COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U. S. Department of Agriculture, and State Agricultural Colleges Cooperating.

States Relations Service, Office of Extension Work, North and West, Washington, D. C.

EXTENSION WORK WITH WOMEN

ANNUAL REPORT

From July 1st to December 1, 1918.

Report of Agnes E. Kreutzer

(Name)

Emergency Home Demonstration Agent.

>Title

State Colorado District County Las Animas City Trinidad

Due December 30, 1918.

(If the worker has not been employed entire year, indicate exact period. Workers resigning during year should make out this report before quitting the Service.)

Approved and forwarded by:

Date __________________________ State Leader of Home Demonstration Agents.

Approved:

Date __________________________ Extension Director.

(These reports of the home demonstration agents are to be made in triplicate form, one to be sent to this office, one to the State Leader and one retained by the agent. The reports of the State-wide specialists will send one to this office, one to the Director, and one retained by the specialist.)

SOME OF THE QUESTIONS WILL NOT APPLY TO THE WORK OF ALL THE WORKERS; AND THESE, OF COURSE, NEED NOT BE ANSWERED. IT MAY OFTEN HAPPEN THAT THE ADDED ITEMS ARE MORE IMPORTANT THAN THE PROVIDED QUESTIONS.
To the Worker:

In the annual report due from each worker it is desired that a clear account of the work of the year be given. This report should be divided into two parts: (1) a narrative report, and (2) a tabulated or summary report.

(1) Narrative Report: This is an important part of the annual report and should be in effect a statement under appropriate subheadings of (1) the plans including plan of organization, (2) the methods employed in carrying them out and (3) the results secured under each plan or project undertaken, as well as all miscellaneous work accomplished. This report may be illustrated with photographs, maps, diagrams, blue prints, or any material found of value.

(2) Summary Report: This is designed to be a summary of those features of the narrative report that can be tabulated. In order that the State and National summaries may be compiled, it is necessary that there be some uniformity in the summary report. Under each topic space has been provided for such entries as an individual agent may wish to add.

**SUMMARY REPORT.**

I. ORGANIZATION.

<table>
<thead>
<tr>
<th>Training Schools for community leaders</th>
<th>Number ______</th>
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</thead>
<tbody>
<tr>
<td>Women members in farm bureau (Men and their families belong to the Farm Clubs)</td>
<td>Total Number 2</td>
</tr>
<tr>
<td>Community groups which have adopted (projects) plans,</td>
<td>Number 20</td>
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<tr>
<td>Name of projects</td>
<td>Communities adopting projects.</td>
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<tr>
<td>Food Conservation</td>
<td>Number 20</td>
</tr>
<tr>
<td>Sanitation and health</td>
<td>Number 10</td>
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<tr>
<td>Clothing Conservation</td>
<td>Number 10</td>
</tr>
<tr>
<td>Household Conveniences</td>
<td>Number 20</td>
</tr>
<tr>
<td>Home Beautification</td>
<td>&quot; 6</td>
</tr>
<tr>
<td>Members enrolled in girls' clubs through E.D. agents</td>
<td>&quot; 10</td>
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<tr>
<td>Means of travel - Ford and train (Long distances and roads in bad shape most of the time)</td>
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<tr>
<td>Is there adequate office room - Yes (poor equipment)</td>
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<td>Is there a laboratory for practice work - no</td>
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<tr>
<td>Hours per week stenographic help is furnished</td>
<td>Number 6 hrs.</td>
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</tbody>
</table>

II. PUBLICITY.

Bulletins, leaflets, and other material distributed

### III ACTIVITIES.

In this tabular form will be shown the efforts put forth by the worker and the number who have come in immediate contact with her influence.

<table>
<thead>
<tr>
<th>Activities in regard to</th>
<th>Training classes for Local leaders</th>
<th>Lectures or Talks</th>
<th>Demonstrations</th>
<th>Visits in Homes</th>
<th>Exhibits</th>
<th>Total number people reached</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Num-Attend-</td>
<td>Num-Attend-</td>
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<td>Number</td>
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<tr>
<td>A. Food</td>
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<tr>
<td>1. Production</td>
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<td>2. Utilization</td>
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<td>(Use of war substitutes and menu planning)</td>
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<td>3. Preservation</td>
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<td>Canning Classes</td>
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<tr>
<td>4. Marketing</td>
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<tr>
<td>B. Clothing</td>
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<tr>
<td>C. Fuel</td>
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<tr>
<td>D. Budget Keeping and Expense Records</td>
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<tr>
<td>E. Health</td>
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<tr>
<td>F. Child Care</td>
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<tr>
<td>Organization of Other Activities not included in above county Women for home and community betterment</td>
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|          |          |          |          |       |          |       |
| Boys & Girls' Exhibit |          |          |          |       |          |       |
|          |          |          |          |       |          |       |
| Miniview Fair          |          |          |          |       |          |       |
| Hierloom Fair          |          |          |          |       |          |       |
| Branson               |          |          |          |       |          |       |

Total: 2689 (adults)
V. RESULTS.

A. Foods.

1. Production of food: Will fall under Agri. and Club Leaders report. The H. D. A. merely cooperated in urging a larger food production

Home gardens, No. ........................ Poultry, No. of fowls ........................

Bees, No. of hives ......................... Butter, No. of pounds ........................

Cheese, No. of pounds .................... Pork, No. of pounds ........................

Gardening, dairying and poultry raising are three well established industries in Las Animas County, and have increased wonderfully since the beginning of the war.

List below all work in relation to production not covered by above items:

2. Utilization community kitchens established for purpose of holding demonstrations and distributing literature.

Community kitchens established for distribution of cooked food, No. ........................

Value cooked food sold, $ .................. Value cooked food made, $ .................

Families influenced in food saving, Estimated No. 2/3 of entire population........................

War demands with the various cooperating agencies helped to promote

3. Preservation of food: (this project.

Canning kitchens established, No. ........................

Canned fruits, __ qts. Fruit products, __ qts. Dried fruits, ___ lbs.


Canned meats, ___ lbs. Canned fish, ___ lbs. Preserved eggs, ___ doz.

List below all work in relation to preservation not covered by above items: A good 2/3 of the families thruout the county are preserving all kinds of food for winter use. This winter will find fewer people living from tin cans and store goods.

4. Marketing of supplies:

Cooperative buying associations, No. ....... Material purchased, Value $ .................

Cooperative selling associations, No. ........ Materials sold, Value $ .................

Curb markets established, No. .......... Value of products sold: Fruits, $ .................

Vegetables $ ................. Butter, $ ................. Cheese, $ .......... Eggs, $ .................

B. Clothing Conservation.

Families influenced in clothing conservation, Estimated No. 3/4 of entire population

Fabric saved, Estimated value $ ................. Salvage shops established, No. .................

The families thruout the county not only used their old clothing by making them over into wearable garments, but they also gave large quantities for the relief of the refugees over seas.
C. *Fuel Conservation.

- Coal saved
- Wood saved
- Kerosene saved
- Gas saved
- Electricity saved

Families influenced in fuel conservation, Number

This is a rich mining section and the question of fuel has never (arisen.

D. *Income conservation.

Families making budgets, No.________ Families keeping expense records No______

Changes in standard of living resulting from expense-record keeping.

This project does not seem to appeal to the people of Las Animas county. As yet very few people or families have grasped the meaning and importance of budget making in the home.

E. *Health conservation.

- Water systems installed, Number ______ Value $________
- Lighting systems installed, Number ______ Value $________
- Houses screened, Number ______ Value $________
- Kitchen and other rooms remodeled, Number ______ Value $________
- Pieces of improved household equipment adopted, Number ______ Value $________

Families interested in health conservation, 1/5 of county

List below all work in relation to conservation of health not covered by above items: We find that some communities have not the slightest idea of sanitation and health, and the necessity of cleanliness.

In the C. F. & I. coal camps we find the finest example of cleanliness and sanitary conditions of any section in the county; one third of Las Animas county is Spanish or Mexican; one third is white and the other third is composed of 27 different races and colors, so we can easily see why "Health Conservation" is one of the most important projects in this county even tho it is given very little attention.

* There may not be much to report on these projects as they are comparatively new in some counties, but report what has already been accomplished, keeping in mind that you will be able to report more fully next year.
V. COOPERATION.

Organizations (social, civic, educational)

Name of Organization

State St. Agri. College
Extension Service
State Leaders of Home Dem. Agts. and Agriculturalists
County Woman's Council of Defense
Farm Bureau and Clubs
Food Conservation Committee Co. Agriculturalist
City Red Cross Chapter
Schools
Teachers and children
Garden Club Leader
Community Social Settlement Workers
Y. M. C. A.
Teachers and children

Purpose of cooperation.

All working to the same end. To help the communities and people to help themselves and improvement of farm, home and community.

All of these organizations and people are working in this county for improvement in community and home. Betterment and improvements can only come thru perfect cooperation of every one concerned.
VI. RECOMMENDATIONS FOR 1919.

1) A. Organization. A new Co. Farm Bureau with a woman's unit. This woman's unit to work the same as the men's unit - i.e., "The program of work" idea to be established and carried out by the women themselves.

2) Extension schools and good, wide-awake live programs to keep the women interested.

3) To put the women's work on a par with the men's.

4) To establish a spirit of "get-together and do" among the various communities in the county; to have the women come together to talk over their plans and then follow the plans up with definite action.

B. Publicity. 1) To continue using the local papers for publishing articles of interest to the women.

2) To finally interest the women themselves so they can write their own articles for publication.

3) If possible, later on, to establish a Farm Bureau paper exclusively for the members of the Co. Farm Bureau and to use that paper for things relating to women members of the Farm Bureau.

C. Activities. 1) Organizing community groups for definite purposes. These groups to work out their own program of work and to carry it out with the aid of cooperating agencies and the Home Dem. Agent.

2) Lectures and demonstrations to be given.

3) Helping the women to solve their own problems and then helping them to help others less fortunate.

D. Cooperation

1) Farm Bureau
2) State Agricultural College and Extension Service
3) County Council of Defense
4) Red Cross
5) Women's Clubs
6) Boys' and Girls' Clubs
7) Club Leader
8) County Agriculturalist
9) Parent-Teachers' Association
10) Teachers and Schools
11) Homes; 12) Individuals; 13) Social Settlement Workers.

Signed

Date

November 26th, 1918.

* It is desired that you give here what you consider the best plans for the development of permanent work in your county.