September 20, 1982

TO WHOM IT MAY CONCERN:

The firm of Surgical Associated Services, Inc. has embarked upon a self-teaching inservice program to enlighten and heighten the level of knowledge and professionalism among its personnel.

Presently the program consists of a monthly inservice organized by each member of our staff. The 2 hour inservice requires a large amount of research and reference material. These materials in the past have been secured through personal, public and medical libraries. Surgical Associated Services would like to build its own library.

We are in need of books and journals related to anatomy, physiology, pharmacology, pathology, electrocardiography, H&P exams, (assessment), radiology, and the principles of surgery.

Of course any medical books of reference material would be greatly appreciated.

We thank you for your co-operation if you have any further questions please call at your convenience.

Yours truly,

James C. Bell, C.S.T, S.A.
Surgical Associated Services, Inc.
Inservice Coordinator

JCB/k1b