



# FLEP FOREST LAND ENHANCEMENT PROGRAM

## ACCOMPLISHMENT REPORT FOR REIMBURSEMENT

Applicant name (please print):



Project No. \_\_\_\_\_

Accomplishment (by FLEP practice)

- #1 Plan Acres = \_\_\_\_\_
- #2 Acres tree planting = \_\_\_\_\_
- Acres treated = \_\_\_\_\_
- #3 Acres treated = \_\_\_\_\_
- #4 Acres planted/ maintained = \_\_\_\_\_
- #5 Acres = \_\_\_\_\_
- #6 Acres treated = \_\_\_\_\_
- #7 Acres treated = \_\_\_\_\_
- #8 Acres treated = \_\_\_\_\_
- #9 Acres treated = \_\_\_\_\_
- #10 Acres of restoration = \_\_\_\_\_
- #11 Acres = \_\_\_\_\_

	Contracted Services <sup>1</sup>	Landowner Services <sup>2</sup>	Totals
Labor Cost		\$ 3270.40	A Labor Cost= \$ 3270.40
Operating Exp <sup>3,*</sup>			B Oper. Exp.= —
Revenue Generated (from sale of wood products only) <sup>4,*</sup>			C Revenue= —
Project Cost			D Total Project (A+B-C)= \$ 3270.40
			Amount Originally Approved = \$ 1200.00
Reimbursable to Applicant <sup>5</sup>			Amount to be Reimbursed <sup>5</sup> \$ 1200.00

<sup>1</sup> Any contracted services where payment was made for services.  
<sup>2</sup> Use up to \$ 11.68/hour for Landowner time. This is the maximum allowable.  
<sup>3</sup> Equipment rental, supplies, etc. needed to complete project. (Tools and Equipment purchases are not reimbursable.)  
<sup>4</sup> Any revenue generated from the sale of wood products is deducted from total project cost.  
<sup>5</sup> Reimbursement amount cannot exceed amount approved. No partial payments.  
 \* Attach receipts (contractor costs, your time ledger, gas, oil, etc). Keep copies for your files.

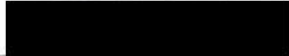
Landowner Signature:



Date:

9/10/04

Mailing Address:



City:

Drake

County:

Larimer

State:

CO

Zip:

80515

Phone:



Practice certified by:

*Michael M. Hughes*

Payment Approval:

Amount:

Date:

Return this form, along with your completed Cost Documentation Form and W9 form to your local Colorado State Forest Service District Office. Retain documentation such as receipts and payment for six (6) years. The IRS considers reimbursable funds as ordinary income. Please consult your tax advisor.

**FOREST LAND ENHANCEMENT PROGRAM  
COST DOCUMENTATION**

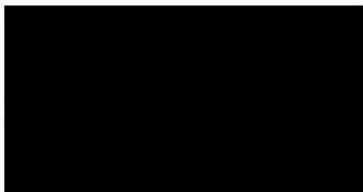
I have incurred the following expenses for completion of the Forest Land Enhancement Program practice for which I have been funded. These expenses are itemized below. Labor rate to be used if landowner is doing the work = \$11.68/hr. Separate expenses by component (activity) .



Landowner Signature

Date	By Whom:	Activity/Expense:	Hours	Expenses
11/17/03		Forest thinning	8	
11/18/03		Forest thinning	10	
11/19/03		Forest thinning	8	
11/20/03		Forest thinning	8	
11/22/03		Forest thinning	8	
11/23/03		Forest thinning	8	
11/23/03		Forest thinning	8	
11/24/03		Forest thinning	9	
11/25/03		Forest thinning	9	
11/29/03		Forest thinning	8	
11/29/03		Forest thinning	8	
2/6/04		Slash burning	10	
2/6/04		Slash burning	10	
4/19/04		Forest thinning	9	
4/20/04		Forest thinning	9	
4/21/04		Forest thinning	9	
4/25/04		Forest thinning	8	
4/25/04		Forest thinning	8	
4/26/04		Forest thinning	10	
4/27/04		Forest thinning	9	
4/28/04		Forest thinning	9	
4/29/04		Forest thinning	9	
4/30/04		Forest thinning	8	
4/30/04		Forest thinning	8	
7/18/04		Forest thinning	8	
7/18/04		Forest thinning	8	
7/19/04		Forest thinning	8	
7/19/04		Forest thinning	8	
7/25/04		Forest thinning	8	
7/25/04		Forest thinning	8	
7/26/04		Forest thinning	8	
7/26/04		Forest thinning	8	
			280 hrs	\$3270.40

July 15, 2004



This is a reminder that your Forest Land Enhancement Program (FLEP) grant project must be completed by September 15, 2004.

As you recall, the FLEP Grant requires a 50/50 fund match. In your original packet you received an Accomplishment Report for Reimbursement, a Cost Document form, and a W9. Upon completion of the practice, contact our office to schedule a final inspection. All costs and revenues must be documented on the above forms. The W9 must be completed and returned to assure reimbursement. Final reimbursement cannot be processed without completion of these forms.

If you will be unable to complete the project, please notify us as soon as possible, so that we may adjust your grant and reallocate the remaining funds to other projects.

If you have any questions, please call me at (970) 491-8839, or Mike Hughes (970) 491-8453, or the Fort Collins District office (970) 491-8660.

Sincerely,

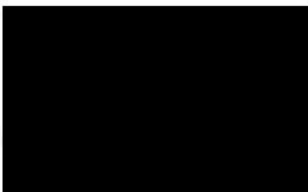
Norland K. Hall  
Forester

*File Copy*



Fort Collins District  
5075-Campus Delivery, CSU  
Fort Collins, CO 80523-5075  
(970) 491-8660  
FAX (970) 491-8645

September 22, 2003



Your Forest Land Enhancement Program (FLEP) grant application has been reviewed and funding approved as shown on the attached copy of your application. Our office received over \$120,000 in grant requests. Needless to say we were not able to fund all projects. In most cases, we were able to partially fund a project.

Before you begin project implementation please contact our office to schedule a site visit to review the project and accomplishment standards and expectations. We hope this alleviates any surprises when the final inspection is completed. Please review the attached standards prior to the site visit.

As you recall, the FLEP Grant requires a 50/50 fund match. The project must be completed by September 15, 2004. If it becomes apparent you will not be able to the project by this day, please contact our office as soon as possible.

Enclosed you will also find an Accomplishment Report for Reimbursement, a Cost Documentation form, and a W9. Upon completion of the practice contact our office to schedule a final inspection. All costs and revenues must be documented on the above forms. The W9 must be completed and returned to assure reimbursement. Final reimbursement cannot be processed without completion of these forms.

If you have any questions, please contact our office at (970) 491-8660.

Sincerely,

A handwritten signature in cursive script that reads "David A. Farmer".

David A. Farmer  
Assistant District Forester

Enclosures

*Plan on file*



COLORADO'S  
**FLEP** FOREST LAND  
ENHANCEMENT PROGRAM  
APPLICATION FOR COST-SHARE

PROJECT NUMBER: \_\_\_\_\_

NAME: \_\_\_\_\_  
MAILING: \_\_\_\_\_

Zipcode: 80515

TELEPHONE NO: \_\_\_\_\_

PROJECT ADDRESS/LEGAL DESCRIPTION: \_\_\_\_\_

PRACTICES TO BE COMPLETED BY: 12 months from award date (Sept 2004)

Practice No. & Component Title	Quantity Requested	Quantity Approved	Maximum C/S Amount	C/S Amount Requested	C/S Amount Approved
<i>mech. brush mgmt, FLEP8, 314-1</i>	<i>2 acres</i>	<i>0</i>	<i>400</i>	<i>400</i>	<i>0</i>
<i>seeding, FLEP10, 342-1</i>	<i>2 acres</i>	<i>0</i>	<i>120</i>	<i>120</i>	<i>0</i>
<i>thinning, FLEP3(666-1)</i>	<i>6 acres</i>	<i>2 AC</i>	<i>3000</i>	<i>3000</i>	<i>\$1,000<sup>00</sup></i>
<i>burning, FLEP3, 666-2</i>	<i>13 acres</i>	<i>2 AC</i>	<i>1300</i>	<i>1300</i>	<i>\$200<sup>00</sup></i>

Total: \$4820

Request for cost-share assistance under this program is to meet the objective stated in the management plan. If cost-sharing is approved for the practice requested, I agree to cover expenses at the time of implementation, knowing I will be receiving cost-share funds not exceeding 50% of actual cost. **I understand that I will not be reimbursed for any expenses incurred prior to approval of my application.** Work must be completed according to approved plan and application, and must meet the standard set for each component. Practices must be maintained for a minimum of 10 years. There are no partial payments.

LANDOWNER SIGNATURE: \_\_\_\_\_

DATE: 7/31/03

CSFS FIELD REVIEW SIGNATURE: \_\_\_\_\_  
(Additional USFWS guidelines addressed)

DATE: \_\_\_\_\_

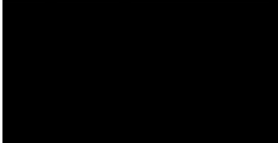
C/S APPROVED: David A. Farnum

AMOUNT: \$1,200<sup>00</sup>

DATE: 9-22-03

Program eligibility is without regard to race, color, religion, national origin, age, gender, sexual orientation, veteran status or disability. For more information contact your local Colorado State Forest Service District Office.





July 31, 2003

Dear Michael Hughes,

Please accept our application for the Forest Land Enhancement Program Cost-Share. You will notice that we are planning to spend about \$9,640 in labor and supplies from September 2003 to September 2004. If approved for the cost-share program it will offset our expenses by 50%.

Since we have been admitted into the Forest Agricultural program we have focussed upon thinning in order to promote forest health, gain forest products and reduce fuels. We have thinned approximately 3.25 acres in 2001, 3.25 acres in 2002 and 0.5 acres this year so far, 7 acres total. However, we have not done any serious removal of the waste we have produced. We did use a lot of logs for our home building and firewood, and mulch for the garden but most of the waste remains in the woods in piles waiting to be burned.

If approved for the cost-share program we would like to thin the additional 2.75 acres that is part of our 2003 commitment and also complete the 3.25 acres as part of our 2004 commitment; 6 acres total. Also, we would like to burn all the piles that were created in the past as well as the piles that will be created on the newly thinned acreage; 13 acres total.

To complete these two projects both of us plan to work for about 9 weeks, 40 hours/wk at the labor equivalent rate of \$11.68/hr; totalling \$8,409.60. The additional \$190.40 will be spent on gasoline, diesel, bar oil, chain saw files, chains, etc.

The area we are intending to work is the upper one half of our property. With the forest meadow that does not need thinning taking up approximately 7.5 acres in that upper half, the additional 13 acres is half of 40 total forested acres we own.

The other project we would like to complete is the mechanical control of 2 acres of cheatgrass in order to reduce fire hazard and promote diversity. This fall we plan to spread sugar over the 2 acres (a proven technique because the sugar binds to excessive nutrients that cheatgrass needs but native grasses do not). We will also hand collect native seed from the uninfested portions of the property. Then, next spring another application of sugar would be applied. The cheatgrass that does come up will continually be weedwacked to prevent it from going to seed. The native grass will be broadcasted over the area.

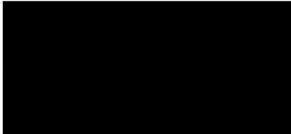
To complete these 2 projects approximately 32 hours will be spent on seed collection, 8 hours on sugar treatment, 40 hours on weed wacking and 8 hours on seed sowing and raking; 88 hours total. At the \$11.68 labor equivalent this totals \$1,027.84. The additional \$12.16 will be spent on sugar.

The location for this project is in the forest meadow in the southern most portion of the property along the buck and rail fence down to the house.

Thank you for your time in considering our application. Please call if there are any questions.

Sincerely,





Confidential

The following information is being provided to you for your information only. It is not intended to be used for any other purpose. It is provided for your information only. It is not intended to be used for any other purpose.

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