COLORADO COUNCIL OF MEDICAL LIBRARIANS

NOTICE OF MEETING

DATE: March 22, 1989
PLACE: Penthouse
        Park Manor
        AMI Presbyterian Denver Hospital
        1719 E. 19th Ave.
        Denver CO 80218
CONTACT PERSON: Mary DeMund
                Director--Denver Medical Library
                839-6670

8:30 a.m. - 9:00 a.m. COFFEE
(Please introduce guests to Pat Byler)

9:00 a.m. - 10:00 a.m. PROGRAM
"EMPOWERING YOURSELF AND YOUR CUSTOMER"
Lynn Marshall
AMI Corporate Manager of Service Development

10:00 a.m. - 10:15 a.m. BREAK

10:15 a.m. - 11:15 a.m. BUSINESS MEETING
I. Call to Order
II. Introduction of Guests
III. Minutes
IV. Treasurer's Report
V. Committee Reports
VI. Unfinished Business
VII. New Business
VIII. Announcements
IX. Adjourn

ONLINE USER'S GROUP WILL NOT MEET TODAY.
COLORADO COUNCIL OF MEDICAL LIBRARIANS

March 22, 1989

MEETING MINUTES

Number of members present: 39

The regular bimonthly meeting of the CCML was held at Park Manor Penthouse, at AMI Presbyterian Hospital and hosted by Mary DeMund. Following a presentation by Lynn Marshall, AMI Corporate Manager of Service Development, the meeting was called to order at 10:35 a.m. by the President, Charles Bandy.

NEW MEMBERS AND GUESTS

One new member was introduced, Ms. Teri Switzer of Colorado State University, Fort Collins.

MINUTES

After a correction was made to the name of the Faxon representative, Mary Gray Sell, the minutes of the January 25, 1989, meeting were approved as mailed.

TREASURER'S REPORT


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<td>BEGINNING BALANCE</td>
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<td>Isabel T. Anderson</td>
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<td>Royalties</td>
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<td>Continuing Education</td>
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<td>Miscellaneous</td>
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<td>Journal Locator List - Participants</td>
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<td>Journal Locator List - Non participants</td>
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<td>TOTAL INCOME</td>
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<td>EXPENDITURES</td>
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<td>Mailing (Postage, Photocopying, Etc.)</td>
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<td>Meeting Refreshments</td>
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<td>Isabel T. Anderson Collection</td>
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<td>Contingency Fund</td>
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<td>Journal Locator List</td>
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<td>TOTAL EXPENDITURES</td>
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<td>NEW BALANCE</td>
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Respectfully submitted

[Signature]
Treasurer
COMMITTEE REPORTS

** JOURNAL LOCATOR COMMITTEE **

Roz Dudden reported that the 1989 Journal Locator Committee would be meeting the next day, March 23, 1989. She was pleased to announce that the cost for this year's Locator list would be $90, due to reduced computer storage costs resulting from the conversion to Serhold. The Committee will be looking at the possibility of coordinating the production of the Journal Locator List directory with the production of the CCML membership directory. They will also be looking at DOCLINE mapping. People who are unhappy with their institution's location on the local Decline maps are asked to contact Sara Katsh at AORN. The possibility of getting a custom Decline report for CCML's usage, thruput, fulfillment, etc., was raised. Such a report would let us know whether or not Decline is fulfilling local needs. Serhold plans one or two updates per year; the Committee will decide how often the group should participate in these updates.

** STRATEGIC PLANNING COMMITTEE **

Charles Bandy reported that the Strategic Planning Committee had met at Swedish Hospital on March 9th. The group formulated a process statement and will prepare a draft mission statement. Both statements will be included in the next CCML mailing.

UNFINISHED BUSINESS

Sandi Parker presented Charles Bandy with a check for CCML's share of the profits from the MCMLA meeting in Breckenridge, $2,436.05.

Sara Katsh announced that based on what she read in Council Quotes, she feels there are still people struggling with Decline. She asked that she be contacted regarding questions and problems with Decline use. Roz Dudden will send information regarding QuickDoc software to the Council Quotes editor, for the next issue. Sara also brought copies of a Serhold Fact Sheet, Decline lending instructions, and Decline routing table change request forms for those who were interested in having them. Please send any concerns, questions, etc., regarding Decline that you would like to have Sara bring up at the April 19-21 regional Docline/NLM meeting to her at AORN.
NEW BUSINESS

** ON-LINE USERS GROUP

Charles Bandy asked that the members think about the purpose of the on-line users group and what we would like to see done with it. Gene Stortz has been coordinating the group and has decided that she no longer wants that responsibility. During the discussion which followed, it was stated that many of us have settled into on-line searching and no longer need the guidance that we did when searching was new to us. We also do not all use the same on-line vendors, and may no longer be interested in how to search on one system if we use another. Ruth Gilbert pointed out that when a problem arises, a searcher does not have the time to wait for a meeting, and must call upon colleagues immediately for assistance. She suggested that a list of resource people to call upon for help would be useful. Charles Bandy asked for volunteers to assess on-line users needs and wants, and to make suggestions to the group. Ruth Gilbert will assist with this.

ANNOUNCEMENTS

A member asked if any libraries were experiencing difficulties in remaining hooked up to Tentime while receiving messages.

Charles Bandy announced that the 1989 CCML Directory of Members was available to be picked up and signed for at the back of the room.

The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

B.J. Croall
B.J. Croall
Secretary
Sandi Parker, from Swedish Medical Center, has accepted the position of Education Coordinator for CCML. After meeting with Sandi to establish a charge, I will appoint an Education Committee. The charge to the Committee will consist of two parts. The first task will be to determine what education activities are needed by CCML. The second phase will be to plan and implement an education program.

The nature of the education efforts by CCML has varied over the years. Now, it is appropriate to examine the changing context of our workplace and professional relations in order to reflect them in our continuing education. The new credentialling program of the Medical Library Association is only one example of the need to provide CCML members with opportunities for substantiated professional growth and involvement.

I will be appointing the Education Committee after the next meeting of the Strategic Planning Committee, which is scheduled for May 30. If you are interested in serving on this Committee, let me know by June 1. Four members will be selected. With this timeline I will be able to announce the Committee membership at our June 7 meeting.

Charles Bandy
COLORADO COUNCIL OF MEDICAL LIBRARIANS

Journal Locator Committee

The Journal Locator Committee met on Thursday, March 23, at 10:30am at St. Joseph Hospital. CCML Journal Locator Committee members Rosalind Dudden, Margaret Bandy, Sara Katch, Eleanor Krakauer, Vicki Milam, Donna Allen, and Pat Perry were all present. Rick Foresman attended as a guest.

The Committee discussed the Fall 1989 update and decided not to coordinate any update at that time. Any library still can choose to attend the May 3, 1989 training and turn in the proper information to the RML on the following schedule:

May 3  Start bi-annual FALL update using MCRMLP as the SERHOLD data source. Training course held on update forms.

Jul 1  Bi-annual FALL update: Paper Coding Sheets due at RML for processing

Aug 1  Bi-annual FALL update: Data on Floppy Disks due at RML for processing

Sep 1  Bi-annual FALL update: Data sent to NLM

The only information to be turned in are new titles to your collection. No deletions or changes can be made. This update is especially for libraries that do not have their holdings already in SERHOLD or for libraries that are adding new titles and want to make them available on DOCLINE. The Committee will notify Claire Gadzikowski at the RML of their decision. If you plan to take the course, register with Claire.

The Committee set the price of the 1989 List at $90. Surplus from sales could have been applied but it was decided to save this money (approximately $1000) for contingency in the transition. If it remains unused by 1990, it will be applied to that year's bill.

The Committee discussed with Rick Foresman the time line for UCHSC to go up on CARL and how UCHSC planned to update into SERHOLD in the future. Rick said that any "union listing" type of feature on CARL would not be available until 1990 and maybe not even then. However, using CARL as a SERHOLD data source is still a good possibility for the future. The serials control system feature of CARL might be utilized by as many as 20 of the journal locator participants in the future. That would mean that coordinating an annual update using coding sheets would only involve the other 20 or so libraries.

The Committee discussed again the possibility of staying with PHILSOM. The points for not staying with PHILSOM are as follows:

The cataloging inconsistencies between PHILSOM and SERHOLD do not make PHILSOM the most desirable SERHOLD data source.

The cost of the PHILSOM SERHOLD update is $50 which is higher than the costs at Nebraska at this time.

The total costs at PHILSOM would continue to produce a $100 journal locator plus the $50 update fee.

Since UCHSC will not be on PHILSOM, to have a list with them, we would use SERHOLD.

The Committee re-affirmed the plan to withdraw from PHILSOM on June 1, 1989.
The Committee decided to send out map change recommendations with the bill as well as this committee report.

The Committee recommends in the future that the journal locator directory be coordinated with the CCML directory and refers this recommendation to the Executive Committee.

The Committee will be supervising the 1990 journal locator production on the following schedule:

<table>
<thead>
<tr>
<th>Month</th>
<th>Start Annual Spring update of holdings information using the RML as the SERHOLD data source. A training course will be held on update forms</th>
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<tr>
<td>Feb 1</td>
<td>Annual Spring update: Paper Coding Sheets due at RML for processing</td>
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<tr>
<td>Mar 1</td>
<td>Annual Spring update: Data on Floppy Disks due at RML for processing</td>
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<tr>
<td>Apr 1</td>
<td>Annual Spring update: Data sent to NLM</td>
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<tr>
<td>Apr-Jun</td>
<td>NLM will produce a state list using the data</td>
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<tr>
<td>Apr-Jun</td>
<td>CCML will have 50-70 copies of the list printed for participants and bill them for the printing and updating expenses for the whole year.</td>
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<tr>
<td>Jun</td>
<td>April tape loaded into SERHOLD; DOCLINE users using new data</td>
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Note that the next publication of a paper journal locator will not be until May or June of 1990.

Respectfully Submitted,

Rosalind F. Dudden
Journal Locator Committee Coordinator
March 24, 1989