COLORADO COUNCIL OF MEDICAL LIBRARIANS
SIXTH MEETING OF 1977
WEDNESDAY, NOVEMBER 16, 1977

NOTE: THE NOVEMBER MEETING IS THE THIRD WEDNESDAY IN NOVEMBER

THE DAVIS INSTITUTE for the Care and Study of the Aging
700 DELAWARE STREET
DENVER, COLORADO 80204
HOST: FRED DUDDEN, LIBRARIAN
(Fred has provided the map which is enclosed)

MEETING PLACE
THIRD FLOOR BOARD ROOM/NORTH WING

COFFEE
9:00 - 9:30 A.M. YOU ARE ENCOURAGED TO UTILIZE THIS TIME FOR INFORMAL DISCUSSION AND EXCHANGE OF INFORMATION. IF YOU HAVE A WORK-RELATED QUESTION YOU WOULD LIKE ANSWERED BY A CCML MEMBER, PLEASE WRITE IT DOWN, SIGN IT, AND POST IT ON THE BOARD PROVIDED FOR THIS PURPOSE. ALL MEMBERS PLEASE CHECK THE BOARD IN THE EVENT YOU ARE THE MEMBER WHO CAN FURNISH THE NEEDED INFORMATION DURING COFFEE OR DURING THE BREAK BETWEEN BUSINESS MEETING AND PROGRAM.

BUSINESS MEETING
9:30 - 10:30 A.M.
1. INTRODUCTION OF NEW MEMBERS & VISITORS
2. REVIEW & APPROVAL OF MINUTES--SEPTEMBER 28TH MEETING
3. TREASURER'S REPORT
4. COMMITTEE REPORTS
   UNION LIST------ROSAIND DUDDEN
   BY-LAWS----------ELEANOR KRAKAUER
5. CCML BROCHURE-----DAVID AUSTIN
6. ANNOUNCEMENTS: FORTHCOMING MEETINGS/MEETINGS ATTENDED......OTHER PERTINENT INFORMATION
7. OTHER BUSINESS

COFFEE BREAK
10:30 - 10:40 A.M.

PROGRAM:
DR. EDWARD G DREYFUS, INTERIM DIRECTOR OF THE DAVIS INSTITUTE WILL BE TALKING TO US ABOUT THE INSTITUTE WHICH RECENTLY OPENED. THIS WILL BE A VERY INTERESTING PROGRAM SINCE DAVIS IS A "FIRST" NATIONALLY...BY RENDERING FULL GERIATRIC SERVICES--CLINICAL, RESEARCH, SUPPORT SERVICES. IT IS EXCITING THAT DENVER HAS SUCH AN EXCELLENT FACILITY.

(COVER PLEASE)
PLEASE NOTE THE FOLLOWING TITLE, DEPARTMENT, AND TELEPHONE EXT. CHANGES
FOR JAN MC GRATH, PRES. ELECT.

MRS. JANET DOERFLER MC GRATH
COORDINATOR-INFORMATION SERVICES
HEALTH, SAFETY & ENVIRONMENT 1-06
JOHNS-MANVILLE CORPORATION
KEN CARYL RANCH (BOX 5108)
DENVER, COLORADO 80217

(303) 979 1000 EXT. 2580

THANKS. JAN
COLORADO COUNCIL OF MEDICAL LIBRARIANS
MEETING PLACE INFORMATION FOR THE
NOVEMBER 16TH, 1977 MEETING

MEETING - 8th Floor Board Room, North Wing.

The Davis Institute is located on the campus of Denver General Hospital. It is a red brick building with two wings.
Group #3 Discussion of CCMT Goals and Needs
Sara K. Altevart, reporter

1. CCMT should sponsor more continuing education programs. Keep up contact with MLA, which endorses programs.

2. CCMT should attempt to reach more librarians in the state, besides the front range institutions. Find out where the librarians are, sell the organization. Perhaps publish a brochure outlining goals of CCMT, accomplishments of CCMT, and outlining what CCMT could do for them. Also solicit input as to their needs.

   If it truly becomes a statewide group, there might be an annual meeting (since travel is difficult bi-monthly) perhaps combined with a CE course, to attract more participants.

3. CCMT should communicate with other library groups via representatives; e.g., CSL, Bib etc., CEA, SCA, hospital organizations.

   Should CCMT become a true consortium? Not necessarily—consortia should arise from a common need (cooperative acquisitions, cataloging, etc.) maybe concentrated in a limited area, e.g.,
5. What does CCLM do for CCMC (CCMC primarily benefits from the relationship) - it provides a forum for Denison to explain their procedures, inform us of new programs, etc. And our IT efforts help remove part of the burden on Denison.

6. Outreach - provide services to professional & non-professional librarians - continue, etc.

MLA CE courses cater to professionals; regional programs to non-professionals. CCLM could run courses for non-professionals or at least act as a resource for the regional courses. Any training programs need to be carried out on a continuing basis to account for turnover in library personnel.
The Committee met several times to edit the returned lists to be sure the notations were consistent with the instructions. All but two lists were returned, 26 of them by the deadline. A policy was set after much discussion, to make changes and charges on lists where a title had changed but the librarian had not noted it, i.e., Amer. J. Roent. It it was an editing problem from last year, such as the Index Medicus, changes were made with no charges. A total of 40 work hours were put in by the committee, editing according to routines developed and defined. Next year it was suggested that we ask for volunteers and edit all the lists at once with seven or eight people trained to do it. It took some time to learn the routine but one got faster at it the more one did.

Phil Heer reported on Monday, Nov. 14, 1977, that he would not be able to meet his deadline of Nov. 16, because of equipment breakdown. The deadline has been moved as listed below:

Nov. 28 - Lists returned for editing via mail or DMS
Dec. 16 - Lists due back to Rosalind Dudden
Jan 9   - Final Computer run
Jan. 16 Jan 16  - Printing of the list
Jan 25  - CCML meeting - New Union List (Update '78) and individual holdings lists will be handed out with an invoice for final payment.

Submitted by,

Rosalind F. Dudden
Union List Committee Chairperson
The Colorado Council of Medical Librarians met at the Davis Institute for the Care and Study of the Aging, 700 Delaware Street, Denver, Colorado 80204, on November 16, at 9:30 a.m., for the regular bi-monthly meeting. Thirty-six members and guests were present.

BUSINESS MEETING

1. Jan McGrath, President Elect, introduced the new members and visitors:
   - Lynne Potter - DU Library School (working with Mary DeMund)
   - Melanie Papper BIRNBACH - Childrens Hospital (married 26 Nov.
   - Donna Bowland - Childrens Hospital (administrative position)
   - Linda Doran - Beth Israel (Administrative Trainee)
   - Pat Rubner - Blue Cross-Blue Shield

2. Minutes of the September 28 meeting had one correction - Kate Smith is Librarian at St. Luke's, not St. Anthony's as was stated; and were accepted as amended.

3. Treasurer's Report:
   - Income:
     - Balance from last meeting: 786.00
     - Interest Earned (Jul-Sep 77): 8.01
     - Advance payment on 1978 UL: 260.00
     - Present balance: $1054.01

4. Committee Reports

Union List - Rosalind Dudden handed out a copy of the report to all present and mailed copies to absent participants. Final computer run will be 9 January and the lists will be printed on 16 January. The 1978 update of the Union List and individual holdings will be handed out with an invoice for final payment.

Officers elected for 1978:
- Secretary: Kate Smith - St. Luke's Hospital
- Treasurer: Joel Greenblat - Denison Memorial, CU Med.

Janet D. McGrath will be taking the President's position in January.
By-laws - Eleanor Krakauer - A list of the proposed By-laws was handed out to all present. It was requested that all members check over the tentative By-laws, and if any changes or corrections were needed, that members call or write Eleanor Krakauer.

At the moment the Group is working under the membership guidelines set up this year which were going to be tried out in 1978 on a tentative basis, and since no changes have been made they will be operative until the By-laws or some other revision is accepted.

Rosalind Dudden made a motion that the membership classes of regular members and student members pay $5 dues which could be pro-rated after six months to $2.50 for the last half of the year and that emeritus members pay no dues for 1978. Kate Smith seconded the motion and it was carried unanimously.

If the By-laws, as presently written, are accepted, only regular members would vote, associate and student members would not vote. But at present all the members can vote. Membership guidelines to come into effect in 1978 would allow only a single class to vote, which would not include non-professional working assistants as voting members.

Planning Committee for MCRMLG - Carolyn Korkmas, Chairman, had no committee report at this time.

MLA Meeting in 1984 - After information presented by the President, relative to CCML hosting a MLA meeting in 1984, Donna Hawkins made a motion that the President, David Austin, draft a letter to the MLA that we will be pleased to host the annual meeting of the MLA in 1984. The motion was seconded by Rosalind Dudden and was passed unanimously.

5. CCML Brochure - Our president, David Austin thinks it would be useful to have some sort of flyer or brochure that we could give to potential new members or to people who have interest in our group. We now have a set of goals. We are close to having a set of By-laws. We are about at the point where we can publicly identify ourselves a little better than we could a year or two ago, and it may be useful for us to have something to distribute to potential members and hospitals in Colorado that we don’t hear from. Bob Braude suggested including a membership application as a part of the flyer.

6. Announcements - Bob Braude, Director of the Denison Memorial Library, Colorado University Medical Center has accepted a position as Director of the Medical Library at the University of Nebraska. He will leave in December.
7. There being no further business, the meeting was adjourned at 10:30 a.m.

PROGRAM - 10:45 - 11:15 a.m.

Dr. Edward G. Dreyfus, Interim Director of the Davis Institute, was kind enough to inform us about the myriad problems confronted in caring for the medical aspects of geriatric patients. We learned much from this presentation. We were also given a thorough tour of the facilities of the Davis Institute.

Respectfully submitted,

PAULA R. BROCKWAY
Secretary/Treasurer
BALLOT: 1978 CCML OFFICERS

Vote for one nominee per office.

PRESIDENT - ELECT

Fred I. Dudden  Gerontological Resources Librarian, Davis Institute for the Care and Study of the Aging
Carolyn Korkmas  Director, Library Reference Service, Medical Group Management Association
Margaret Stone  Reference Librarian, Denison Memorial Library, University of Colorado Medical Center

Write - In

SECRETARY

Carole Engel  Medical Librarian, National Jewish Hospital and Research Center
Kate Smith  Librarian, Health Sciences Library, St. Luke's Hospital

Write - In

TREASURER

Ruth Gilbert  Chief of Library Service, Veterans Administration Hospital
Joel Greenblat  Librarian, Denison Memorial Library, University of Colorado Medical Center

Write - In

Return ballots by November 1, 1977 to

David Austin, Librarian
National Asthma Center
1999 Julian St.
Denver, CO 80204