COLORADO COUNCIL OF MEDICAL LIBRARIANS  
EXECUTIVE COMMITTEE MEETING  
November 12, 1998

The November meeting of the CCML Executive Committee was held at Denison Library on November 12. President Pat Nelson called the meeting to order at 9:05 AM. Other officers present were Glenn Pflum, President-Elect, Jerry Carlson, Treasurer, and Sara Katsh, Secretary.

MINUTES

The September 10 Executive Committee minutes were approved and filed as submitted.

TREASURER'S REPORT

Jerry Carlson reported that since the October 28 CCML meeting, income has totaled $55 and expenditures $127.94. There was no printed report.

COMMITTEE REPORTS

Library Cooperation Committee  
Sandi Parker, Chair  
Sandi reported that the committee would be meeting November 13. She distributed the draft of the committee's survey (attached) that will be sent to testers around the state and then to the CCML membership between December 7 and 18.

Education Committee  
Kristin Louden, Chair  
Kristin reported on Lynne Fox's December CCML program, It's About Space It's About Time, which will be repeated at the MLA annual meeting in 1999. There was discussion of whether to post a message to Libnet inviting non-CCML members to register. Kristin will talk to Lynne about this. If there are outside registrants, Barbara Wagner will use it as a member recruitment opportunity.

As a result of the committee's CE survey, Marla Graber will contact Bonnie Snow for a possible spring course on Pharmaceutical Resources and/or Health Statistics. If Bonnie does a presentation at Denison as well, it is possible that Denison and CCML could split the cost.

Membership Committee  
Barbara Wagner, Chair  
Sue Coldren will be meeting with the state group planning the online directory. It will be a directory of libraries. Programming improvements will be needed in order to create a directory of librarians. Bill Knott will be responsible for compiling this year's joint print directory.

Barbara also reported that the CCML membership form is now on the website. The form includes request for permission to use e-mail addresses. Eventually, the form will be interactive.

Recent membership renewals are Majors and St. Mary-Corwin, the latter after a 2-year lapse. The USC library has a contract to run the St. Mary-Corwin library.

Barbara reported that the current Council Quotes series of profiles of long-term members will conclude with pieces on Ruth Gilbert and Dorothy Sullivan. There will also be a quiz in Council Quotes on member history.
Internet Committee
Lynne Fox, Chair
In Lynne’s absence, there was no report.

Journal Locator Committee
Sandy Arnesen, Chair
In Sandy’s absence, there was no report.

PROGRAM UPDATES

Glenn reported on Lynne Fox’ s December program, for which CE credit will be available to paid registrants.
At the February meeting, Roz Dudden will present results of the ILL survey following the program on Evidence-Based Medicine.
For the annual (April 1999) meeting, Glenn will contact Matthews and/or Login as possible lunch sponsors (at $250 each). Dan Doody will provide the morning refreshments.
Glenn is considering Racine’s as the location for the March 1999 Executive Committee luncheon.

Pat discussed changing the list of officer duties to more accurately reflect the fact that new committee chair appointments are the job of the President-Elect. She gave Glenn the willingness-to-serve forms to work from.

UNFINISHED BUSINESS

Pat distributed copies of an article (attached) that she wrote for Council Quotes on the Federation issue.

NEW BUSINESS

Reporting for Linda Van Wert, Nominating Committee Chair, Glenn announced the 1999/2000 slate of officers:
Paul Blomquist, President-Elect
Jeff Kuntzman, Treasurer (2-year term)
Gene Stortz, Secretary
Additional nominations will be accepted from the floor at the December meeting.
The Executive Committee approved the slate.
Mary Walsh will continue as Council Quotes editor and Jeff Kuntzman as Assistant Editor.
Glenn will recruit a new mailing coordinator.
Sandi Parker asked for background on the decision to present a slate of officers instead of a ballot with 2 candidates for each office. The history and rationale for the decision were discussed.

CCML will again donate $200 to the next Colleague Connection. JoAn Segal still needs a volunteer for the panel discussion at this event.

Glenn reported on the November 10 PREZ meeting and distributed copies of his report and the Federation Task Force Report and Recommendations (attached).
Paul Blomquist has been CCML’s representative to the Colorado Library PAC; Catherine Reiter will be joining him.
There was discussion of a newsletter exchange among Colorado library organizations. Pat will have Mary Walsh send an e-mail to Joan Arrowsmith when our newsletter is posted to the website.

There was discussion of a future program or publication on CCML history.

ANNOUNCEMENTS

No announcements.

The meeting was adjourned at 10:30 AM.

Sara Katsh
CCML Secretary
Seven people met with at least one representative from each group.

**Federation Report**

Beth gave the Federation report. First she gave a brief history of the Fed. for those who were new, and then passed out a time line of events. She announced that she will be stepping down as Chairperson of the Committee. Bill Knott offered to become Chair. Beth finished the presentation which included the pluses and minuses that people had identified for joining, or not joining the Fed. Beth passed around a couple of possible organizational structure charts. By Jan. 1, 1999 they would like to have a proposed structure for the organization. By June 1, 1998, they hope to have bylaws written. She also mentioned that they had contacted a library group in Indiana that had done a similar Federation thing. They were pleased with their new group which had had similar concerns as our libraries around involvement.

I then reported on our position. I was encouraged not to give up on the Fed. totally. Bill said that we could always join later. He also said that groups may not have to contribute money, if they contribute volunteer time. The Federation Task Force will continue. We are welcome to send 2 reps. in order to have input on organizational structure, by-laws, services to be provided, budget, etc. It was suggested that Gordon Barhyde facilitate the organizational and bylaws meetings to keep the group unbiased and focused. We should email Sandy with our reps' names. Her address is: “sandym@psd.k12.co.us”. (Do we want to continue involvement? Would Cynthia be interested in continuing? Do we need someone else, too?)

**PAC**

Gail Dow sent a report for the PAC. There is $1,550 that is committed. I think it needs to be spent by early Dec., and fundraising for the next two years should begin immediately. The PAC Comm. needs at least one, if not two, reps from CCML. The PAC meets the first Fri. of every month. (Was Catherine interested in this? Did Paul Blomquist go to this PAC Comm, or the CLA Legislative Comm earlier this year?)

**Colleague Connection**

There is a dinner planned for Mar. 15, 1998 at DU with a presentation on “Virtual Reference”. JoAn Segal is coordinating this. They would like $200 from CCML to help underwrite the event. They hope they can sell dinner tickets for $20, and make a little money. The COALL rep. thought that $200 was a lot from the smaller organizations and wondered if it could be adjusted in the future with larger groups paying more. (Can CCML contribute $200? They would probably take less. Do we have a panelist for this?)
Online Directory

Mark Estes submitted a report on the online directory. He and other people met with Jim Schubert at CLS. There seems to be only enough grant money to get a list of Colo. libraries online. In his report Mark said, “because the directory project designers now know of the Prez Group’s interest in a joint directory, they are designing the database with enough flexibility to grow into the database that we’d like for it to be. If the group wants to invest some more money the state library database designer/programmer *might* be able to provide some of the enhancements we’d like to see in a directory of librarians.”

The directory brought up the usual questions and problems. What will we do for this year? Who in each organization keeps the database? We all update at different times? Bill Knott volunteered to get this year’s directory out. Bill requested that all groups send him their membership lists on disk in “Access”. Then, as different groups update their memberships, they should send him updated lists. This should be an ongoing process. There was some concern over having people’s phone numbers and addresses online. (Does Sue have our list? The list needs to be sent to Bill K.)

CLA Legislative Committee

The big legislative update event with legislators is scheduled for 2/15/98 at DPL. Bill K. really encouraged participation. If we do not have anyone representing CCML on that committee, we should. (Was this the committee that Paul Blomquist was on?)

Book Fair

I asked how come there was so little mention of the R.M. Book Fair this year. If we had wanted to volunteer, there wasn’t an opportunity. Bill Knott said that there was a different group handling it this year and that there were a number of bungles. It should have been announced on LibNet with a request for volunteers. It will be in the future.

Newsletter Exchange

One of the CEMA people suggested that at the very least our different groups ought to be sharing their newsletters with each of the other organizations. The reasons are pretty obvious. We could submit our events to their newsletters if we knew their deadlines and vice-versa. The name of the contact person to receive a newsletter (ie president, newsletter editor, or whomever) should go to “jarrowsm@jeffco.k12.co.us”. She will distribute the names. (I’m not quite sure I got this correctly, except for the part about sharing Newsletters.)