



**PRESIDENT'S  
SUSTAINABILITY COMMISSION  
COLORADO STATE UNIVERSITY**

Minutes

February 12th, 1:00-2:30 pm

**Virtual**

- Introductions – 5 min
  - Carol Dollard, Tonie Miyamoto, Mindy Hill, Farrah Bustamante, Andrew Warnock, Jacob VanderRoest, Brian Dunbar, Sybil Sharvelle, Grace Wright, Aidan Lawton, Diego Marquez, Mark Gokavi, Jackie Carrillo, Kacy Paul, Mary Liang, Monica Latham, Sara Campbell, Stacey Baumgarn, Tim Brennan, Jake Drenth, Gargi Duttgupta, Reaghan Fields, Aaron Fodge, Monica Latham, Dan McGrath, Mark Paquette, Mark Ritschard, Ryan Scott, Jessica Thrasher, Rodolfo Valdes Vasquez, Joe Von Fischer, and Aleta Weller
- Procurement Updates (Farrah Bustamante)- 20 min
  - Bidding is required for the university when it is \$50,000 for the life of the project (in totality) or more.
  - There are different bidding types:
    - Documented Quote (DQ) 50 – 500 grand it is the least formal of the solicitation process. Only must be posted for 3 business days. Can consider other things other than price.
    - 500 grand or greater – invitation to bid and request for a proposal (RFP). RFP is the most formal process for the university. This must be posted for 30 calendar days at a minimum. Can be other than a price like DQ (i.e. Spur anchors – things around a living wage, benefits, what they are paying their folks, recycling program). Very similar to the searches that we sit on here at the University.
    - Invitation to bid - minimum for 14 calendar days. This is price based only.
    - Invitation to negotiate (formal or informal). This doesn't have all the boundaries like an RFP. DQ, bids and RFP are more common though, invitation is unique.
  - What do you mean by formal or informal? The procedures and processes around them. Ex: deadlines are hard and fast and can't make exceptions or if there are exceptions that can be made or not.
  - Tips to be more proactive to have sustainability included before the bids go out. It is up to the person who is chairing the RFP to get other stakeholder involvement. Procurement tries to make sure everyone is represented but must keep in mind what the customer wants. Before issuing RFP, they try to get appropriate parties involved then.
  - Can PSC make a generic list/language to include before RFP issues? Standard language for computers, big events, printing etc.
    - Maybe on a quarterly basis for Farrah (Procurement) to meet with PSC to get some general languages for some of the common bid items that go out.
  - Operations subcommittee to review STARS 3.0 and meet with Farrah.
  - Mindy - I am working on revising our Colorado Food Justice Kit and am curious if we can fold in more Good Food Purchasing Standards <https://goodfoodpurchasing.org/program-overview/#standards> – Yes this is something Farrah could explore more into.
  - Diego - Is there an application process for students that want to be a part of the procurement process? Yes! Just let us know of your interest and we can contact you to get involved.
  - If you want Farrah to come to talk to your team/area to talk more on procurement process as a presentation or workshop she is willing to do that so, please reach out and let her know.
- PSC Sustainability Milestones Nominations – 10 min
  - Nominations that can be included are any milestones that acknowledge sustainability achievements. This is our annual opportunity to celebrate sustainability achievements for groups or organizations on campus.

- <https://green.colostate.edu/> on the homepage to submit a nomination.
  - If your area has a lot of nominations, feel free to email them directly to Tonie.
  - Usually, we will give out one or two lifetime achievement recognitions during this event.
  - Mary is working with the Sustainability Fund Grant recipients to do a short presentation on their grant projects.
- Earth Day Workshops Update – 10 min
    - The University will be putting an April package together.
    - Green.colostate.edu will have a list of events and PSC will share a digital marketing package for Earth Month.
    - April 22<sup>nd</sup> is the Earth Day Festival out on the Sutherland Sculpture Garden from 10:00 – 2:00p.m.
    - PSC has reserved three rooms in the LSC (10:00 – 2:00) for any interested folks who would like to propose a presentation or workshop. There is no format for these programs, whatever you would like to propose.
      - Andrew – Bee Workshop
      - Aiden – Carbon Crunch Game
      - Mindy & Mary – Climate Grief to Active Hope Workshop – Dance Create and Inspire Tour musical component to the workshop.
      - Budget for some snacks and drinks for attendees too
      - Jessica Thrasher - interested in reserving some space – please reach out to Kirstie or Tonie
- STARS 3.0 Update – 10 min
    - STARS version 3.0 is coming out in May this year.
    - Our proposed timeline is for CSU to submit to the 3.0 version by the end of this calendar year.
    - If we can achieve that timeline, we will be able to be considered for sustainability rankings.
    - We would like to challenge ourselves to achieve Platinum rating again for the fifth time and be the only University with five-time platinum ratings.
    - Our report is good until the end of 2025, and we could keep it until then but historically without a new report, we might slip in our standings compared to those who submit to the new 3.0 version.
    - Our current STARS team consists of Carol, Tonie, Stacey, Mary, Kirstie, Nik Olsen, and Jackie. If you have any interest in being involved with the STARS data collection, please reach out to us.
    - If we were only able to achieve a gold rating, could this be a good argument to get more investment into some of the areas we need to improve? Possibly, operations are the harder area to get any movement in. This is where we would try to advocate for change in.
- PSC Budget Cut Exercise – 5 min
    - PSC was given some basic guidelines on what the university would like to focus on with budgets including student success, world class academics, strengthen democracy, critical operations etc.
    - PSC tried to focus on cutting non-essential spending. None of our priorities going into this fiscal year 2024 and into the next year will be impacted. This includes the curriculum grants, CSU Sustainability Fund, and third-party review for STARS. You can add a narrative for some of the budget asks.
    - Thanks, Tim, for guiding us through this exercise!
- Carbon Crunch Game Introduction (Aidan Lawton) – 5 min
    - Aidan is in the Impact MBA program which is business at the MBA level but at the lens of providing for a better and greener world. He developed this game and took it to the AASHE Conference in the fall. It takes 2-3 hours to play that version of the game. The game is completely customized to CSU climate action plan.
    - This game can educate anybody from an executive to a student level. The challenge is to design a game that is more streamlined within 45 minutes to be able to be utilized in classes or elsewhere.
    - A shortened version of this game is on our next month PSC agenda to give it a test run!
- Member Updates - 25 min
    - Mindy Hill - April 2<sup>nd</sup> there will be a Faculty Climate Grief Workshop, will share invitation with PSC.
    - Tonie – We have added electric carts as an option to our Electrical Vehicle grant. You can choose to retire existing gas-powered carts only (2000) or replace a gas cart with an EV cart (3000). The energy Institute

bought an electric truck to pull a moving classroom. So far, we haven't had any takers for retiring vehicles on campus.

- Kirstie - First Monday of March for our next PSC meeting where we will be playing the carbon crunch game in-person at the LSC. The calendar invitation has been updated accordingly.
- Brian – Sustainability lounge and wall in the SSC. The group that does the graphic walls in the student center has had some time to do the sustainability wall and be installed this Spring. I am hoping they will have it done by Earth Month, but it might be by the end of May at the latest. Maybe at the next meeting he can share what the wall will look like. This depiction will be of different sketches around campus – water, food, agriculture, energy, culture, etc. and it will have a QR code on the graphic to learn more about CSU efforts and be more interactive. This is a great project to provide information for alumni or prospective students and the campus community.
- Aleta – Curriculum Innovation Grants Curriculum Idea exchange is scheduled to be in May this year. If anybody is interested in helping, please reach out to her.
- Grace - The College of Business was rated by the Financial Times as a **best business school in the world** for responsible business education! <https://biz.source.colostate.edu/business-for-a-better-world-drives-college-of-business-to-financial-times-award/> The application focused on integrated sustainability in curriculum, research, operations, community partnerships, and more!
- Stacey - I am recruiting participants for the 2024 International Laboratory Freezer Challenge. If you know of a lab that has ULT freezers - please invite them to join this FREE, fun challenge to implement sustainability best practices in cold storage. Following the link on the flyer to join: [https://colostate-my.sharepoint.com/:b:/g/personal/baumgarn\\_colostate\\_edu/EQ8Qxj5pmxpGiu8PaLFGdLQB5n6QufBMJMf\\_mrKWoxAGA?e=6aclgV](https://colostate-my.sharepoint.com/:b:/g/personal/baumgarn_colostate_edu/EQ8Qxj5pmxpGiu8PaLFGdLQB5n6QufBMJMf_mrKWoxAGA?e=6aclgV)
- Aaron - We are setup to start constructing this trail starting in May with target of mid-August for completion: <https://source.colostate.edu/new-phemister-trail-will-connect-gardens-on-spring-creek-to-centre-prospect-underpass/>. We completed this grant funded trail in December: <https://source.colostate.edu/new-mountain-loop-trail-brings-safety-and-accessibility-improvements-to-main-campus/>. The City and CSU are starting 60% design for West Elizabeth BRT to connect the Foothills Campus to the Main Campus. Expect campus stakeholder engagement during this Spring semester: <https://www.fcgov.com/westelizabeth/>. Please consider attending the City of Fort Collins Transportation Projects Fair next week. We will participate with a Senior Engineering Design Team: <https://www.fcgov.com/fcmoves/projectsfair>.
- Carol – Three weeks ago had a meeting with CU folks from FM. They wanted to know how we created so many successes in sustainability when we also seem to be struggling. VPs on the call too. When we feel like we are struggling, our friends to the south are looking up to us!
- Mary – Earth Month. We are partnering again with surplus to collect e-waste and give out free compost. A new addition to this program this year is we are also going to partner with Tyson at the Rec Center to recycle old sneakers. This event is scheduled for April 19<sup>th</sup> from 11:00 – 1:00PM at the Moby Arena Parking Lot (at the back near Shields Street).