representative of the cooperator, I have read and understand the conditions of participating in this cooperative match project.

Cooperator Signature: 

Date: 9-03/15

Mailing Address:

Telephone Number:

Email Address:

1800 S. CR 31  
LoveLand, CO  
80537  
(970) 619-4562



**EXHIBIT B**  
**CSFS GRANT AND COST-SHARE PROGRAM REIMBURSEMENT REQUEST**

In order to receive reimbursement, you **must** provide documentation supporting your costs and corresponding match. Complete Form D and submit it with your request for reimbursement. Reimbursement requests must be accompanied by Form D, receipts for actual costs (out of pocket expenses) incurred by the recipient, and any additional supporting documentation. Other costs and matching funds incurred by the applicant and/or donated by other resources includes expenses for goods, services and labor necessary for project implementation. You may request partial reimbursement as you incur expenses and you must show corresponding match.

1. Project/Account #:	2. Total Award Amount:
3. Project Name:	4. Reimbursed Amount to Date:
5. Make Payment To: Name: Attn: Address:	6. Period of Performance (Project Period): From: To:

7. What has been accomplished? Please provide a description of accomplishments that meet the requirements listed in the project Scope of Work. Please be specific and report numbers such as acres treated, numbers of defensible spaces, tons of, cubic feet or yards of slash collected, number of presentations, number of plans written, etc., for which the award was granted. Attach additional sheets as necessary.

8. Reimbursement request amount cannot exceed the total project award obligation as identified in the project award notification. The reimbursement request amount must comply with the appropriate cost-share requirement for the period being billed. The reimbursement amount cannot exceed the actual project costs to recipient.

A. Remaining Award Amount	B. Reimbursement Requested Amount (recipient cost)	C. Match (recipient cost)	D. Match (non-recipient cost)	E. Total Project Cost	F. Recipient Match Rate (%)
				B+C+D	(C+D)/E

\* Use results from Form D CSFS Financial Assistance Cost Documentation Worksheet to complete table above. Include Form D, and other approved documentation with Exhibit B to request reimbursement.

Reimbursement Request: I request reimbursement in the amount of \$\_\_\_\_\_ for the work completed and documented above or attached.

9. I certify that to the best of my knowledge this report is correct and complete, and that all outlays reported are for the purposes set forth in the project documents (i.e. award notification, scope of work, etc.). All expenses and all cost-share are true and accurate.

Grant Recipient Signature: \_\_\_\_\_

Date: \_\_\_\_\_

10. Certification:

Work meets minimum standards and specifications as set forth by the CSFS in the Scope of Work.

District Forester Signature: \_\_\_\_\_

Date: \_\_\_\_\_

11. Funding is available and request is approved for reimbursement.

Program Manager Signature: \_\_\_\_\_

Date: \_\_\_\_\_





EXHIBIT B  
CSFS GRANT AND COST-SHARE PROGRAM REIMBURSEMENT REQUEST

mailed to Scott  
4/5/16

In order to receive reimbursement, you **must** provide documentation supporting your costs and corresponding match. Complete Form D and submit it with your request for reimbursement. Reimbursement requests must be accompanied by Form D, receipts for actual costs (out of pocket expenses) incurred by the recipient, and any additional supporting documentation. Other costs and matching funds incurred by the applicant and/or donated by other resources includes expenses for goods, services and labor necessary for project implementation. You may request partial reimbursement as you incur expenses and you must show corresponding match.

1. Project/Account #: 5314209-1	2. Total Award Amount: \$28,000
3. Project Name: Carter Lake Fuels Treatment	4. Reimbursed Amount to Date: 0.00
5. Make Payment To: Name: Larimer County Natural Resources Attn: Meegan Flenniken Address: 1800 S. County Road 31 Loveland, CO 80537	6. Period of Performance (Project Period): From: 12/29/2015 To: 2/26/2016

7. What has been accomplished? Please provide a description of accomplishments that meet the requirements listed in the project Scope of Work. Please be specific and report numbers such as acres treated, numbers of defensible spaces, tons of, cubic feet or yards of slash collected, number of presentations, number of plans written, etc., for which the award was granted. Attach additional sheets as necessary.

Treatment as outlined in the Carter Lake Forest Management Plan included thinning of trees to a 15-foot crown spacing and stacking of slash for future pile burning on 35 acres. Thinning efforts concentrated on dog hair stands, diseased trees and poor form trees. Trees will be target for removal to allow for species and age diversity, riparian sensitivity, and increased crown spacing with increased slope. Any large dead trees that have wildlife potential, and do not pose a safety hazard in proximity to the trail and campgrounds, was left as snags. Slash was piled and stacked by ASU as in-kind effort and logs pulled to the roadside and removed by the public for firewood.

This fuels reduction project grant dollars will directly fund the Larimer County Wildfire Mitigation Crew efforts to fell the trees. In-kind match will be from Natural Resources Department volunteers and Alternative Sentencing Units to stack slash and remove firewood.

8. Reimbursement request amount cannot exceed the total project award obligation as identified in the project award notification. The reimbursement request amount must comply with the appropriate cost-share requirement for the period being billed. The reimbursement amount cannot exceed the actual project costs to recipient.

A. Remaining Award Amount	B. Reimbursement Requested Amount (recipient cost)	C. Match (recipient cost)	D. Match (non-recipient cost)	E. Total Project Cost	F. Recipient Match Rate (%)
				B+C+D	(C+D)/E
28,000	28,000	29,343 <sup>48</sup> <del>28,000</del>		57,343 <sup>48</sup> <del>56,000</del>	51%

\* Use results from Form D CSFS Financial Assistance Cost Documentation Worksheet to complete table above. Include Form D, and other approved documentation with Exhibit B to request reimbursement.

Reimbursement Request: I request reimbursement in the amount of \$28,000 for the work completed and documented above or attached.

9. I certify that to the best of my knowledge this report is correct and complete, and that all outlays reported are for the purposes set forth in the project documents (i.e. award notification, scope of work, etc.). All expenses and all cost-share are true and accurate.

Grant Recipient Signature: \_\_\_\_\_

Date: 3/3/16

10. Certification:

Work meets minimum standards and specifications as set forth by the CSFS in the Scope of Work.

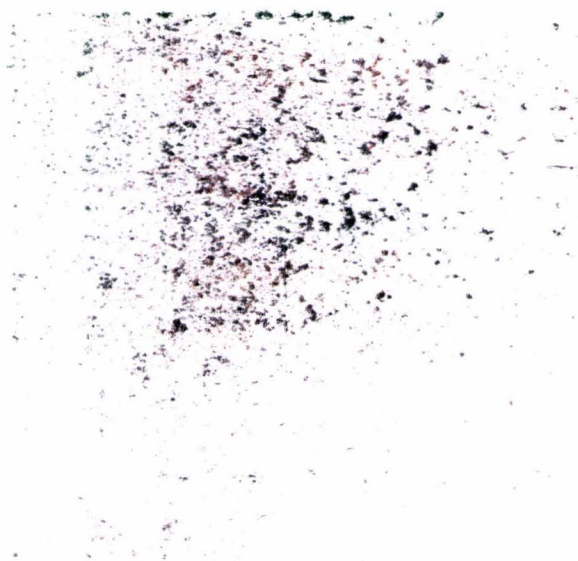
District Forester Signature: \_\_\_\_\_

Date: 4/4/16

11. Funding is available and request is approved for reimbursement.

Program Manager Signature: \_\_\_\_\_

Date: \_\_\_\_\_





## Project/Account #:

5314209-1

\$28,000.00

\$28,000.00

☒ First☐ Second☐ Third

☐ Fourth

☐ Fifth☒ Final

	Match			
<b>B. Recipient Cost to be reimbursed</b> (not to exceed the remaining award amount and excluding items not eligible for reimbursement)* <sup>a</sup>	<b>C. Recipient Cost</b> (reimbursable costs that exceed the award amount and items or costs not allowable for reimbursement)** <sup>a</sup>	<b>D. Non-recipient Cost*</b> <sup>b</sup>	<b>E. Total Project Cost = B+C+D</b>	<b>F. Recipient Match Rate = (C+D)/E</b>
\$28,000.00	\$0.00	\$29,343.48	\$57,343.48	51%

[illegible]

TOTALS:	G. Cumulative Recipient Cost=	\$28,000.00
	H. Recipient Cost (Match)=	\$0.00
	I. Non-recipient Cost (Match)=	\$29,343.48

M. Frank

Da

4/18/16

Lois Luff

Da

4/4/16



(Carter Lake)

**Colorado  
State  
FOREST  
SERVICE**

Colorado State University  
Fort Collins, Colorado 80523-5060  
(970) 491-8660  
FAX: (970) 491-8645

September 2, 2015

Dear 2015 SFA WUI Grant Recipient:

This letter is to inform you that the application you submitted for the 2015 State Fire Assistance (SFA) Wildland Urban Interface (WUI) grant program has been funded.

Attached you will find four separate pages that need action from you.

1. The Financial Assistance Program Cooperative Match Project notification (Project Notice). After you have read the notification, and if you agree with the conditions of participation, please sign and date.
2. The second page is Exhibit A, Scope of Work. After you have read Exhibit A, and if you agree with the conditions of participation, please initial and date.
3. The third page is Exhibit B. Retain this attachment and use it to request reimbursement for qualifying project costs. You may make additional copies if needed.
4. The fourth page is the Financial Assistance Cost-Share Program Reimbursement Calculation Worksheet (Form D). This is a worksheet that accompanies Exhibit B and is used to request reimbursement.

Please return the original signed Project Notification and the initialed Scope of Work to:

Colorado State Forest Service  
Fort Collins District, Attn: Diana Selby  
5060 Campus Delivery, CSU  
Fort Collins, CO 80523

- The grant requires at least a 50/50 match. If you cannot equally match the amount you were awarded, the award will be adjusted or rescinded. Your match must be from nonfederal sources.
- Reimbursement will be made for actual costs up to the amount listed on your project notification with consideration of the matching requirement.
- If your original request was reduced, the reduction is noted on your proposal.
- You may not use these funds to purchase capital equipment.
- **The grant end date for this project is September 1, 2017.** All reimbursement requests and reporting are due to the CSFS Fort Collins District Office on or before this date.



Additionally, we will be requiring strict documentation. Remember, the total amount of the award must be matched by nonfederal sources. This award may be considered as income by the IRS. You should check with your tax advisor.

The form required to obtain periodic reimbursement for costs you incur and documentation of your match is Exhibit B.

The Final Closeout Report must include:

- ☐ Accomplishments: examples include (quantified: # acres treated, # miles of fuelbreak; # of defensible spaces implemented; # of presentations with # of participants).
- ☐ Summary of actual costs.
- ☐ Summary of matching funds.
- ☐ Before and after photos (digital preferred)

Your project will have oversight by your local assistant district forester, Diana Selby (me), but disbursement of payments will come from the CSFS State Office. When you are ready to claim reimbursement you need to submit an Exhibit B, ExhibitB1 and Form D to me and I will certify that the work has been completed and the documentation adequate. Certification by me may require a site visit to your property. I will then forward paperwork to the state office for processing. Please feel free to contact me at (970) 491-8839 with any questions you may have.

Best Regards,

Diana Selby  
Fort Collins District  
Assistant District Forester

	Proposed Activities	
7	<p>The project area includes 35 acres split between an area on the north end of the property and the very southwest portion of forested area. Treatment as outlined in the Carter Lake Forest Management Plan will include thinning of trees to a 15-foot crown spacing and stacking of slash for pile burning. Thinning will concentrate on dog hair stands, diseased trees and poor form trees (forked top/bent over/etc.). Trees will be marked by either Larimer County to allow for species and age diversity, riparian sensitivity, and increased crown spacing with increased slope. Any large dead trees that have wildlife potential, and do not pose a safety hazard in proximity to the trail, will be left as snags. Slash will be piled and stacked for burning.</p> <p>This fuels reduction project grant dollars will directly fund the Larimer County Wildfire Mitigation Crew efforts to fell the trees. In-kind match will be from Natural Resources Department volunteers and Alternative Sentencing Units to stack slash and remove firewood.</p>	

	Landscape	
8	<p>This project is in the foothills west of Loveland, Colorado in low elevation ponderosa pine forests and this forest type is generally dependent on periodic surface fire. Fire suppression and land use practices have largely precluded fire and the resulting ponderosa pine forest is over stocked. This project will reduce fuels and serve as a demonstration area for the many visitors and locals who recreate at the Park, particularly in the adjacent campground and trail. Fuel reduction on this parkland will also benefit and help protect the surrounding private properties along the WUI, reduce the risk of extreme soil erosion into Carter Lake in the event of a large wildfire, curtail the spread of diseases, and promote the health of native plants in the understory thereby improving wildlife habitat.</p>	



Project Collaboration	
9	Larimer County Natural Resources Department will contribute time and assist with coordination of volunteers; Larimer County Emergency Services will contribute time and equipment; Larimer County Alternative Sentencing Unit will contribute time and equipment; Colorado State Forest Service will contribute time for project oversight and provide further recommendations on treatment beyond the completed forest management plan; Berthoud Fire Department has a completed CWPP; Loveland Fire Department has a completed CWPP; and the Bureau of Reclamation will contribute coordination and support for the project.

Project Timeline	
10	Thinning activities and concurrent stacking of slash piles will take place in summer/fall following grant award. Firewood/biomass removal will take place in early spring or when conditions are appropriate. Pile burning will be performed as the weather allows and as the wood dries out, and is anticipated to occur in following late winter/early spring.

Project Sustainability	
11	Maintenance of this area post-treatment will be undertaken by the Natural Resources Department based on regular reviews and the outcome of future Forest Management Plan updates. Natural Resources Department staff regularly monitor lands for follow-up treatment needs to ensure adaptive management as needed. Follow up treatment efforts may also in the future include understory prescribed fire, subsequent thinning, removal of diseased or dead trees, etc.

**ALL INFORMATION MUST FIT INTO THE BOXES PROVIDED. ATTACHMENTS AND/OR MODIFICATIONS WILL NOT BE CONSIDERED BY THE COMMITTEE.**

# 2015 State Fire Assistance Grant Application

FOR OFFICIAL USE ONLY	
State Submitting Project:	
State Priority Number:	
Dollar Amount Requested:	<b>\$28,000.00</b>
Matching Share:	<b>\$28,000.00</b>

\*For guidance on filling in each box in this application, refer to the *Criteria and Instructions*

Applicant Information	
1	<b>Applicant:</b> Larimer County Natural Resources Department
	<b>Contact Person:</b> Meegan Flenniken
	<b>Address:</b> 1800 S. County Road 31
	<b>City/Zip Code:</b> Loveland, CO 80537
	<b>Phone (Work/Cell):</b> 970-679-4562
	<b>Email:</b> mflenniken@larimer.org
	<b>Fax:</b> 970-679-4574
	<b>Federal Tax ID/DUNS #:</b>

Project Information	
2	<b>Name of Project:</b> Carter Lake Fuels Reduction
	<b>Community Name:</b> Loveland/Masonville
	<b>County(ies):</b> Larimer
	<b>Congressional District:</b> 2nd
	<b>Latitude:</b> 40 deg 27'19.8" <b>Longitude:</b> -105 deg 9'14.4"

Total Project Expense					
3	Budget Detail (Provide additional information in Block 4)	Grant Share (\$ Amount Requested)	Match		TOTAL
			Dollars	In-Kind	
	<b>Personnel / Labor:</b>	\$28,000.00		\$28,000.00	\$56,000.00
	<b>Fringe Benefits:</b>				\$0.00
	<b>Travel:</b>				\$0.00
	<b>Equipment:</b>				\$0.00
	<b>Supplies:</b>				\$0.00
	<b>Contractual:</b>				\$0.00
	<b>Construction:</b>				\$0.00
	<b>Other:</b>				\$0.00
	<b>Indirect Costs:</b>				\$0.00
	<b>TOTAL:</b>	\$28,000.00	\$0.00	\$28,000.00	\$56,000.00



Budget Narrative	
4	<p>The grant amount requested of \$28,000 will go toward personnel/labor of the Larimer County Emergency Services (LCES) Wildfire Mitigation Crew to complete forest thinning and pile burning at Carter Lake. In-kind match will come from Larimer County Natural Resource Department volunteers and Alternative Sentencing Unit crews labor in the form of stacking slash and removing firewood. No project revenues are anticipated.</p>

Project Area Description and Challenges	
5	<p>Carter Lake Park is owned by the Bureau of Reclamation and managed by Larimer County Natural Resources Department. The park has a Forest Management Plan prepared by the Colorado State Forest Service (CSFS, 2004) which outlines the highest priorities for management as: reducing fuel loads thus reducing wildfire hazard along the WUI; controlling insect and disease (mistletoe, mountain pine beetle and western gall rust); and, improving the native vegetation understory and wildlife habitat. Approximately 175 acres have been treated to-date by thinning and stacking slash. Treatments focused on the highest priority areas identified within the forest management plan and areas that protect surrounding communities. This proposed project, if funded, would build upon work already completed and represent a significant expansion and continuation of forest management on this property. This project is a priority identified in the Larimer County Wildfire Plan along with two Community Wildfire Protection Plans—Berthoud, and Loveland.</p> <p>The predominant forest stand type present at Carter Lake Park is ponderosa pine. The topography of the property includes numerous drainages bisecting east to west in the hogback slope creating a scalloped pattern. The highest elevation on the property is 6,000 feet near the north end of the park boundary, and the lowest elevation is 5,770 feet primarily along the eastern edge of the forest. Slopes range from less than 10% up to 40%.</p>

Relation to Forest Action Plan   CWPP	
6	<p>Carter Lake is included in the LC Fire Plan and the Loveland and Berthoud CWPPs. The primary goal this project meets from these plans is fire mitigation to protect adjacent residential and water infrastructure. Significant fuel reduction treatments have been completed at Carter Lake over the past 15 years totaling approximately 175 acres and this project would tie into previous treatments.</p>

# Carter Lake

Total \$ 28,000.00  
Balance \$ (54.58)

	LoCascio	Smith	Huggins	Jaworowski	Devore	Zimmer	Miller	Finnegan
12/29/15	10	10	10			10	10	
12/30/15	10	10	10			10	10	
12/31/15	10	10	10			6		
01/01/16								
01/02/16								
01/03/16								
01/04/16								
01/05/16	10	10	10			10	10	
01/06/16	10	10	10			10	10	
01/07/16	10		10			10	10	
01/08/16	10		10			10	10	
01/09/16								
01/10/16								
01/11/16								
01/12/16		10				10	10	
01/13/16	10	10				10	10	
01/14/16	10					10	10	
01/15/16	10	10				10	10	
01/16/16								
01/17/16								
01/18/16								
01/19/16	10	10				10		
01/20/16	10	10				10		
01/21/16	10	10				10		
01/22/16	10					10		
01/23/16								
01/24/16								
01/25/16								
01/26/16	10	10	10			10		
01/27/16	10		10		10	10		10
01/28/16	10				7	7		7
01/29/16	10				10	10		10
01/30/16								
01/31/16								
Hour	180	120	90	27	27	173	100	27
Wage	\$20.78	\$16.50	\$16.50	\$15.50	\$14.75	\$14.75	\$14.75	\$14.75
Total	\$3,740.40	\$1,980.00	\$1,485.00	\$418.50	\$398.25	\$2,551.75	\$1,475.00	\$398.25
Benefits	\$1,346.54	\$297.00	\$222.75	\$62.78	\$59.74	\$382.76	\$191.75	\$51.77
Labor	\$5,086.94	\$2,277.00	\$1,707.75	\$481.28	\$457.99	\$2,934.51	\$1,666.75	\$450.02
Material								



	LoCascio	Smith	Huggins	Jaworowski	Devore	Zimmer	Miller	Finnegan
02/01/16								
02/02/16								
02/03/16								
02/04/16								
02/05/16								
02/06/16								
02/07/16								
02/08/16								
02/09/16	10			10	10	10		10
02/10/16	10			10	10	10		10
02/11/16	10			10	10	10		10
02/12/16	10			10	10	10		10
02/13/16								
02/14/16								
02/15/16								
02/16/16	10			10	10	10		10
02/17/16	10			10	10	10		10
02/18/16	6			6	6	6		6
02/19/16	5			5	5	5		5
02/20/16								
02/21/16								
02/22/16								
02/23/16	10		10	10	10	10		10
02/24/16	10			10	10	10		10
02/25/16	10				10	10		10
02/26/16	10			10	10	10		10
02/27/16								
02/28/16								
Hour	111	0	10	101	111	111	0	111
Wage	\$21.09	\$16.50	\$16.50	\$15.50	\$14.75	\$14.75	\$14.75	\$14.75
Total	\$2,340.99	\$0.00	\$165.00	\$1,565.50	\$1,637.25	\$1,637.25	\$0.00	\$1,637.25
Benefits	\$842.76	\$0.00	\$24.75	\$234.83	\$245.59	\$245.59	\$0.00	\$245.59
Labor	\$3,183.75	\$0.00	\$189.75	\$1,800.33	\$1,882.84	\$1,882.84	\$0.00	\$1,882.84
Material								

Fuel	Equip	
1	5	
1	5	
1	4	
1	4	
1	4	
1	4	
1	3	
1	4	
1	3	
1	4	1 Loveland
1	3	
1	3	
1	3	
1	2	1 Loveland
1	4	2 Volunteers, 1 Loveland
1	4	
16	59	
\$20/day	\$15/saw	
\$320.00	\$885.00	
\$15,062.24		
\$1,205.00		
\$16,267.24		



Fuel	Equip
1	5
1	5
1	5
1	5
1	5
1	5
1	6
1	6
1	4
1	5
10	51
\$20/day	\$15/saw
\$200.00	\$765.00
\$10,822.33	
\$965.00	
<b>\$11,787.33</b>	

## CSFS REQUEST FOR SUPPLIES OR SERVICES (other than GSA)

CSFS # 805 Rev. 02/04/05

Date: <u>1/13/16</u>		Requested By: <u>Diana Selby</u>		Resale to:		CSFS Invoice #:	
Vendor: <u>Larimer County Natural Resources</u> <u>1800 S. County Rd. 31</u> <u>Loveland, CO 80537</u> (PLEASE PROVIDE COMPLETE ADDRESS)				Ship To: <u>CSFS Fort Collins District Office</u> <u>Attn: Diana Selby</u> <u>5060 Campus Delivery, CSU</u> <u>Fort Collins, CO 80523-5060</u> (PLEASE PROVIDE COMPLETE DELIVERY ADDRESS)			
Reason for Vendor Selection: <input type="checkbox"/> Sole Source (attach completed Sole Source Justification Form) <input type="checkbox"/> Previous Supplier <input type="checkbox"/> Other						Terms: <span style="color:red; font-weight:bold; font-size: 1.2em;">ENCUMBERED</span> <u>01-21-16</u> <span style="border: 1px solid blue; border-radius: 50%; padding: 2px;">X</span>	
Shipping Instructions: <input type="checkbox"/> FOB Fort Collins, Colorado <input type="checkbox"/> FOB				Delivery Date:		Deliver to: Initials ___ Bldg ___ Room ___ Phone ___	
#	Account	Subcode	Qty	UOM	Description of Supplies or Services	Unit Price	Item Total
1	<u>5314209~</u>	<u>66693~</u>	<u>1~</u>	<u>1~</u>	<u>Hazardous fuel reduction work via</u>		<u>\$28,000~</u>
2	<u>15CPG CG4</u>	<u>North Fork Poudre</u>			<u>hand thinning, piling &amp; burning on</u>		
3					<u>35 acres at Carter Lake.</u>		
4					<u>PROJECT NUMBER 5314209-1-FC</u>		
5					<u>(SCOPE of WORK attached)</u>		
6							
7							
8							
9							
10							
SPECIAL INSTRUCTIONS: <u>Please encumber</u>				Expenditure Approval: <u>Diana Selby</u> Authorized Signature: <u>[Signature]</u> Date: <u>1/13/16</u>		Subtotal: \$ <u>28,000~</u> Discount: \$ _____ TOTAL: \$ <u>28,000~</u>	

COPY



COBY

**Financial Assistance Program  
Cooperative Match Project**

To be conducted by:

**Larimer County Natural Resources**

<b>Project Number:</b>	5314209-1
<b>Estimated Project Cost:</b>	\$56,000
<b>Funding provided by CSFS:</b>	\$28,000
<b>Minimum Recipient Match:</b>	\$28,000
<b>Project to be completed by:</b>	September 1, 2017

Based on the strength of the application submitted by Larimer County Natural Resources, the Colorado State Forest Service is providing funding in the amount up to but not exceeding \$28,000 to accomplish the project described in the attached scope of work.

As the cooperator, Larimer County Natural Resources, will be reimbursed for actual (hard dollars spent) costs incurred in implementing the project up to the amount listed above once the following requirements are met:

- A. Complete work as described in "*Attachment A*" (scope of work).
- B. Provide documentation that project funds have been matched at a minimum ratio of 1:1.
- C. Complete and submit through the local CSFS District Office periodic Grant Report(s)/Reimbursement Request(s) using the form provided in "*Attachment B*", as needed, and a Final Report that provides details on expenditures and accomplishments as a result of this project. Submission to:

Colorado State Forest Service  
5060 Campus Delivery, Bldg. 1052  
Fort Collins, CO 80523-5060  
Attn: Diana Selby

- D. Certify that neither the cooperator nor any principals represented herein are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

This funding will remain available until September 1, 2017. It may be extended at any time at the discretion of CSFS.

As a representative of the cooperator, I have read and understand the conditions of participating in this cooperative match project.

**Cooperator Signature:**

**Date:**

**Mailing Address:**

**Telephone Number:**  
**Email Address:**

*[Signature]*  
1800 S. CR 31  
Loveland, CO 80537  
(970) 619-4562

9-03/15



EXHIBIT A  
**Financial Assistance Program**  
**Cooperative Match Project**  
**SCOPE OF WORK**

**Project Number:** 5314209-1

**Cooperator:** Larimer County Natural Resources

**Work to be completed:**

Treatment as outlined in the Carter Lake Forest Management Plan will include thinning of trees to a 15-foot crown spacing and stacking of slash for pile burning on 35 acres. Thinning will concentrate on dog hair stands, diseased trees and poor form trees (forked top/bent over/etc.). Trees will be target for removal to allow for species and age diversity, riparian sensitivity, and increased crown spacing with increased slope. Any large dead trees that have wildlife potential, and do not pose a safety hazard in proximity to the trail, will be left as snags. Slash will be piled and stacked for burning.

This fuels reduction project grant dollars will directly fund the Larimer County Wildfire Mitigation Crew efforts to fell the trees. In-kind match will be from Natural Resources Department volunteers and Alternative Sentencing Units to stack slash and remove firewood. This project will serve as a demonstration area for the many visitors and locals who recreate at the Park, particularly in the adjacent campground and trail. Fuel reduction on this parkland will also benefit and help protect the surrounding private properties along the WUI, reduce the risk of extreme soil erosion into Carter Lake in the event of a large wildfire, curtail the spread of diseases, and promote the health of native plants in the understory thereby improving wildlife habitat.

**Milestone dates:** Completion by September 1, 2017

**Standards or Guidelines:** Will meet CSFS guidelines appropriate for treatment.

**Project Period:** September 1, 2015 – September 1, 2017

**Funded Amount:** \$28,000

**Minimum cooperator match:** \$28,000

**Deliverables:** 35 acres of fuels treatments

**Project Types:** Hazard Fuels Reduction/ Fire Adapted Ecosystems Restoration

All work completed under this project must be certified as meeting minimum Colorado State Forest Service standards prior to any reimbursement being made to the cooperator. Attachment B to the project entitled "Attachment B, Grant Report/ Reimbursement Request, WSFM Competitive Grants" will be the document used to both request reimbursement and to certify that work has been completed to minimum standards.

Initials:

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