COLORADO COUNCIL OF MEDICAL LIBRARIANS
Executive Committee Minutes
October 5, 1984

The October 5, 1984 Executive Committee Meeting of CCML was held at Denver Medical Library, with Sandi Parker presiding. The meeting began at 8:45 A.M. In attendance were:

Margaret Bandy
Susan Brandes
Karla Britain
Sandi Parker
Vanessa Stevens
Dorothy Sullivan
Connee Wethey

Salary Survey and Statistics Collection

Sandi Parker reviewed the recommendations of the Salary Survey Committee. The following questions were posed to be placed before CCML as a whole:

- Do members make sufficient use of the survey to make doing it periodically worthwhile?
- What information is of most use?
- How often does it need to be done?
- Do we need a consultant to advise on the development of the survey or on the compilation of the results or both?
- If we do need a consultant, how are we to pay her (or him)?
- Is this survey a duplication of the efforts of another group? (e.g. Mountain States Employers Council)
- Is there any software available to make compilation easier.
- Should there be a standing committee on this subject?

In conjunction with the previous discussion, the compilation of library statistics also was questioned. The entire CCML group will also be polled on:

- Whether CCML should be collecting statistics.
- How useful they are to anyone.
- How should categories be defined if it is to be done.
- Does it need to be done monthly, semiannually, or annually.
- Should the same standing committee deal with this as well.

Next Meeting

The next CCML meeting will be held at Penrose Hospital in Colorado Springs. The speaker will be the Vice President in charge of Ancillary Services who will discuss "Health Care in Finland." The meeting time will be changed to 9:45 A.M. so there will still be a half hour for coffee after the Online Users Group meeting.

Budget for 1984 and 1985

Vanessa Stevens presented the budget expenditures for 1984. We are well within the budget for the year overall, but some categories went under and some over. Marla Graber has asked for more money for the Isabell T. Anderson Collection for next year. Several suggestions were made for raising money and increasing donations. A "Donate a Book Drive" and selling sponsorship to Council Quotes were the two to be followed up by Sandi and Margaret.

The 1985 budget will be the same as the 1984 budget for the time being.
**LT/LA Group**

Dorothy Sullivan reported on the LT/LA group proposals. They want a budget for photocopying and mailing, and would like a reduced membership price for technicians and assistants who can never attend CCML meetings. Several options were discussed including splitting membership fees between two budgets, total independence for the group or adding line items to the CCML budget to pay for the LT/LA meetings and postage. All the suggestions will be discussed at the next LT/LA meeting in October.

Sandi Parker will write a letter to the LT/LA group describing the benefits to that group of remaining a part of CCML and becoming full members of the main organization.

A Joint evening meeting between the CCML group and the LT/LA group might be a way to allow technicians and assistants who cannot ordinarily come to CCML meetings to attend.

**Continuing Education**

Connee Wethey reported the the EMBASE II workshop will be held Nov. 13 at BCR. Elaine Alligood of Excerpta Medica will be sending out a reservation form and she can be called collect at (212)370-5520 in New York.

Connee will send out a survey to determine what CE courses might be offered next year in Denver that would attract enough attendance to have an MLA course. A minimum of 15 is critical, 20 desirable even if CCML is to pick up part of the course cost.

**Executive Committee Meeting in December**

The Executive Committee Meeting in December will be held on the 13th at Porter Hospital at 10:30 A.M. All the new and current officers should plan to trade the materials belonging to each office. After the meeting, a luncheon will be held at the Wellshire Inn for all the officers.

**Joint Meetings**

Discussion of Joint meetings with several other groups were discussed. A Library Issues Seminar would be a desirable meeting to plan with at least one other group. Sandi will pursue contacting SLA to discuss the possibility of a joint executive committee meeting, a joint meeting or a joint seminar, depending on the interests of that group.

Connee Wethey, Acting Secretary
COLORADO COUNCIL OF MEDICAL LIBRARIANS
CONTINUING EDUCATION SURVEY
OCTOBER 8, 1984

In order to plan an MLA CE course to be offered in February, 1985, I need to know what courses might attract the necessary 15-20 minimum participants. Please check up to five courses you would be interested in taking in 1985. MLA CE courses currently cost $75.00 for members, (personal or institutional representatives,) and $110.00 for non-members.

Please return this survey by November 15, 1984 to:

Connee Wethey
HS&E Library, 1-06
Manville Service Corp.
Box 5108
Denver, CO 80217

Or you may turn it in at the CCML meeting in Colorado Springs.

Thanks.

<table>
<thead>
<tr>
<th>HAVE TAKEN</th>
<th>WOULD LIKE TO TAKE</th>
<th>CE#</th>
<th>COURSE TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>CE122</td>
<td></td>
<td></td>
<td>PLANNING HOSPITAL LIBRARY FACILITIES</td>
</tr>
<tr>
<td>CE245</td>
<td></td>
<td></td>
<td>MARKETING LIBRARY SERVICES</td>
</tr>
<tr>
<td>CE327</td>
<td></td>
<td></td>
<td>MENTAL HEALTH INFORMATION RESOURCES</td>
</tr>
<tr>
<td>CE352</td>
<td></td>
<td></td>
<td>GOVERNMENT INFORMATION RESOURCES</td>
</tr>
<tr>
<td>CE258</td>
<td></td>
<td></td>
<td>PLANNING: STRATEGIC AND TOTAL</td>
</tr>
<tr>
<td>CE451</td>
<td></td>
<td></td>
<td>ONLINE SEARCH OPTIMIZATION</td>
</tr>
<tr>
<td>CE459</td>
<td></td>
<td></td>
<td>ONLINE BIOCHEMICAL SEARCHING IN THE HEALTH SCIENCES</td>
</tr>
<tr>
<td>CE636</td>
<td></td>
<td></td>
<td>PATIENT EDUCATION</td>
</tr>
<tr>
<td>CE638</td>
<td></td>
<td></td>
<td>CONSUMER HEALTH INFORMATION SERVICES</td>
</tr>
<tr>
<td>CE653</td>
<td></td>
<td></td>
<td>WRITING FOR PUBLICATION</td>
</tr>
<tr>
<td>CE669</td>
<td></td>
<td></td>
<td>ASSERTIVENESS AND HUMAN RELATIONS SKILLS</td>
</tr>
<tr>
<td>CE668</td>
<td></td>
<td></td>
<td>CLINICAL LIBRARIANSHIP</td>
</tr>
<tr>
<td>CE128</td>
<td></td>
<td></td>
<td>MANAGEMENT OF REFERENCE SERVICES</td>
</tr>
<tr>
<td>CE117</td>
<td></td>
<td></td>
<td>PRESERVATION OF LIBRARY MATERIALS</td>
</tr>
</tbody>
</table>