



## Colorado State Forest Service Program Payment Request

GRANT PROGRAM (CHECK APPROPRIATE PROGRAM TYPE):	
Bureau of Land Management Task Order Program	
Volunteer or Rural Fire Assistance (a.k.a.: VFA/RFA)	
Forest Land Enhancement Program (a.k.a.: FLEP)	
Insect and Disease Prevention and Suppression Program	
State Fire Assistance (a.k.a.: SFA)	
Front Range Fuels Treatment Partnership (a.k.a.: FRFTP)	X
Stevens Fuels Treatment Funds	
Cooperative Fire Agreement (Active Fire Suppression Cooperators; CRS#R-24-103-206-01)	

Checked for Federal suspension and debarment (State Office) <http://www.epls.gov/>

Name: Larimer County Dept. of Natural Resources

Address: 1800 South County Rd 31  
Loveland, CO 80537

The above named has submitted a project application that has been reviewed and approved by the Colorado State Forest Service for funding from Federal Assistance.

Grant Number: 530926-5980 <sup>Chimney</sup> Hollow Cooperator Match: \$9,797.46

Approved Funding: \$7,000 Total Project: \$16,797.46

FS Account Number: 530926 Amount of Payment: \$7,000

Check one:    1<sup>st</sup> Payment    2<sup>nd</sup> Payment    3<sup>rd</sup> Payment    Final Payment

Approved by \_\_\_\_\_ Date: \_\_\_\_\_  
(Program manager signature)

**LANDOWNER ASSISTANCE PROGRAMS  
ACCOMPLISHMENT REPORT FOR REIMBURSEMENT (Page 1)**

Project No. 530926 - Chimney Hollow  
(For Official Use Only -  
No. from original application)

County (please print): Larimer County Dept. of N.R.

	Total Contracted Services <sup>1</sup>	Total Landowner Services <sup>2</sup>	Totals
Labor Cost (Actual)	\$0	\$16,797.46	A Labor Cost= \$16,797.46
Operating Exp <sup>3,*</sup> (Actual)	\$0	\$0	B Oper. Exp.= \$0
Value of donated services and materials (on actual cost)	\$0	\$0	C Total value of donations \$0
Revenue Generated from sale of wood products only <sup>4,*</sup>	\$0	\$0	D Revenue= \$0
Project Cost	\$0	\$16,797.46	E Total Project (A+B+C-D)= \$16,797.46
			Amount Originally Approved = \$7,000
How much of your total cost was paid to CSFS for Products and/or Services? \$ <u>0</u>			Amount to be Reimbursed <sup>5</sup> (.5XE) not to exceed Actual Costs \$7,000

and services where payment was made for services.  
\$15.55/hour for Landowner and volunteer time. This is the maximum allowable.  
Material, supplies, etc. needed to complete project. (Tools and Equipment purchases are not reimbursable.)  
Revenue generated from the sale of wood products is deducted from total project cost.  
Reimbursement amount cannot exceed amount approved. No partial payments.  
Submit CSFS Cost Documentation Form D (contractor costs, your time ledger, gas, oil, etc). Keep copies for your files.

Signature: [Signature] Date: 10/1/09

Address: 1800 S. County Rd 31 City: Loveland

County: Larimer State: CO Zip: 80537 Phone: 970-679-4570

Submitted by: [Signature]  
CSFS forester

Value: \_\_\_\_\_ Amount: \_\_\_\_\_ Date: \_\_\_\_\_  
CSFS program manager

Submit this report, along with your completed Cost Documentation Form to your local **Colorado State Forest Service District Office**.  
Retain documentation such as receipts and payment for six (6) years. The IRS considers reimbursable funds as ordinary income.  
Consult your tax advisor.

LANDOWNER ASSISTANCE PROGRAMS  
ACCOMPLISHMENT REPORT (page 2)

Project No. 530926 - Chimney  
Hollow

Reported by CSFS forester:

\_\_\_\_\_ Acres D-space: \_\_\_\_\_ I & D Prevention and Suppression - Bark Beetle: \_\_\_\_\_  
\_\_\_\_\_ FRFTP:  \_\_\_\_\_ STEVENS' Fund: \_\_\_\_\_ SFA: \_\_\_\_\_

**Accomplishment:**

Acres slash disposal = \_\_\_\_\_ Acres fuel breaks = \_\_\_\_\_  
Acres pruned = \_\_\_\_\_

**Infection and Suppression Accomplishment:**

No. of infested trees treated: \_\_\_\_\_  
Acres inspected and treated: \_\_\_\_\_  
Acres thinned: \_\_\_\_\_

**Other Accomplishment (Not included above):**

Acres = \_\_\_\_\_ #5 Acres = \_\_\_\_\_ #9 Acres treated = 23  
Acres planting = \_\_\_\_\_ #6 Acres treated = \_\_\_\_\_ #10 Acres of restoration = \_\_\_\_\_  
Acres treated = \_\_\_\_\_ #7 Acres treated = \_\_\_\_\_ #11 Acres = \_\_\_\_\_  
Acres treated = \_\_\_\_\_ #8 Acres treated = \_\_\_\_\_  
Acres treated/renovated = \_\_\_\_\_

EXHIBIT B  
GRANT REPORT/REIMBURSEMENT REQUEST  
COMPETITIVE GRANTS

Project Number: 530926-5980

ve reimbursement, you **must** provide documentation supporting your expenditures covered by this initial disbursement and the corresponding y request reimbursement on a monthly basis as you incur expenses, however the final 10% of the award amount will not be released until the port is received and accepted. Reimbursement requests must be accompanied by receipts for costs incurred and documentation of matching Funds **cannot** be used as sources for meeting the cost sharing (matching) provisions. **Matching Funds are expenses for goods, services and v for project implementation and incurred by the applicant which are not reimbursed with Federal Funds.**

530926-5980	2. Project Funding Amount: \$7,000	3. Community Protected: Chimney Hollow
sent To: Larimer County Natural Resources 1800 S. County Road 31 Loveland, CO 80537		5. Period of Performance: From: 1-May-09 To: 11-Sep-09

complished?

3 acres of the Ponderosa Pine were mechanically thinned to reduce wildfire hazards, limit the spread of dwarf mistletoe and promote understory  
 1. Felled trees were delimbed and bucked by the Larimer County Emergency Services Mitigation Crew. Volunteers and Larimer County Trail  
 1 limbs and logs in August and September, 2009.

re used to contract the Larimer County Emergency Services Mitigation Crew to conduct thinning efforts. In-kind match was comprised of a  
 Larimer County staff time to assist in project implementation and volunteers and Alternative Sentencing Unit time stacking logs and slash. No  
 th was used for this project.

ent Request:

Reimbursement Request Amount cannot exceed the total Project obligation as identified in the Project Document. The Total Reimbursement  
 t cannot exceed the Total Matching Funds amount for the period being billed.

Current Period				Project to Date			
Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs	Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs
	Cash (hard match)	Donated (Inkind match)			Cash (hard match)	Donated (Inkind match)	
\$7,000.00	0	\$7,000.00	\$14,000.00	\$7,000.00		\$9,797.46	\$16,797.46
	0		\$0.00				
\$7,000.00	0	\$7,000.00	\$14,000.00				

id materials can only be counted towards the matching component.  
 costs or \$18.77/hour for donated or volunteers' time.  
 osts or fair market value of donated materials, supplies, or equipment use.

l to CSFS for Products and/Or Services : \$ 0

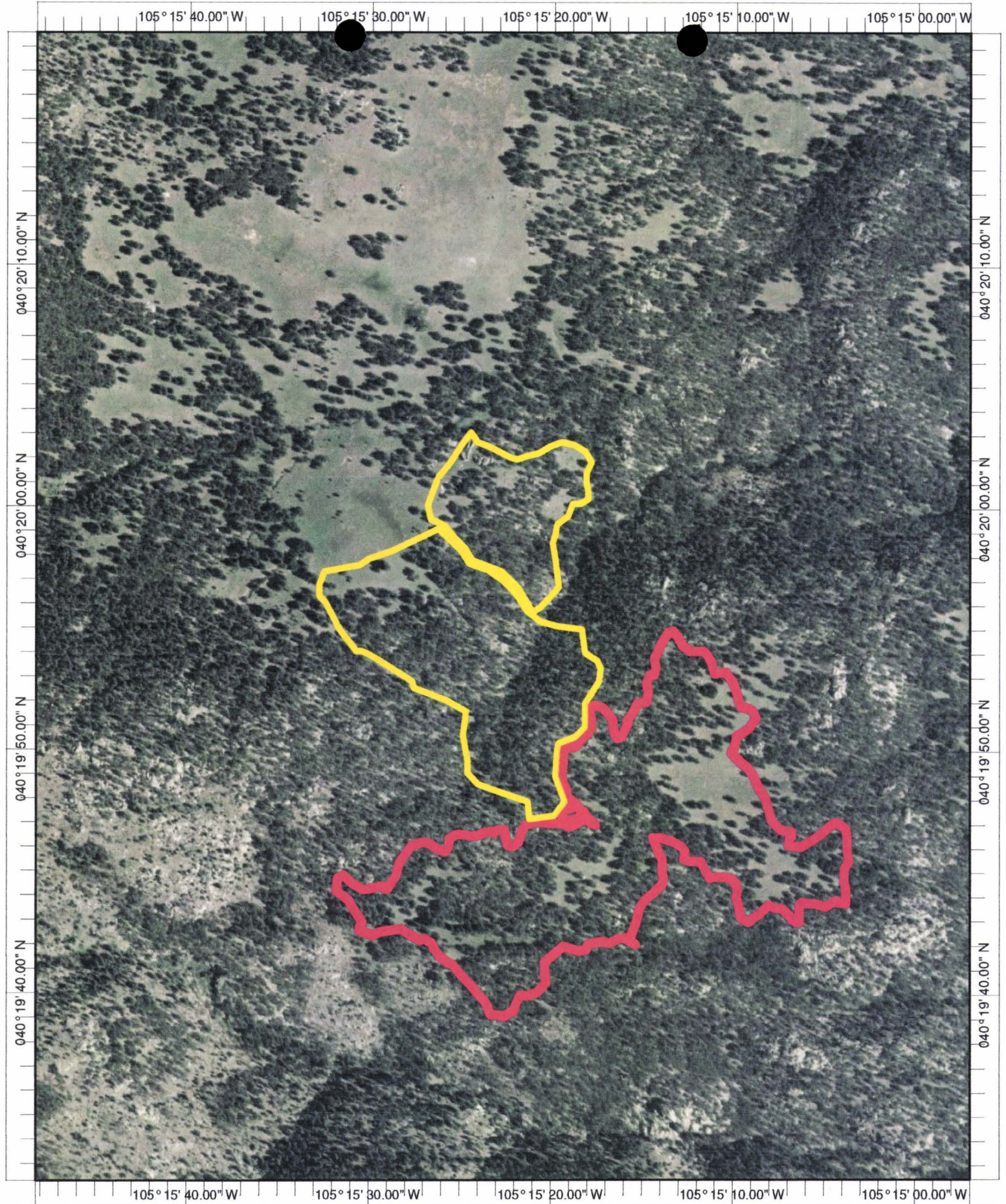
nbursement in the amount of \$7,000 for the work completed and documented above. I certify that to the best of my knowledge and belief this  
 and complete an that all outlays reported are for the purposes set forth in the project documents.

*Arthur Boim* Date: 9/20/09

n (To be completed by CSFS District):

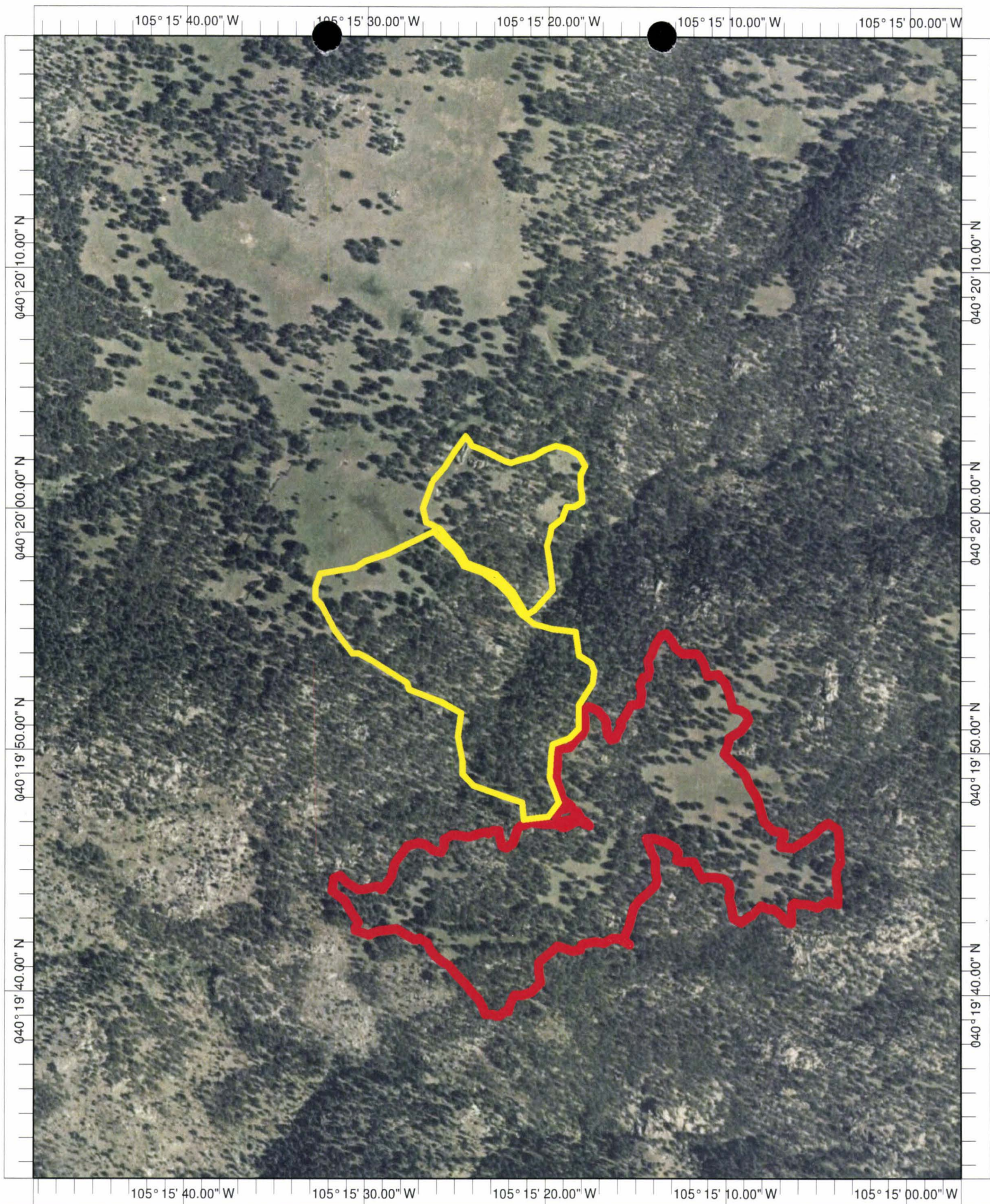
minimum standards as set forth by CSFS.

*Greg Zann* Date: 10/6/09



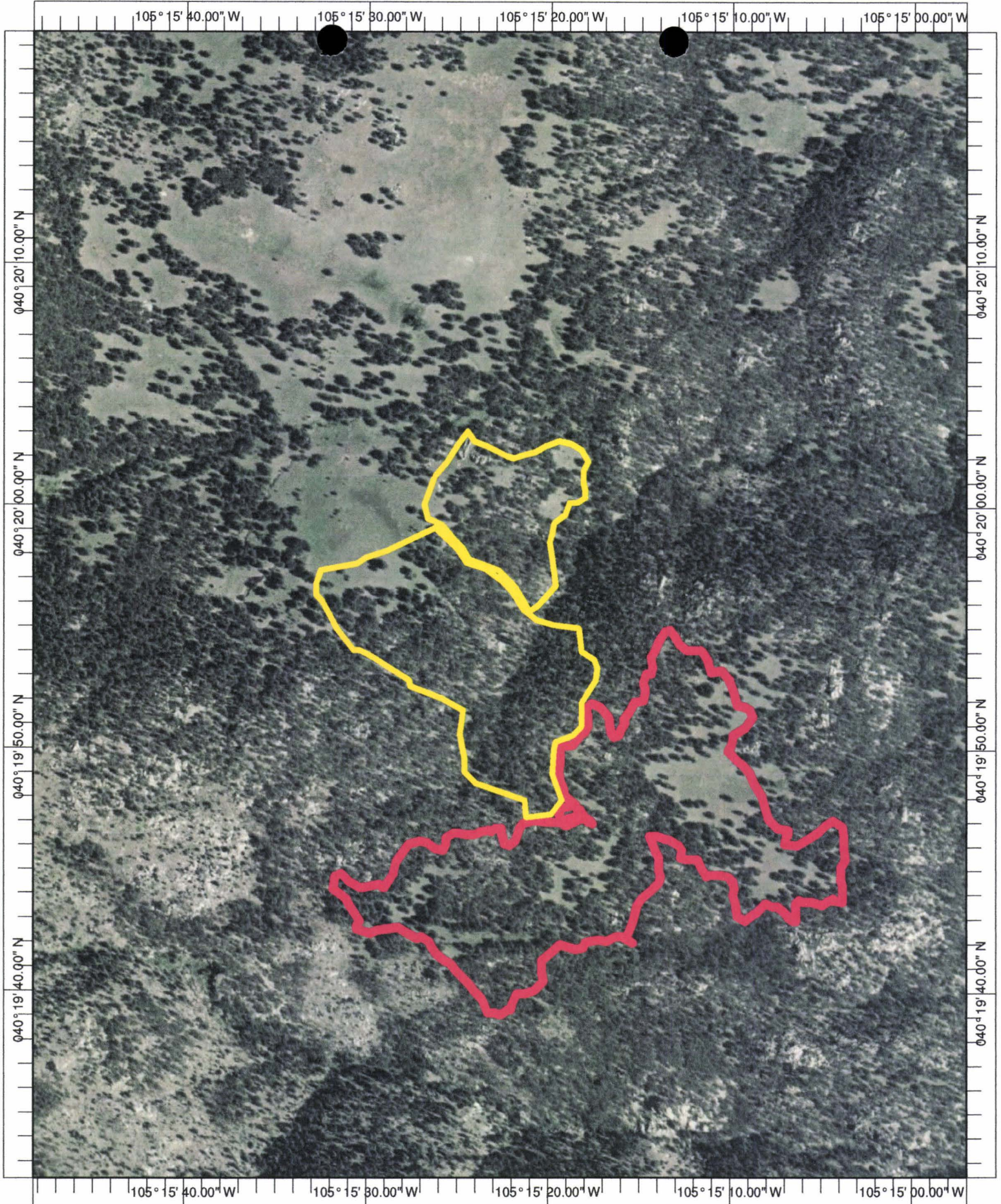
Name: PINewood LAKE NE, CO  
Date: 5/18/2009  
Scale: 1 inch equals 500 feet

Location: 040° 19' 56.04" N 105° 15' 22.77" W WGS84  
Caption: Chimney Hollow 2009 --23 acres treated -- Yellow



Name: PINWOOD LAKE NE, CO  
Date: 5/18/2009  
Scale: 1 inch equals 500 feet

Location: 040° 19' 56.04" N 105° 15' 22.77" W WGS84  
Caption: Chimney Hollow 2009 --23 acres treated -- Yellow



Name: PINewood LAKE NE, CO  
Date: 5/18/2009  
Scale: 1 inch equals 500 feet

Location: 040° 19' 56.04" N 105° 15' 22.77" W WGS84  
Caption: Chimney Hollow 2009 --23 acres treated -- Yellow

**CSFS REQUEST FOR SUPPLIES OR SERVICES (other than GSA)**

CSFS # 805 Rev. 02/04/05

Sent original to S.O. on 7/28/08

Date: 7/25/2008	Requested By: Diana Selby	Resale to:	CSFS Invoice #:
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<p>Vendor: <u>Larimer County Parks and Open Lands</u>  <u>1800 S. County Road 31</u>  <u>Loveland, CO 80537</u></p> <p>_____          (PLEASE PROVIDE COMPLETE ADDRESS)</p>	<p>Ship To: _____          _____          _____          _____</p> <p>_____          (PLEASE PROVIDE COMPLETE DELIVERY ADDRESS)</p>
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Reason for Vendor Selection: <input type="checkbox"/> Sole Source (attach completed Sole Source Justification Form) <input type="checkbox"/> Previous Supplier <input checked="" type="checkbox"/> Other	Terms:
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Shipping Instructions: <input type="checkbox"/> FOB Fort Collins, Colorado <input type="checkbox"/> FOB	Delivery Date:	Deliver to: Initials _____ Bldg _____ Room _____ Phone _____
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#	Account	Subcode	Qty	UOM	Description of Supplies or Services	Unit Price	Item Total
1	530926	5980			Larimer County Parks and Open Lands fuel mitigation project on Chimney Hollow Open Space. Project will be completed utilizing in-kind services and payment to Larimer County Emergency Services work crew. Twenty acres of ponderosa pine will be thinned to treat for dwarf mistletoe and reduce fire risk. Piles will be stacked and burned during appropriate conditions.	\$7,000	
2							
3							
4							
5							
6							

SPECIAL INSTRUCTIONS:	Expenditure Approval: Authorized Signature: <u><i>Diana C. Selby</i></u> Date: <u>7/25/08</u>	Subtotal: \$ <u>7,000</u> Discount: \$ _____ <b>TOTAL: \$ <u>7,000</u></b>
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**Financial Assistance Program  
Cooperative Match Project**

To be conducted by:

**Larimer County Parks and Open Lands**

<b>Project Number:</b>	530926-5980 Chimney Hollow Open Space Forest Stewardship Project
<b>Estimated Project Cost:</b>	\$14,000
<b>Funding provided by CSFS:</b>	\$7,000
<b>Minimum Recipient Match:</b>	\$7,000
<b>Project to be completed by:</b>	June 1, 2009

Based on the strength of the application submitted by Larimer County Parks and Open Lands, the Colorado State Forest Service is providing funding in the amount up to but not exceeding \$7,000 to accomplish the project described in the attached scope of work.

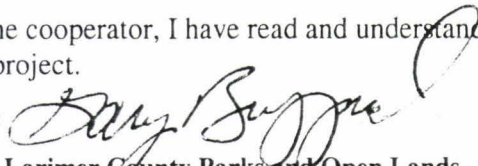
As the cooperator, Larimer County Parks and Open Lands, will be reimbursed for actual (hard dollars spent) costs incurred in implementing the project up to the amount listed above once the following requirements are met:

- A. Complete work as described in "Attachment A" (scope of work).
- B. Provide documentation that project funds have been matched at a minimum ratio of 1:1.
- C. Complete and submit through the local CSFS District Office periodic Grant Report(s)/Reimbursement Request(s) using the form provided in "Attachment B", as needed, and a Final Report that provides details on expenditures and accomplishments as a result of this project. Submission to: CSFS Fort Collins District, 5060 Campus Delivery, CSU, Fort Collins, CO 80523-5060
- D. Certify that neither the cooperator nor any principals represented herein are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

This funding will remain available until June 1, 2009. It may be extended at any time at the discretion of CSFS.

As a representative of the cooperator, I have read and understand the conditions of participating in this cooperative match project.

**Cooperator Signature:**



Date: 07/10/08

**Mailing Address:**

Larimer County Parks and Open Lands  
1800 S. County Road 31  
Loveland, CO 80537

**Telephone Number:**

970-679-4574

**Email Address:**

mflenniken@larimer.org

EXHIBIT A  
**Financial Assistance Program**  
**Cooperative Match Project**  
SCOPE OF WORK

**Project Number:** 530926-5980

**Cooperator:** Larimer County Parks and Open Lands

**Work to be completed:** Treat 20 acres of fuels within the Chimney Hollow Open Space that will include mechanical thinning, pruning of dwarf mistletoe infestations, stacking slash, and pile burning in accordance with Colorado State Forest Service guidelines. The project priorities and prescriptions should focus on those areas and treatments identified in the FRFTP Chimney Hollow grant application.

1. Type of Treatment – thinning, pruning of dwarf mistletoe infestations, and prescribed burning

**Milestone dates:**

Report progress to Diana Selby at the CSFS Fort Collins District (970) 491-8839

**Standards or Guidelines:** Will meet CSFS guidelines appropriate for treatment.

**Project Period:** June 1, 2008 to June 1, 2009

**Funded Amount:** \$ 7,000

**Minimum cooperator match:** \$ 7,000

**Deliverables:** 20 acres treated

Project Types: Fuels Reduction, Dwarf Mistletoe Reduction

All work completed under this project must be certified as meeting minimum Colorado State Forest Service standards prior to any reimbursement being made to the cooperator. Attachment B to the project entitled "Attachment B, Grant Report/ Reimbursement Request, WSFM Competitive Grants" will be the document used to both request reimbursement and to certify that work has been completed to minimum standards.

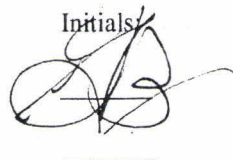
Initials  


EXHIBIT B  
GRANT REPORT/REIMBURSEMENT REQUEST  
COMPETITIVE GRANTS

Project Number: 530926-5980

In order to receive reimbursement, you **must** provide documentation supporting your expenditures covered by this initial disbursement and the corresponding match. You may request reimbursement on a monthly basis as you incur expenses, however the final 10% of the award amount will not be released until the final closeout report is received and accepted. Reimbursement requests must be accompanied by receipts for costs incurred and documentation of matching funds. Federal Funds **cannot** be used as sources for meeting the cost sharing (matching) provisions. **Matching Funds are expenses for goods, services and labor necessary for project implementation and incurred by the applicant which are not reimbursed with Federal Funds.**

1. Project #: 530926-5980	2. Project Funding Amount: \$7,000	3. Community Protected: Chimney Hollow
4. Make Payment To: Name: Larimer County Natural Resources Address: 1800 S. County Rd. 31 Loveland, CO 80537		5. Period of Performance: From: To:

6. What was accomplished? (Quantity or Status of Project. Please provide a description of accomplishments. Please be specific and report numbers such as acres treated, numbers of defensible spaces, tons of cubic feet or yards of slash collected, number of presentations, number of plans written. Attach additional sheets as necessary.)

7. Reimbursement Request:  
Project to Date Reimbursement Request Amount cannot exceed the total Project obligation as identified in the Project Document. The Total Reimbursement Request Amount cannot exceed the Total Matching Funds amount for the period being billed.

	Current Period				Project to Date			
	Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs	Reimbursement Amount Requested For Out of Pocket Expenses	Matching Funds		Total Costs
		Cash (hard match)	Donated (Inkind match)			Cash (hard match)	Donated (Inkind match)	
Labor*								
Material**								
Total								

Donated time and materials can only be counted towards the matching component.  
\* Use actual costs or \$18.77/hour for donated or volunteers' time.  
\*\* Use actual costs or fair market value of donated materials, supplies, or equipment use.

8. Amount Paid to CSFS for Products and/Or Services : \$

9. I request reimbursement in the amount of \$\_\_\_\_\_ for the work completed and documented above. I certify that to the best of my knowledge and belief this report is correct and complete and that all outlays reported are for the purposes set forth in the project documents.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All expenses are true and accurate and all cost share is true and accurate.

10. Certification (To be completed by CSFS District):  
Work meets minimum standards as set forth by CSFS.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Financial Assistance Program  
Cooperative Match Project**

To be conducted by:

**Larimer County Parks and Open Lands**

530946

**Project Number:**

Chimney Hollow Open Space  
Forest Stewardship Project

**Estimated Project Cost:** \$14,000

**Funding provided by CSFS:** \$7,000

**Minimum Recipient Match:** \$7,000

**Project to be completed by:** April 1, 2010

Based on the strength of the application submitted by Larimer County Parks and Open Lands, the Colorado State Forest Service is providing funding in the amount up to but not exceeding \$7,000 to accomplish the project described in the attached scope of work.

As the cooperator, Larimer County Parks and Open Lands, will be reimbursed for actual (hard dollars spent) costs incurred in implementing the project up to the amount listed above once the following requirements are met:

- A. Complete work as described in "Attachment A" (scope of work).
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- D. Certify that neither the cooperator nor any principals represented herein are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

This funding will remain available until April 1, 2010. It may be extended at any time at the discretion of CSFS.

As a representative of the cooperator, I have read and understand the conditions of participating in this cooperative match project.

**Cooperator Signature:**

Date:

**Mailing Address:** Larimer County Parks and Open Lands  
1800 S. County Road 31  
Loveland, CO 80537

**Telephone Number:** 970-679-4574  
**Email Address:** mflenniken@larimer.org

**Selby,Diana**

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**From:** Selby,Diana [Diana.Selby@ColoState.EDU]  
**Sent:** Wednesday, March 18, 2009 5:05 PM  
**To:** Meegan Flenniken  
**Subject:** Chimney Hollow Extension

Meegan,

This e-mail is to confirm an extension for the Chimney Hollow FRFTP grant (account 530926) until September 30, 2009.

Feel free to call me with any questions.

Thanks!

Diana Selby  
Forester

Colorado State Forest Service  
Fort Collins District  
5060 Campus Delivery, CSU  
Fort Collins, CO 80523-5060  
Phone: (970) 491-8839  
FAX: (970) 491-8645

3/18/2009



## DEPARTMENT OF NATURAL RESOURCES

• Parks & Visitor Services • Open Lands Program • Weed Management & Forestry  
1800 South County Road 31  
Loveland, CO 80537  
(970) 679-4570/ (970) 679-4574 FAX  
[www.larimer.org/naturalresources](http://www.larimer.org/naturalresources)

9-28-2009

To Whom It May Concern:

The Alternative Sentencing Unit (ASU) and Larimer County Youth Corps volunteered a total of three days each stacking slash at Chimney Hollow Open Space.

Total donated time equals 384 hours multiplied by \$18.77 per hour equals a total donation of \$7,207.68.

Sincerely,

A handwritten signature in black ink that reads 'Cathy J. Cullins'.

CJ Cullins

Volunteer Program Coordinator

Larimer County Department of Natural Resources

[ccullins@larimer.org](mailto:ccullins@larimer.org)

970-679-4552

Chimney Hollow In-Kind Match				
		Rate	Hours	Cost
Trail Crew	John Bender	12.08	24	289.92
	Dan Covelli	11.21	24	269.04
	Richard Gunning	12.08	16	193.28
	Elijah Miller	12.65	24	303.6
	Bird Van Doren	12.08	24	289.92
	Kym Wolf	29.47	24	707.28
			Sub Total	2053.04
Open Lands Staff				
	Jeffrey Boring	32.98	8	263.84
	CJ Cullins	27.29	10	272.9
			Sub Total	536.74
Alternative Sentencing Unit		18.77	192	3603.84
Colorado Youth Corps		18.77	192	3603.84
			Sub Total	7207.68
			Total	9797.46