Executive Committee Meeting
November 11, 1999
The Children’s Hospital, Gray’s Peak Conference Room

Meeting Agenda

Call to order

Approval of meeting minutes from Sept. 10, 1999

Treasurer’s report

Additions to Agenda

Committee Reports

President-elect - Paul
Membership - Mary
Education - Marla
Journal Locator - Catherine
Internet – Lynne
Nominating - Jenny
MCMLA 2000 - Lisa
President - Glenn

Old Business

Representative for Library Marketing Council – Jerry Carlson
Money for MCMLA 2000, more available from MCMLA in future
Online meeting in Dec at HSC
Online membership brochure and membership application

New Business

Do we want to look at changing CQ or Web Page?
MLA Benchmarking project

Announcements

Next meeting Jan 14, 1999 at Denison?

Adjourn
The November meeting of the CCML Executive Committee was held on November 12, 1999 at Children's Hospital. President Glenn Pflum called the meeting to order at 11:10 AM. Other officers present were Paul Blomquist, President-Elect, Jeff Kuntzman, Treasurer, Pat Nelson, Past-President and Secretary Gene Stortz. Committee chairs present were Lynne Fox, Marla Graber, Jenny Garcia, Mary Kralicek.

Minutes & Treasurer’s Report

The September 10, 1999 Executive Committee minutes were approved and filed as submitted. The Treasurer’s report of $7820 was accepted as presented. Jeff has new membership checks which will bring up the total when they are deposited.

Committee Reports

President-Elect
Paul Blomquist

The joint directory will have a supplement issued since membership of CCML and SLA were left out of the listing. Paul reported on the recent Prez group, see attached for complete details. There is ongoing discussion about combining all of the library association’s web pages onto one.

J.J. Cohen will be the speaker for the December meeting. His topic will be DEATH AND SUICIDE IN THE IMMUNE SYSTEM.

The March meeting of the CCML executive committee (both old and new) will be March 8, 2000 at Racine’s.

Membership
Mary Kralicek

Many new members have been added at the partial year rate. Recently some new members have been joining from Montana.

Education
Marla Graber

The committee has been in touch with Jay Daley about doing a Quickdoc update when the new Docline is released. The date for that release is still on hold. Beth Satterwaite from the regional office will do a Docline update for CCML after the release.

At the December 8 meeting Peter Marshall will give a presentation before the meeting, on ergonomics in the library. The Committee is considering a workshop on Managing Multiple Priorities.
In the past, there has been no accountability for requests for purchase made for the Isabelle T. Anderson collection. Cooper has now implemented a form on Triple I to track the life of a request until it is on the shelf.

**Journal Locator**

**Report from Catherine Reiter**

Glenn read Catherine’s report. A copy is attached.

**Internet**

**Lynne Fox**

The web page is up to date except for the addition of minutes of the CCML meetings for August and October.

**Nominating**

**Jenny Garcia**

Kathy Artus has agreed to run for secretary. Many people have turned down the opportunity to be president elect. Jerry Carlson was interested in being on the Marketing Council but since Susanne at Swedish has volunteered for this, Jerry was suggested as a possible presidential candidate.

**MCMLA**

Glenn reported that MCMLA also has seed money for conventions in their treasury. Only a $1000 for 2001 but they are looking at increasing this.

**Unfinished Business**

The representative to the Marketing Council has been resolved with Susanne’s offer to serve.

The online CCML meeting in December will not happen. Lynne feels there is a need to involve the Grand Junction librarians. Since it is expensive to set up 2-way video we want the librarians buy-in to the project so that there will be attendees in Grand Junction. She will continue to work toward an online meeting in 2000. Lynne will determine interest for an online meeting in June or later.

Lynne will scan in the old brochure for someplace to start. Suggestions for improvement or change can be sent to Mary Kralicek. Mary needs a way to print. Denison has software for PDF files and Children’s has a color printer.

**New Business**

Lynne would like a cartoon editor for CQ. She queried the group for feedback on the format and we all agreed that it is fine.

Since Montana librarians became interested in CCML at MCMLA this year, we will provide a link to Montana libraries from our page. Glenn sent them a letter explaining the benefits of membership.
Jenny inquired if the Emergency Preparedness Committee had any sort of deadline. Glenn suggested that a presentation at MCMLA 2000 would be nice. Jenny said that she had a list of topics and people to write on most of them except for pests. She will post a request to libnet. Other suggestions were to look at the web site for the Colorado Preservation Alliance and to ask someone from the Columbine Library to write about their experience.

The MLA benchmarking project was discussed. On the first go round they initially plan to survey only hospital institutional members. We can probably use their tool to gather regional information even if they don't want it.

Discussion of CCML participation in MLA Benchmarking effort: MLA plans to beta test the benchmarking survey in hospital libraries with institutional membership in MLA. This excludes most Colorado hospital libraries. Glenn said that CCML should plan to use the benchmarking survey in our libraries and share the information within CCML. Then Colorado’s medical libraries will be ready to participate when MLA expands the survey to include more libraries.

The next Executive Committee meeting will be held Jan. 14. Pat Nelson will reserve a room in Denison for the meeting. (Marla Graber will be unable to attend since she will be vacationing in Costa Rica. The Executive Committee voted to change the location so Marla won’t have to miss the meeting - See you in Costa Rica! :-)

The meeting adjourned at 12:15pm.

Gene Stortz
Secretary
Prez Group Meeting Notes of 11/4/99 at CCLS, 4pm-5:15.

Attending: Joan Arrowsmith, CEMA, Paul Blomquist, CCML, Georgia Briscoe, CoALL, Mark Estes, RMCSLA, Jody Gehrig, CEMA, Linda VanWert, RMCSLA

Joan Arrowsmith led the meeting.

1. Minutes of August 4, 1999 were distributed by Joan.

2. JOINT DIRECTORY: Concern was voiced that CCML and RMCSLA were left out of the Directory. They expected to be included and submitted their data on time. Linda will phone Bill Knott, Jamie LaRue, or Eloise May to see if printing an Addendum is possible. There was also discussion on putting the directory on the web, on the ACLIN site. We think this is not being done because of privacy issues.

3. COLLEAGUE CONNECTION: SLA seems to be the organizer of this each year and they are willing to do it again. Last year's program at DU was well received so it was decided to try to use the same location and date. Linda has had preliminary discussions with John Moss, a technology expert at US West, as a speaker on web design and push technology. Georgia heard him speak at AALL last summer and the program was excellent. It was recommended to find librarians from each area of librarianship to also speak with John. Linda will check with Deb Greeley at DU on availability and possible dates.

4. FUTURE MEETINGS DATES AND RESPONSIBILITIES:
   - Nov. 4, 1999  CEMA chairs, CoALL records
   - Feb. 3, 2000  CoALL chairs, CCML records
   - May 4, 2000  CCML chairs, SLA records
   - Aug. 3, 2000  SLA chairs, CLA records

5. ORGANIZATION REPORTS:
   - CoALL: Oct. meeting at National Indian Law Library in Boulder on the Native American Rights Fund. Nov. meeting at Holme Roberts & Owen on Personnel Update. Holiday party will be at the Supreme Court. Spring meeting expected to be a purchased "canned program" and be made available to the entire library community. Mark reported that collaboration might be possible with ARMA (records management) because they are also bringing in a national speaker.
   - CEMA: Preparing for Feb 2000 Conference at the Broadmoor. Revamping their constitution and position responsibilities—expect to have regional representation. Arranging with CLA for joint CEMA/CLA conference in Nov. 2001. They expect all future conferences to be joint with CLA. CEMA is considering a program on the best method to put hotlinks into bib records. Georgia knows a librarian who just presented a program on this at AALL. Discussion on availability of automatically checking viability of links with robots.
   - RMCSLA: Oct. program at the Railway Museum in Golden on treating your career as a free agent and fatbrain.com (online bookstore). November at NCAR
in Boulder on electronic journals. In Jan. OCLC will present a program on cataloging for small libraries at the Children's Hospital. Their spring fundraiser may be at the American Alpine Club Library in Golden. They are working on publishing their newsletter exclusively in electronic form. Their secretary resigned.

- CCML: August meeting on Disaster Response in Libraries at Columbine High School. Oct. program was a Medical Informatics speaker on physician response to patient’s personal medical narratives on the web. Dec. will an immunologist speaking at UCHSC. Feb. will be a woman who climbed Mt. Everest and the spring program will probably be a medical history of Colorado. They are also planning for a regional conference in Denver in Sept. 2000.

- POST YOUR PROGRAM OFFERINGS ON http://CEDB.Aclin.org/ Mark reminded that we should share our excellent activities by listing them on the ACLIN Professional Activities page.

6. FEDERATION PROPOSAL: Joan thinks a committee is forming to write bylaws and possibly an implementation committee is underway.