

Financial Assistance Program
Cooperative Match Project
COLORADO FOREST RESTORATION GRANT

To be conducted by:

Pinewood Lake Fire Protection District

Funding Provided by CSFS:	\$9,850
Minimum Recipient Match:	\$6,567
Project to be Completed by:	October 25, 2017
Documentation due to District Office by:	November 8, 2017
Documentation due to State Office by: (submitted and signed by District Forester)	December 5, 2017

Based on the strength of the *Forest Thinning East of Pinewood Reservoir and West of Greenwood Drive* application submitted by Pinewood Lake Fire Protection District the Colorado State Forest Service is providing funding in the amount up to but not exceeding **\$9,850** to accomplish the project described in the attached scope of work, Exhibit A, and the Plan of Operations.

As the cooperator, Pinewood Lake Fire Protection District will be reimbursed for costs incurred in implementing the project up to the amount listed above once the following requirements are met:

- A. Complete all work as described in *enclosed EXHIBIT A, scope of work*.
- B. Complete all work as described in *enclosed Plan of Operations*.
- C. Provide appropriate cost documentation with *Form D, CSFS Financial Assistance Cost-Share Program Reimbursement Calculation Worksheet*, and *Exhibit B, CSFS Reimbursement Request Form* to reflect that project funds have been matched at amount stated in proposal which is at a minimum rate of 40%. Your required minimum match is listed above. *See notification letter if project is completed under budget.*

Complete and submit cost documentation through your local CSFS District Office for periodic and final grant reporting and reimbursement requests using the forms provided, as needed, as well as a Final Closeout Report that provides details on expenditures and accomplishments as a result of this project. Submission to:

Colorado State Forest Service
Attn: Boyd Lebeda, District Forester
Fort Collins District
5060 Campus Delivery
Fort Collins, CO 80523

As a representative of the cooperator, I have read and understand the conditions of participating in this cooperative match project.

Cooperator Signature:

Date:

Pinewood Lake Fire Protection District

Mailing Address:	Attn: Jean Miller 480 Green Mountain Drive Loveland, CO 80537
Telephone Number:	970-669-8264
Email Address:	jeantcmiller@juno.com

EXHIBIT A
COLORADO FOREST RESTORATION GRANT
SCOPE OF WORK

Cooperator: Pinewood Lake Fire Protection District

Work to be completed: The 10 acres will be treated according to the Scope of Work as proposed in the project application and according to the standards, specifications, and milestones outlined in the enclosed approved Plan of Operations.

Standards or Guidelines: Will meet CSFS guidelines or other approved professional resources appropriate for treatment. Will comply with standards in Colorado Forest Stewardship Guidelines to Protect Water Quality: Best Management Practices. All CSFS guidelines and/or other approved professional resources applied for treatment, and any other best management practices utilized will be indicated within the Plan of Operations.

Project Period: December 9, 2015 to October 25, 2017

Funded Amount: \$9,850

Minimum cooperator match: \$6,567

All work completed under this project must be certified as meeting minimum Colorado State Forest Service standards prior to any reimbursement being made to the cooperator. Form D entitled *CSFS Financial Assistance Cost-Share Program Reimbursement Calculation Worksheet* and Exhibit B entitled *CSFS Reimbursement Request Form* will be the document used to both request reimbursement and to certify that work has been completed to minimum standards.

Intermittent requests for reimbursement are permitted and must be accompanied by intermittent project accomplishments. Final requests for reimbursement must be accompanied by a final closeout report depicting total project accomplishments. Minimum reporting items:

- Accomplishments: examples include (quantified: # acres treated; # miles of fuelbreak; # of defensible spaces implemented; # of presentations with # of participants).
- Summary of Youth Corps participation, if applicable—this includes crew size, duration of participation, activity.
- Summary of project costs
 - Summary of actual costs, which are eligible for reimbursement, such as
 - Out-of-pocket expenses
 - Youth Corps
 - Award recipient labor(This is a sample of actual costs eligible for reimbursement and not an all-inclusive list. See page 2 of Form D for more examples)
 - Summary of costs not eligible for reimbursement, such as
 - Volunteer labor
 - Equipment purchases(This is a sample of costs not eligible for reimbursement and not an all-inclusive list. See page 2 of Form D for more examples)
- Digital before and after photos submitted electronically. Please do not embed tiff or jpg files into other documents or files.
- Electronic map and GIS data—local CSFS District Office must have necessary data to report map, or geospatial data, of project area.

Initials:

Rev. July 2014



Colorado State University
Fort Collins, Colorado 80523-5060
(970) 491-6303
FAX: (970) 491-7736

March 9, 2017

Jean Miller
Pinewood Lake Fire Protection District
480 Green Mountain Drive
Loveland, CO 80537

Dear Jean,

I am pleased to inform you that your application for the 2015 Colorado Forest Restoration Grant Program, is selected to receive an additional \$3250 to support your project titled **Forest Thinning East of Pinewood Reservoir and West of Greenwood Drive**. These additional funds will bring your total award to **\$9,850**.

All projects that involve on-the-ground forest management will comply with *Forestry Best Management Practices to Protect Water Quality in Colorado (2010)*, which are available on the Colorado State Forest Service (CSFS) website at <http://csfs.colostate.edu/pdfs/ForestryBMP-CO-2010.pdf>. An equally or more stringent best management practice is permitted and must be indicated on your Plan of Operations. If you have any questions about this, please contact your CSFS District Forester using the information provided below.

The amount being offered to you may be less than you requested in your project proposal. If you cannot complete the project with the reduced amount, please notify me immediately at (970) 491-6303. This grant program requires at least a 40% match of non-state funds. Other state funds are eligible to be used as match as long as the cumulative state share of the total project cost does not exceed 60%. You are required to provide at least the amount of match as stated in the Financial Assistance Program Cooperative Match Project notification and Exhibit A, Scope of Work, unless your project is completed under budget. Match amount is either as indicated in your proposal or adjusted proportionately if your project is partially funded. For projects completed under budget the required match amount may be reduced proportionately to the reduced award amount reimbursed. The award amount may be adjusted for projects completed under budget.

If you cannot leverage the required amount of match, the award will either be adjusted or rescinded. Again, please contact us immediately if you have a question about your ability to match the offered award.

Additionally, if your project application indicated employing a Colorado Youth Corps or another accredited youth corps association, you are required to incorporate them in the implementation of your project.

If you are able to go forward with your project using the award offered, please see the two enclosed documents. Each of these documents will need immediate action from you in order to initiate project implementation:

1. Financial Assistance Program Cooperative Match Project notification: After you read the notification, and if you agree with the conditions of participation, please sign and date. Be sure to retain a copy for your records.
2. Exhibit A, Scope of Work: After you have read Exhibit A, and if you agree with the conditions of participation, please initial and date. Be sure to retain a copy for your records

Please return the original signed copy of Project Notification and the original initialed copy Scope of Work **no later than March 22, 2017** to:

Naomi J. Marcus, Assistant Staff Forester
Forest Management Division
Colorado State Forest Service
5060 Campus Delivery, CSU
Fort Collins, CO 80523

Included within the original award notification package are the cost documentation procedures and forms. Since these forms can be completed electronically, upon your acceptance of and CSFS receipt of the returned project award notification and Exhibit A, Scope of Work, you will receive the following cost documentation items electronically:

1. Detailed reimbursement procedures for proper documentation of accomplishments and project costs. This will include a list of items that are eligible for reimbursement and items not eligible for reimbursement.
2. Exhibit B, *CSFS Grant and Cost-Share Program Reimbursement Request*: Retain this form and use it to request reimbursement for qualifying project expenses. You may make additional copies if needed.
3. Form D, *CSFS Financial Assistance Cost-Share Program Reimbursement Calculation Worksheet*: Retain this form to document the summary of actual costs and/or values of labor, equipment use and supplies that contributed to the completion of this project. Other formats to outline cost documentation may be used; be sure to

acquire approval from your CSFS District Forester for an alternative format. If other formats are used to document time, activities and expenses, use Form D to summarize and calculate the expenses, activities, and other contributions.

Reimbursement will be made for actual costs, not to exceed the award amount specified on your project notification, with consideration of the required match and accomplishments. The amount requested for reimbursement may not exceed 60 percent of the total project cost for the reimbursement period. Remember that your match for the total project cost of the project period must meet the required cost-share as accepted in your Project Notification and Scope of Work (e.g. if you proposed to provide 65% match, intermittent and final reimbursement requests should indicate at least 65% match of the total project cost for the given project period).

These grant funds may not be used to purchase capital equipment (individual items costing more than \$5,000.00). The appropriate volunteer labor rate to be applied will be the current rate at the time of the reimbursement request.

We require strict documentation. Please be advised your payments will be based on achieving the specifics proposed in your grant as reiterated on Exhibit A, Scope of Work, including treatment of the full quantity of acres as defined in your grant application, as well as according to the details specified on the Plan of Operations. This award may be considered as income by the IRS. Please check with your tax advisor if appropriate.

As part of the Colorado Forest Restoration Grant program, we require you to provide a Final Closeout Report at the time of requesting your final reimbursement including the following items:

- Accomplishments: examples include (quantified: # acres treated; # miles of fuelbreak; # of defensible spaces implemented; # of presentations with # of participants).
- Summary of Youth Corps participation, if applicable—this includes crew size, duration of participation, activity.
- Summary of project costs (indicate who contributed how much to do which activity/effort)
 - Summary of actual costs, which are eligible for reimbursement, such as
 - Out-of-pocket expenses
 - Youth Corps
 - Award recipient labor(This is a sample of actual costs eligible for reimbursement and not an all-inclusive list. See page 2 of Form D for more examples.)
 - Summary of costs not eligible for reimbursement, such as
 - Volunteer labor
 - Equipment purchases(This is a sample of costs not eligible for reimbursement and not an all-inclusive list. See page 2 of Form D for more examples.)
- Digital before and after photos submitted electronically. Please do not embed tiff or jpg files into other documents or files.
- Electronic map and GIS data—local CSFS District Office must have necessary data to report map of project area.

When you are ready for intermittent reimbursement, or to close out your project and claim final reimbursement, please submit an Exhibit B, Form D, and additional cost documentation (i.e. receipts, invoices, etc.) to your CSFS District Forester who will certify that the work is complete and the documentation is adequate. Certification by the District Forester will require a site visit to the project location. Once the accomplishments and cost documentation are approved, the District Forester will then forward Exhibit B, Form D, and other accompanying documentation to the CSFS state office for processing.

Projects must be completed and certified by your CSFS District Forester no later than close of business on **October 25, 2017**. Your final reimbursement request with your signature, cost documentation and Final Closeout Report must be received by the CSFS District Forester no later than **November 8, 2017**. CSFS District Foresters must sign and submit the original reimbursement request, cost documentation and approved Final Closeout Report to the Forest Restoration Grant program manager no later than **December 5, 2017**.

The final 10% of the award amount will not be released until (1) the project is complete according to Scope of Work and Plan of Operations, (2) appropriate BMPs are applied, and (3) the Final Closeout Report is received and accepted. Your thoroughness in providing complete documentation will help expedite the reimbursement process.

For future reference, your CSFS District Forester is Boyd Lebeda. You can reach him at (970) 491-8660 or Boyd.Lebede@colostate.edu.

Thank you for your interest in improving the health and sustainability of Colorado's forests and communities!

Sincerely,

Naomi J. Marcus
Assistant Staff Forester

Enclosures

cc: Boyd Lebeda

CSFS REQUEST FOR SUPPLIES OR SERVICES (other than GSA)

KFS Doc. #7810906

CSFS #805 (Rev. 4/93)

Date: 12-31-15	Requested by: BOYD LEBEDA	Resale to:	CSFS Invoice #:
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Vendor: <u>PINEWOOD LAKE FIRE PROTECTION DISTRICT</u> <u>ATTN: JEAN MILLER</u> <u>480 GREEN MOUNTAIN DRIVE</u> <u>LOVELAND, CO 80537</u> (PLEASE PROVIDE COMPLETE ADDRESS.)	Ship To: <u>CSFS FORT COLLINS DISTRICT OFFICE</u> <u>ATTN: BOYD LEBEDA, DISTRICT FORESTER</u> <u>5060 CAMPUS DELIVERY, CSU</u> <u>FORT COLLINS, CO 80523-5060</u> (PLEASE PROVIDE COMPLETE ADDRESS.)
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Reason for Vendor Selection: <input type="checkbox"/> Sole Source (attach completed Sole Source Justification form) <input type="checkbox"/> Previous Supplier <input type="checkbox"/> Other	Terms: ENCUMBERED 12-31-15 (X)
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Shipping Instructions: <input type="checkbox"/> FOB Fort Collins, Colorado <input type="checkbox"/> FOB	Delivery Date:	Deliver to: Initials _____ Bldg _____ Room _____ Phone _____
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#	Account	Subcode	Qty	UOM	Description of Supplies or Services	Unit Price	Item Total
1	1929600	6693	1	1	FOREST THINNING EAST OF PINEWOOD RESERVOIR		\$2,650 -
2	HB12-1032	FY14			and WEST of GREENWOOD DRIVE		
3	1929900	6693	1	1	" " " "		\$3,950 -
4	HB12-1032	FY15	FOREST	RESTORATION PROJECT - PROJECT # 1929900-FC-02			
5					(SCOPE OF WORK ATTACHED - SEE ALSO PLAN OF OPERATIONS)		
6							
7							
8							
9							
10							

SPECIAL INSTRUCTIONS: PLEASE ENCUMBER NOTE: SPLIT FUNDING	Expenditure Approval: <u>NAOMI J. MARCUS</u> Authorized Signature: <u>[Signature]</u> Date: <u>12/31/15</u>	Subtotal: \$ <u>6,600.00</u> Discount: \$ <u>-0-</u> TOTAL: \$ <u>6,600.00</u>
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**Financial Assistance Program
Cooperative Match Project
COLORADO FOREST RESTORATION GRANT**

To be conducted by:

Pinewood Lake Fire Protection District

Funding Provided by CSFS:	\$6,600
Minimum Recipient Match:	\$4,400
Project to be Completed by:	October 25, 2017
Documentation due to District Office by:	November 8, 2017
Documentation due to State Office by: (submitted and signed by District Forester)	December 5, 2017

COPY

Based on the strength of the *Forest Thinning East of Pinewood Reservoir and West of Greenwood Drive* application submitted by Pinewood Lake Fire Protection District the Colorado State Forest Service is providing funding in the amount up to but not exceeding \$6,600 to accomplish the project described in the attached scope of work, Exhibit A, and the Plan of Operations.

As the cooperator, Pinewood Lake Fire Protection District will be reimbursed for costs incurred in implementing the project up to the amount listed above once the following requirements are met:

- A. Complete all work as described in *enclosed EXHIBIT A, scope of work*.
- B. Complete all work as described in *enclosed Plan of Operations*.
- C. Provide appropriate cost documentation with *Form D, CSFS Financial Assistance Cost-Share Program Reimbursement Calculation Worksheet*, and *Exhibit B, CSFS Reimbursement Request Form* to reflect that project funds have been matched at amount stated in proposal which is at a minimum rate of 40%. Your required minimum match is listed above. *See notification letter if project is completed under budget.*

Complete and submit cost documentation through your local CSFS District Office for periodic and final grant reporting and reimbursement requests using the forms provided, as needed, as well as a Final Closeout Report that provides details on expenditures and accomplishments as a result of this project. Submission to:

Colorado State Forest Service
Attn: Boyd Lebeda, District Forester
Fort Collins District
5060 Campus Delivery
Fort Collins, CO 80523

As a representative of the cooperator, I have read and understand the conditions of participating in this cooperative match project.

Cooperator Signature:

Jean T. C. Miller

Date:

December 17, 2015

Pinewood Lake Fire Protection District

Mailing Address: Attn: Jean Miller
480 Green Mountain Drive
Loveland, CO 80537
Telephone Number: 970-669-8264
Email Address: jeantcmiller@juno.com

EXHIBIT A
COLORADO FOREST RESTORATION GRANT
SCOPE OF WORK

Cooperator: Pinewood Lake Fire Protection District

Work to be completed: The 10 acres will be treated according to the Scope of Work as proposed in the project application and according to the standards, specifications, and milestones outlined in the enclosed approved Plan of Operations.

Standards or Guidelines: Will meet CSFS guidelines or other approved professional resources appropriate for treatment. Will comply with standards in Colorado Forest Stewardship Guidelines to Protect Water Quality: Best Management Practices. All CSFS guidelines and/or other approved professional resources applied for treatment, and any other best management practices utilized will be indicated within the Plan of Operations.

Project Period: December 9, 2015 to October 25, 2017

Funded Amount: \$6,600

Minimum cooperator match: \$4,400

All work completed under this project must be certified as meeting minimum Colorado State Forest Service standards prior to any reimbursement being made to the cooperator. Form D entitled *CSFS Financial Assistance Cost-Share Program Reimbursement Calculation Worksheet* and Exhibit B entitled *CSFS Reimbursement Request Form* will be the document used to both request reimbursement and to certify that work has been completed to minimum standards.

Intermittent requests for reimbursement are permitted and must be accompanied by intermittent project accomplishments. Final requests for reimbursement must be accompanied by a final closeout report depicting total project accomplishments. Minimum reporting items:

- Accomplishments: examples include (quantified: # acres treated; # miles of fuelbreak; # of defensible spaces implemented; # of presentations with # of participants).
- Summary of Youth Corps participation, if applicable—this includes crew size, duration of participation, activity.
- Summary of project costs
 - Summary of actual costs, which are eligible for reimbursement, such as
 - Out-of-pocket expenses
 - Youth Corps
 - Award recipient labor(This is a sample of actual costs eligible for reimbursement and not an all-inclusive list. See page 2 of Form D for more examples)
 - Summary of costs not eligible for reimbursement, such as
 - Volunteer labor
 - Equipment purchases(This is a sample of costs not eligible for reimbursement and not an all-inclusive list. See page 2 of Form D for more examples)
- Digital before and after photos submitted electronically. Please do not embed tiff or jpg files into other documents or files.
- Electronic map and GIS data—local CSFS District Office must have necessary data to report map, or geospatial data, of project area.

Initials: 



Colorado State University
Fort Collins, Colorado 80523-5060
(970) 491-6303
FAX: (970) 491-7736

December 7, 2015

Jean Miller
Pinewood Lake Fire Protection District
480 Green Mountain Drive
Loveland, CO 80537

Dear Jean,

I am pleased to inform you that your application for the 2015 Colorado Forest Restoration Grant Program, established by the General Assembly through 2012 House Bill 1032, has been selected for a financial assistance grant. We would like to offer you **\$6,600** in state grant funds to support your project titled **Forest Thinning East of Pinewood Reservoir and West of Greenwood Drive**.

All projects that involve on-the-ground forest management will comply with *Forestry Best Management Practices to Protect Water Quality in Colorado (2010)*, which are available on the Colorado State Forest Service (CSFS) website at <http://csfs.colostate.edu/pdfs/ForestryBMP-CO-2010.pdf>. An equally or more stringent best management practice is permitted and must be indicated on your Plan of Operations. If you have any questions about this, please contact your CSFS District Forester using the information provided below.

The amount being offered to you may be less than you requested in your project proposal. If you cannot complete the project with the reduced amount, please notify me immediately at (970) 491-6303. This grant program requires at least a 40% match of non-state funds. Other state funds are eligible to be used as match as long as the cumulative state share of the total project cost does not exceed 60%. You are required to provide at least the amount of match as stated in the Financial Assistance Program Cooperative Match Project notification and Exhibit A, Scope of Work, unless your project is completed under budget. Match amount is either as indicated in your proposal or adjusted proportionately if your project is partially funded. For projects completed under budget the required match amount may be reduced proportionately to the reduced award amount reimbursed. The award amount may be adjusted for projects completed under budget.

If you cannot leverage the required amount of match, the award will either be adjusted or rescinded. Again, please contact us immediately if you have a question about your ability to match the offered award.

Additionally, if your project application indicated employing a Colorado Youth Corps or another accredited youth corps association, you are required to incorporate them in the implementation of your project.

If you are able to go forward with your project using the award offered, please see the two enclosed documents. Each of these documents will need immediate action from you in order to initiate project implementation:

1. Financial Assistance Program Cooperative Match Project notification: After you read the notification, and if you agree with the conditions of participation, please sign and date. Be sure to retain a copy for your records.
2. Exhibit A, Scope of Work: After you have read Exhibit A, and if you agree with the conditions of participation, please initial and date. Be sure to retain a copy for your records

Please return the original signed copy of Project Notification and the original initialed copy Scope of Work **no later than December 21, 2015** to:

Naomi J. Marcus, Assistant Staff Forester
Forest Management Division
Colorado State Forest Service
5060 Campus Delivery, CSU
Fort Collins, CO 80523

Included within this award notification package are the cost documentation procedures and forms. Since these forms can be completed electronically, upon your acceptance of and CSFS receipt of the returned project award notification and Exhibit A, Scope of Work, you will receive the following cost documentation items electronically:

1. Detailed reimbursement procedures for proper documentation of accomplishments and project costs. This will include a list of items that are eligible for reimbursement and items not eligible for reimbursement.
2. Exhibit B, *CSFS Grant and Cost-Share Program Reimbursement Request*: Retain this form and use it to request reimbursement for qualifying project expenses. You may make additional copies if needed.
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acquire approval from your CSFS District Forester for an alternative format. If other formats are used to document time, activities and expenses, use Form D to summarize and calculate the expenses, activities, and other contributions.

Reimbursement will be made for actual costs, not to exceed the award amount specified on your project notification, with consideration of the required match and accomplishments. The amount requested for reimbursement may not exceed 60 percent of the total project cost for the reimbursement period. Remember that your match for the total project cost of the project period must meet the required cost-share as accepted in your Project Notification and Scope of Work (e.g. if you proposed to provide 65% match, intermittent and final reimbursement requests should indicate at least 65% match of the total project cost for the given project period).

These grant funds may not be used to purchase capital equipment (individual items costing more than \$5,000.00). The appropriate volunteer labor rate to be applied will be the current rate at the time of the reimbursement request.

We require strict documentation. Please be advised your payments will be based on achieving the specifics proposed in your grant as reiterated on Exhibit A, Scope of Work, including treatment of the full quantity of acres as defined in your grant application, as well as according to the details specified on the Plan of Operations. This award may be considered as income by the IRS. Please check with your tax advisor if appropriate.

As part of the Colorado Forest Restoration Grant program, we require you to provide a Final Closeout Report at the time of requesting your final reimbursement including the following items:

- Accomplishments: examples include (quantified: # acres treated; # miles of fuelbreak; # of defensible spaces implemented; # of presentations with # of participants).
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When you are ready for intermittent reimbursement, or to close out your project and claim final reimbursement, please submit an Exhibit B, Form D, and additional cost documentation (i.e. receipts, invoices, etc.) to your CSFS District Forester who will certify that the work is complete and the documentation is adequate. Certification by the District Forester will require a site visit to the project location. Once the accomplishments and cost documentation are approved, the District Forester will then forward Exhibit B, Form D, and other accompanying documentation to the CSFS state office for processing.

Projects must be completed and certified by your CSFS District Forester no later than close of business on **October 25, 2017**. Your final reimbursement request with your signature, cost documentation and Final Closeout Report must be received by the CSFS District Forester no later than **November 8, 2017**. CSFS District Foresters must sign and submit the original reimbursement request, cost documentation and approved Final Closeout Report to the Forest Restoration Grant program manager, Naomi Marcus, no later than **December 5, 2017**.

The final 10% of the award amount will not be released until (1) the project is complete according to Scope of Work and Plan of Operations, (2) appropriate BMPs are applied, and (3) the Final Closeout Report is received and accepted. Your thoroughness in providing complete documentation will help expedite the reimbursement process.

For future reference, your CSFS District Forester is Boyd Lebeda. You can reach him at (970) 491-8660 or Boyd.Lebeda@colostate.edu.

Thank you for your interest in improving the health and sustainability of Colorado's forests and communities!

Sincerely,



Naomi J. Marcus
Assistant Staff Forester

Enclosures

cc: Boyd Lebeda

Financial Assistance Program
Cooperative Match Project
COLORADO FOREST RESTORATION GRANT

To be conducted by:

Pinewood Lake Fire Protection District

Funding Provided by CSFS:	\$6,600
Minimum Recipient Match:	\$4,400
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Colorado State Forest Service
Attn: Boyd Lebeda, District Forester
Fort Collins District
5060 Campus Delivery
Fort Collins, CO 80523

As a representative of the cooperator, I have read and understand the conditions of participating in this cooperative match project.

Cooperator Signature:

Date:

Pinewood Lake Fire Protection District

Mailing Address:	Attn: Jean Miller 480 Green Mountain Drive Loveland, CO 80537
Telephone Number:	970-669-8264
Email Address:	jeantcmiller@juno.com

EXHIBIT A
COLORADO FOREST RESTORATION GRANT
SCOPE OF WORK

Cooperator: Pinewood Lake Fire Protection District

Work to be completed: The 10 acres will be treated according to the Scope of Work as proposed in the project application and according to the standards, specifications, and milestones outlined in the enclosed approved Plan of Operations.

Standards or Guidelines: Will meet CSFS guidelines or other approved professional resources appropriate for treatment. Will comply with standards in Colorado Forest Stewardship Guidelines to Protect Water Quality: Best Management Practices. All CSFS guidelines and/or other approved professional resources applied for treatment, and any other best management practices utilized will be indicated within the Plan of Operations.

Project Period: December 9, 2015 to October 25, 2017

Funded Amount: \$6,600 **Minimum cooperator match:** \$4,400

All work completed under this project must be certified as meeting minimum Colorado State Forest Service standards prior to any reimbursement being made to the cooperator. Form D entitled *CSFS Financial Assistance Cost-Share Program Reimbursement Calculation Worksheet* and Exhibit B entitled *CSFS Reimbursement Request Form* will be the document used to both request reimbursement and to certify that work has been completed to minimum standards.

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- Electronic map and GIS data—local CSFS District Office must have necessary data to report map, or geospatial data, of project area.

Initials:

Rev. July 2014



Project Plan of Operations

Grant Project Name: Forest Thinning East of Pinewood Reservoir and West of Greenwood Drive

Grant Applicant Name: Pinewood Lake Fire Protection District

The following information (items 1-3) is required as applicable to assist with grant progress monitoring. Communication with CSFS district staff is necessary to support inspection, reimbursement, and project closeout.

Prepared by (Grant Recipient): Jean Miller Date Prepared: October 12, 2015

Reviewed by (CSFS District Office): Diana Selby Date Reviewed: 10/18/15

Approved by (CSFS Program Manager): [Signature] Date Approved: 12/4/15

- 1. Description of Work** (Include detailed prescription; location of planned implementation of BMPs (maps); specific treatment blocks (maps); percent slope for each block; treatment method; plan for removal and/or utilization of wood and slash; contractor(s) and capabilities; crew size and/or equipment to be used; logging system(s) to be implemented; placement of landings and skid trail(s).

We will thin a 10 acre area on private land located on the west side of Green Mountain between Greenwood Dr and County Road 18E. The location is a forested ravine from the road by the campground to approx. the center of Green Mountain at about an elevation of 6600' to 6900'. Slopes near the location range from 10-50%. Pre-treatment conditions are 120-160 sqft/acre basal area. Post treatment conditions will be 50-80 sqft/acre basal area with an average of 60 sqft/acre. Canopy will be opened to create an average of 10' between crowns and ladder fuels will be removed. Age diversity will be maintained and diseased and damaged trees will be removed according to CFS recommendations. Slash will be chipped and returned to the forest to reduce soil erosion. Dead and thinned trees will be removed and used for firewood. \$6600 of Grant dollars will be used to hire contractors to perform cutting and chipping. Another \$1400 will be spent on cutting and chipping by the district/home owners utilizing the above contractors. This figure may be reduced if home owners take on more cutting responsibility to removed diseased trees. Property owner and residents will provide approximately 140 volunteer hours to do some of the work themselves by light cutting and hauling firewood and slash by hand. The contractors will use chain saws and a commercial chipper for the work.

2. **Schedule of Work** (Include projected start and end month for each block; the order of work among the various blocks; projected times to complete each block; specific measurable objectives for each block)

September 2016-Community notified regarding the Grant schedule

October 2016-Tony Simon (Larimer County Emergency Services) assists with project layout and crew performs thinning

November 2016-Residents complete cutting and haul and stack slash for chipping and stack firewood for resident's use

December 2016-Hired contractor will chip wood and distribute the chips back into the forest to help mitigate soil erosion

Spring 2017-Cleanup work will be performed and removal of adjacent dying trees

July 2017-Area ready for final inspection

3. **Quality Control** (how grant reporting, documentation, and finances will be managed; description of how project will be managed to achieve grant scope of work)

The project will be supervised by the Pinewood Lake Fire Board. These individuals will be responsible for overseeing the work by the contractors and volunteers to insure that the scope of work will be achieved. They will also provide matching funds for the successful completion of the project. The Fire Board will be helped by Tony Simons with Larimer County Emergency Services providing thinning recommendations and the cutting crew and Diana Selby (CFS) for project and grant guidance and oversight. Before and after photographs of the project area will be taken and forwarded with the final grant report.



Procedures for Requesting Reimbursement

These procedures are applicable for partial reimbursement requests submitted intermittently throughout the project period and final, or whole, reimbursement requests submitted at the end of the project period.

In order to expedite your reimbursement request be sure to include all required and relevant information, verify that all of the expenses and costs are documented and confirm that all fields are completed correctly.

1. Keep track of all expenses and associated receipts. Document all expenses of actual costs and values of items that are not out-of-pocket expenses on Form D*, CSFS Financial Assistance Cost-share Program Cost Documentation Worksheet. Check out the Independent Sector on-line for the current volunteer labor rate.

Be sure to insert the correct project or account number and remember to attach receipts and other appropriate documentation to Form D and Exhibit B when requesting reimbursement.

*For those who utilize another organized format to document activities, expenses and other contributions may do so. Use Form D to summarize associated project costs (i.e. contractor, volunteer hours, salaried staff, materials, etc.) Be sure to attach receipts and other appropriate documentation as well.

2. Complete Form D, CSFS Financial Assistance Cost-share Program Cost Documentation Worksheet. This form is **NEW** and will help complete the table within Box 8 on Exhibit B, CSFS Grant and Cost-share Program Reimbursement Request. Only recipient costs that support accomplishing scope of work as indicated on Exhibit A, Scope of Work, are eligible for reimbursement. For example, if the scope of work says that 20 acres will be thinned to a density of BA60 (60 square feet per acre), then the efforts and expenses to accomplish that specification would be appropriate costs for reimbursement and/or match. However, if the scope of work does not specify activities such as raking needles beyond defensible space zone 1 or removing stumps, these efforts and expenses will be considered part of the project's maintenance plan and will neither be considered an allowable cost for reimbursement nor accepted to help meet the required match.

These are listed in order of progression of moving top to bottom and left to right on Form D and not in any particular order suggested for completion:

- Insert the relevant project or account number.
- Insert the award amount obligated from the funding source for which the project you are requesting reimbursement. This is identified in your award notification and Exhibit A, Scope of Work.
- Item A: Insert the remaining award amount.
- Indicate which reimbursement request is being submitted (i.e. first, second, third, etc.)

- Item B: Insert the recipient cost requested for reimbursement. This amount must not exceed the remaining award amount. This cost includes only items eligible for reimbursement. This cost must also ensure the matching requirement is met. For example, if the awarded project proposed to match 60%, then the amount requested for reimbursement must ensure that Item F reflects at least 60% match.
- Item C: This cell is locked and the cost will be automatically filled once Item B and G are complete.
- Item D: This cell is locked and the cost will be automatically filled from Item I.
- Item E: This cell is locked. It automatically calculates the sum of the costs reflected in Items B, C and D (amount of recipient cost requested for reimbursement, additional recipient cost that contributes to match, and the non-recipient cost that contributes to match).
- Item F: This cell is locked and it will automatically calculate the recipient match rate, which will verify that the required match is met.
- Insert project expenses and activities, date completed or invoiced, by whom (i.e. boy scouts, contractor company name, self, etc.), time contributed to the activity if applicable, the cost of the activity (actual cost with receipts or current market rate), service, supplies, materials, etc. and select the respective cost category from the drop down list. The cost category indicates if the activity or expense is reimbursable or not allowed for reimbursement.
- Item G: The cumulative recipient cost will automatically calculate the actual costs contributed by the award recipient that are eligible reimbursement. (If done correctly, $B + C = G$ and $B + H = G$)
- Item H: Insert the recipient cost that contributes to match manually according to one of the two scenarios as they pertain to the specific request for reimbursement:
- Item I: The non-recipient cost will automatically calculate the costs not allowable for reimbursement. This is a summary of the cost of expenses and activities contributed by third party participants (contributors other than the award recipient) supporting the implementation of the awarded project.

3. Complete Exhibit B, CSFS Grant and Cost-share Program Reimbursement Request. Your award notification, Exhibit A, Scope of Work, and Form D will be useful in completing many of the boxes.

- Box 1: The project/account # is the unique identification for the particular project for which you are requesting reimbursement. This number will either be located within your award notification, or supplied by CSFS program manager in additional correspondence.
- Box 2: The total award amount is the award amount identified in your award notification, and Exhibit A, Scope of Work.
- Box 3: The project name is indicated on your award notification.
- Box 4: This value reflects the current amount of award that has been reimbursed thus far. Be sure to keep track of previous reimbursements to record this amount accurately.
- Box 5: Insert the name and requested contact information so the reimbursement is sent to the correct person at the correct address. This address must match that which is on your award notification. If the name or address has changed, then provide the CSFS program manager in writing a change of point of contact and/or respective contact information.
- Box 6: This is the period of time, or project period, for which you are requesting this reimbursement. Costs spent and efforts exerted prior to award notification are not eligible for reimbursement.
- Box 7: Identify project accomplishments within this field or report on additional sheets. If additional sheets are attached, be sure to indicate that. Project accomplishments are required for partial and full

reimbursements. If this is for the final reimbursement request, be sure to submit your Final Closeout Report if applicable. Accomplishments must be aligned with Exhibit A, Scope of Work.

- Box 8: Transfer the cost summary from Form D to the table within this box. Reiterate the amount for which you are requesting reimbursement within the table field A and with the statement below the table.
- Box 9: This is where the grant recipient signs and dates Exhibit B to certify that all information provided is correct and complete to the best of their knowledge. Retain a copy for your records. The original copy must be submitted to your local CSFS district office so the CSFS district forester, or their designee, can inspect the project area and documentation.
- Box 10: Once the CSFS district approves the project area and documentation, the CSFS District Forester will sign and date Exhibit B. The District Forester is the only authorized signatory for the district.
- Box 11: Once Box 10 is signed and dated, the district will retain a copy for their records. Then, the district will send the original copy of Exhibit B, Form D and the appropriate documentation to the respective CSFS program manager. The program manager will sign and date Exhibit B once all documentation is reviewed and approved.

4. All supporting cost documentation and accomplishments must accompany Exhibit B for district forester and program manager review and approval.

5. If this is a final reimbursement request, the Final Closeout Report must either be included with reimbursement request or submitted by documentation deadlines as specified in the award notification, if applicable. If the Final Closeout Report is not received at the time of the final reimbursement request, 10% of the award amount will be withheld until the Report is received, reviewed and approved by the program manager.

Minimum Final Closeout Reporting Items:

Check with program manager or respective award notification for specific reporting items.

6. We appreciate your forest management, cost documentation and reporting efforts. We will process your payment as soon as possible. Please do your part in following the procedures above and supplying all of the required information accurately to help us expedite your reimbursement.



**2015 HB12-1032
Colorado Forest
Restoration Grant
Program**

FOR STATE OFFICE USE ONLY		Project #
Entity Submitting Project:		
County:		
Acres:		
Dollar Amount Requested:		!Undefined Bookmark, TEXT59
Matching Share:		\$4,400

USE RFA APPLICATION INSTRUCTIONS TO COMPLETE APPLICATION

1	Applicant Information	
	Name of Project:	Forest thinning east of Pinewood Reservoir and west of Greenwood Drive
	Applicant/Fiscal Agent:	Pinewood Lake Fire Protection District
	Contact Person:	Jean Miller
	Address:	480 Green Mountain Dr.
	City/Zip Code:	Loveland, CO 80537
	Phone (Work/Cell):	970-669-8264
	Email:	jeantcmiller@juno.com

2	Community-at-Risk Information	
	Community Name:	Newell Lake View
	County:	Larimer
	Name of CWPP(s):	Pinewood Reservoir

3	Matching Contributions							
	(Applications will be disqualified if sufficient match is not identified.) Please specify the name of each contributor and the dollar amount of each contribution. Non-state contributions must equal at least 40 percent of total project cost. Please DO NOT show grant-requested funds in this table. This is for matching share only, which is a minimum of 40 percent of total project cost.							
	Contributors: (Please specify)	Pinewood Fire Prot. Dist.	Residents					TOTAL
	Dollars (Hard Match):	\$1400	\$0	\$0	\$0	\$0	\$0	\$1,400
	In-Kind (Soft Match):	\$0	\$3,000	\$0	\$0	\$0	\$0	\$3,000
	TOTAL:	\$1,400	\$3,000	\$ 0	\$ 0	\$ 0	\$ 0	\$4,400

4	Total Project Budget	Grant Share \$ Amount requested	Match (carry from block three above)		TOTAL
			Dollars	In-Kind	
	Personnel / Labor:	\$0	\$0	\$3000	\$3,000
	Supplies/Materials:	\$0	\$0	\$0	\$ 0
	Contractual Services:	\$6600	\$1400	\$0	\$8,000
	Administrative/overhead expenses:	\$0	\$0	\$0	\$ 0
	TOTAL:	\$6,600	\$1,400	\$3,000	\$11,000

Budget Narrative

All information for the project must fit into the allotted character space provided below.
Attachments will not be considered by the review committee. Characters include letters, numbers, spaces and punctuation.

5

Provide a brief description explaining exactly how the grant dollars will be spent and how these expenditures tie directly to the projects goals and objectives. 500 characters

The prescription for this project will be to thin a 10 acre area located east of Pinewood Reservoir and west of Greenwood Dr in order to reduce fire risk and improve forest health. This will protect the community from a fire pushed eastward up the draw from the campground. \$6600 of Grant dollars will be used for hiring contractors to perform cutting and chipping. Another \$1,400 will be spent on cutting and chipping by the district / home owners utilizing the same contractors.

Project Summary (check all that apply and answer related questions)

Is this project based on an ecological assessment of current conditions? ☒ Yes ☐ No

Select which Firewise Community/USA this project is located within drop down list.

Not Applicable

Will the implementation of this project involve a contract with the Colorado Youth Corps Association or another accredited Colorado youth corps?

☐ Yes ☒ No

List the communities directly affected by this project:

Newell Lake View (Green Mtn Dr, Greenwood Dr, Newell, Sylvia Ct)

Project location (latitude/longitude or legal description):

40.361721/-105.279797

Number of acres to be treated:

10

Estimated cost/acre:

\$1,100.00

6

Project Objectives (check all that apply) Any box checked "yes" needs to be further explained in proposal, and documented and implemented to receive grant reimbursement. See request for proposal-application instructions.

Reducing threat of large, high-intensity wildfires and the negative effects of excessive competition between trees by restoring ecosystem functions, structures, and species composition, including the reduction of non-native species.

☒ Yes ☐ No

Preserving old and large trees to the extent consistent with ecological values and science.

☒ Yes ☐ No

Replanting trees in deforested areas, if such areas exist in the project area.

☐ Yes ☒ No

Improving the use of, or adding value to, small diameter trees.

☒ Yes ☐ No

Project Area Description

All information for the project must fit into the allotted character space provided below.

Attachments will not be considered by the review committee. Characters include letters, numbers, spaces and punctuation.

Provide an overview of the project and its outcomes as related to the grant purpose criteria, and the need or purpose for the project. Address the project area by specifying the size (i.e. acreage) of project and land ownerships involved (e.g. private, county, state, federal, etc.), as well as adjacent land ownerships. Include information on the relevant watershed. Describe how this project supports and implements Colorado's State Forest Action Plan (consider overarching strategies, theme specific strategies, and tactics). Submit a single one-page map of the project area.

1,750 characters

7 The project will be on 10 acres of private land located on the west side of Green Mountain above Pinewood Reservoir in the Pinewood Lake Fire Protection District. This area has been identified in the community CWPP as Very High Risk and in the Colorado State Forest Action Plan as Very High Priority in the "Protect Forests From Harm" theme. It falls within the WUI zone in Larimer County west of Loveland, CO. Response time for fire in the district is close to 30 minutes. It is also identified as a High Priority in the "Enhance Public Benefits from Trees and Forests" theme. This property is directly across from Pinewood Reservoir and the adjacent campground which provides recreational opportunities. It is an important habitat for imperiled and economically significant species including neotropical migratory songbirds, elk and mule deer. Thinning this area will reduce the risk of large, high intensity crown fires and lower the susceptibility of the forest to disease and insect infestations. Five buildings of the Newell Warnock Water Association including the water filtration plant and Pinewood Reservoir are located less than 1/2 mile from the project area. NWWA provides water to 56 homes on Green Mountain and has its intake in Pinewood Reservoir. A high intensity wildfire would put the NWWA water facilities at risk as well as Pinewood Reservoir which is part of the Colorado Big Thompson project that brings water from the western slope. A major wildfire in this area could lead to increased runoff of ash and mud into the reservoir. We reduce risk by thinning the area, selecting for species and age-class diversity. This project continues the work performed by the community in the past to create defensible space around homes

Current Conditions

All information for the project must fit into the allotted character space provided below.

Attachments will not be considered by the review committee. Characters include letters, numbers, spaces and punctuation.

Describe the current forest conditions (i.e. species composition, density, health, etc). Seek technical assistance from the CSFS, or other natural resource or forestry professional, and/or the publication that provides the ecological assessment for your project area. 700 characters

The location is a forested ravine from the road by the campground to approx. the center of Green Mountain at about an elevation of 6600' to 6800'. The project area is predominantly Ponderosa pine with some Douglas fir and Rocky Mountain juniper. Many Ponderosa pines are heavily infested with dwarf mistletoe. IPS, twig and Mountain Pine beetle infestations are prevalent. Understory shrubs are primarily mountain mahogany, alpine currant, chokecherry and other berry bushes. Stands are multi-storied with mostly closed canopies and occasional openings. Basal area ranges from 80-120+sqft/acre. Slopes near the location range from 10-50%.

Protection of Water Supplies

All information for the project must fit into the allotted character space provided below.

Attachments will not be considered by the review committee. Characters include letters, numbers, spaces and punctuation.

Describe how the proposed project will contribute to the protection of water supplies, such as water quality, water quantity, and/or associated infrastructure. Include the proximity to water source and/or infrastructure, as well as the significance of water supply/infrastructure and extent of impact to communities. 700 characters

8

The project area on the west side of Green Mountain is less than 1/2 mile from Pinewood Reservoir which provides water to the Newell Warnock Water Association's filter plant. The NWWA has 5 buildings (including the water filtration plant) serving 56 homes in the community which are within 1/2 mile of the project location. The project's goal of reducing the risk of a high intensity wildfire in the area will help preserve this infrastructure as well as Pinewood Reservoir water quality which is part of the Colorado Big Thompson Project.

Scope of Work/Prescription

All information for the project must fit into the allotted character space provided below.

Attachments will not be considered by the review committee. Characters include letters, numbers, spaces and punctuation.

Provide a scope of work that defines the project prescription. Describe what will be accomplished and measurements to define project completion. Describe the scientific foundation for the project, specifically the practice standards that will be applied (e.g. forest management plan, CWPP, professional publications, other professional technical resources, professional foresters or other natural resources professionals). 1,800 characters

9

We will thin a 10 acre area located between Greenwood Dr and County Rd. 18E. to reduce fire risk and improve forest health. This will protect the community from a fire pushed eastward by warm westerly winds in the summer. \$6600 of Grant dollars will be used for hiring a contractor to perform cutting and chipping. Another \$1,400 will be spent on cutting and chipping by the district /home owners utilizing the above contractors. This figure may be reduced if home owners take on more cutting responsibility in removing diseased trees. Property owner and residents will provide approximately 140 volunteer hours to do some of the work themselves by light cutting, hauling firewood and slash. Basal area will be reduced to a maximum of 60 sqft/acre. Canopy will be opened to create an average of 10 ft between crowns and ladder fuels will be removed. Large healthy trees and seedlings will be spared where practical to maintain age diversity, provide seed and anchor the remaining forest. Infested mistletoe trees will be managed and infested beetle trees removed and disposed according to CFS recommendations. Slash will be chipped and returned to the forest to reduce soil erosion. Dead and thinned trees will be removed and used for firewood.

The community regularly works with Justin Whitesell (Larimer County Emergency Services) and Diana Selby (Colorado State Forest Service) on fire reduction recommendations in support of our CWPP. Dave Lentz (Larimer County Forester) is also consulted with on mistletoe, beetle infestations, and tree health issues. Guidelines published by the Colorado State Forest service will be used for reference such as: Creating Wildfire-Defensible Zones No 6.302 , Dwarf Mistletoe Management CSU no 2.925, Ips Beetles No 5.558 , Mountain Pine Beetle - CSU no 5.

10	<p align="center">Forest Product Utilization</p> <p align="center">All information for the project must fit into the allotted character space provided below. Attachments will not be considered by the review committee. Characters include letters, numbers, spaces and punctuation.</p>
	<p>Specify the forest product utilization plan. Include the product(s) and the plan to harvest and remove from defined project area. All participating landowners need to approve harvesting plans. 500 characters</p> <p>We will contract with a professional company to thin the area to the prescription parameters. Community members will help pull slash to an area where it can be chipped. The chipped slash will be returned to the forest to help stabilize the soil. Dead, unhealthy and thinned trees will be removed from the site and utilized for firewood. Infested beetle trees will be removed and disposed of according to Colorado State Forestry guidelines.</p>
11	<p align="center">Project Timeline</p> <p align="center">All information for the project must fit into the allotted character space provided below. Attachments will not be considered by the review committee. Characters include letters, numbers, spaces and punctuation.</p>
	<p>Provide a timeline for the project, including significant accomplishment milestones during the project period. Reserve project maintenance activities and milestones for Box 13 Maintenance Sustaining Project Longevity. 500 characters</p> <p>Sept 2016-Community notified Oct 2016-Justin Whitesell (LCES) Assists with project layout and crew performs thinning. November 2016-Residents complete cutting and haul and stack slash for chipping and stack wood for resident's use. December 2016-Hired contractor will chip wood and distribute the wood chips back into the forest to help mitigate soil erosion. Spring 2017 - Cleanup work will be performed and removal of adjacent dying trees July 2017 - Area ready for inspection.</p>
12	<p align="center">Collaboration</p> <p align="center">All information for the project must fit into the allotted character space provided below. Attachments will not be considered by the review committee. Characters include letters, numbers, spaces and punctuation.</p>
	<p>Specify the private, local, tribal, county, state, federal and/or non-governmental (501c3) organizations that participated in the design of this project, and describe how such partners will contribute to, or participate in, the project's implementation. Specify the role of any Youth Conservation Corps that will participate in project implementation. 1,000 characters</p> <p>--Justin Whitesell, Larimer County Emergency Services - to provide thinning recommendations and cutting crew with chain saws to thin forest. --Diana Selby, CSFS - to provide CWPP, project and grant guidance and oversight. --Dick Edwards, USFS - Participant in CWPP process and consider fuel treatments on adjacent federal lands. --Pinewood Fire Protection District - To provide matching funds and project management. --Pinewood Reservoir Fire District Residents - to cut, haul slash, gather usable cut wood, and provide a soft dollar contribution in form of volunteer labor. -- Contractor - hired to cut and/or chip and/or remove fuels and slash & Provides chipper & chain saw - -Dave Lentz, Larimer County Forester - to provide expertise/inspections on Beetles and tree diseases as necessary. --Larimer County Dept. of Natural Resources - Adjacent thinning and fuel mitigation work on Ramsay-Shocky Open Space. --Pole Hill Road Group - CWPP efforts and fuelbreak creation on adjacent land.</p>

Maintenance Sustaining Project Longevity

All information for the project must fit into the allotted character space provided below.

Attachments will not be considered by the review committee. Characters include letters, numbers, spaces and punctuation.

13

Identify the long-term benefits of the project. Clearly specify the plans to sustain the long-term benefits of the project beyond project completion. Who, What, How, When? 500 characters

For the past 8 years the Pinewood Fire District has spent & donated in labor approximately five thousand dollars per year (not including Grant Money) funding projects that create defensible space and that reduce fuels. Future funding is planned to continue funding fire mitigation work and to maintain treated areas. The homeowner has agreed to maintain the area and the Fire District will inspect yearly.

Agreement Statement

14

Do you agree to the awarding process and reporting requirements as outlined in the Request for Applications?

☒ Yes ☐ No

ALL INFORMATION MUST FIT INTO THE BOXES PROVIDED. ATTACHMENTS, OTHER THAN THE REQUIRED MAP, AND/OR MODIFICATIONS WILL NOT BE CONSIDERED BY THE COMMITTEE.

Colorado State FOREST SERVICE

Colorado State University
Fort Collins, Colorado 80523-5060
(970) 491-6303
FAX: (970) 491-7736

June 10, 2013

Mike Sax
Pinewood Lake Fire Protection District
273 Green Mountain Drive
Loveland, CO 80537

Dear Mike,

Thank you for the Colorado Forest Restoration Grant application you submitted to support the 2012 Colorado House Bill 1032, which helps address Colorado forest watershed restoration issues. The number and quality of grant applications we received for this round of funding was extensive. The Colorado State Forest Service received 57 applications requesting over \$3.3 million. Through a competitive process within the State of Colorado only 55 of the applications were eligible to compete for available funds. Unfortunately, the 55 applications totaling more than \$3.1 million in funding requests exceed the \$937,089 of available funds. As a result, we are unable to fund your proposal.

There are various reasons why projects are not funded. This is a sample of common explanations and is not an all-inclusive list. Additionally, not all reasons may apply to your proposal and there may be a combination of reasons that apply to your proposal.

- Limited funds available
- Proposal does not meet all eligibility criteria, such as cost-share
- Efficacy in addressing the additional objectives of the grant program
- Effectiveness in addressing the elements within the narrative sections of the application form.

I am available to discuss your proposal specifically. You may contact me at 970-491-6303 or naomi.marcus@colostate.edu.

We encourage you to visit <http://csfs.colostate.edu/pages/funding.html> for available funding opportunities.

On behalf of the Colorado State Forest Service, thanks again for your interest in assisting with forest restoration in Colorado. I look forward to hearing from you again in the future.

Sincerely,



Naomi J. Marcus
Forest Management Division
Assistant Staff Forester

cc. Boyd Lebeda

November 7, 2011

Pinewood lake Fire Protection District
Mike Sax
273 Green Mountain Drive
Loveland, CO 80537

Special Projects
Front Range Fuels Treatment Partnership
9769 West 119th Drive
Suites 6 & 12
Broomfield, Colorado 80021

Pinewood Lake

Dear Mike,

Thank you for the grant application you submitted for the HB09-1199 Colorado Fuels Mitigation program. The number and quality of grant applications we received for the first round of funding was impressive. Unfortunately, the 38 applications totaling \$755,000 in funding requests far exceeded the \$336,000 in funds available. As a result, we were unable to fund your proposal.

District Foresters across the state are working hard to continue to assist in the production of competitive applications. The information provided in future applications based on the criteria identified below will be instrumental in the success of projects.

- Specifically describe **how** the project will reduce wildfire risk to the public, firefighters and community infrastructure.
- Describe mitigation of risks to **communities** in addition to individual homes.
- Projects **must** have a County Wildfire Plan (CWP) and/or a Community Wildfire Protection Plan (CWPP) in place.
- Describe a **definite plan of work** with **measurable points of accomplishment**.
- Projects must demonstrate a **cooperative, community based** effort with multiple sources of support.
- Specifically describe **how project work will be maintained** after the work is completed.

We encourage you to visit <http://csfs.colostate.edu/pages/funding.html> for available funding opportunities.

Thank you for your interest in mitigating wildfire hazards in your community. Feel free to contact me if you have questions.

Sincerely,



Scott M. Woods
Assistant Staff Forester
Forest Management Division

cc: Boyd Lebeda, District Forester

Grant Cost Workbook: PLFPD CFRP**Grant Share****Recipient Share****12/14/2016**

	60%		40%	Total Project Cost
Original Grant	\$ 6,600.00	\$	4,400.00	\$ 11,000.00
Addition	\$ 3,250.00	\$	2,166.67	\$ 5,416.67
Total	\$ 9,850.00	\$	6,566.67	\$ 16,416.67

Match Percentage

Grant	60%
Recipient	40%